

## **REQUIREMENTS FOR SUBMITTING A PROPOSAL**

- Applicants may bid on the entire RFP or selected portions of the RFP
- Please submit 3 hard copies, 1 cd
- Please limit your proposal to 25 pages of text, with a font size of 12 and a minimum of 1” margins.
- Appendices are acceptable.

### **THE SUCCESSFUL PROPOSAL WILL:**

- Be responsive to RFP details.
- Demonstrate an understanding of SMP update process as it applies to Clallam County.
- Identify clear links between public participation and all elements of the update.
- Provide detailed descriptions of visioning and forums, if applicants are bidding on that portion of the RFP.
- Describe expected interaction with County staff.
- Describe team qualifications.
- Outline a budget that optimizes value to the County and its residents.