



RESOLUTION 35, 2010

PUBLIC PARTICIPATION STRATEGY FOR SHORELINE MASTER PROGRAM UPDATE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Clallam County is updating its Shoreline Master Program to comply with the Washington State Shoreline Management Act (Chapter 90.58 RCW) and current state shoreline master program guidelines (Chapter 173-26 WAC).
2. Clallam County recognizes that early and continuous public participation is critical to the update and ultimately successful implementation of the shoreline master program.
3. The Public Participation Strategy describes the steps the County will take to inform and encourage public involvement and participation in the update of the shoreline master program.
4. The Board of Clallam County Commissioners held a work session on February 8, 2010 on the Public Participation Strategy.
5. The Clallam County Planning Commission held a work session on February 17, 2010 on the Public Participation Strategy.
6. The County sought input from local, state, and federal agencies; Tribes; environmental, recreation, conservation, and development interests and entities; civic organizations, and other persons and entities on public participation strategies.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS in consideration of the above findings of fact:

1. That the Board of Clallam County Commissioners adopts the attached Clallam County Shoreline Master Program Update Public Participation Strategy.

PASSED AND ADOPTED this sixteenth day of March 2010

BOARD OF CLALLAM COUNTY COMMISSIONERS

Howard V. Doherty, Jr., Chair

Stephen P. Tharinger

Michael C. Chapman

ATTEST:

Trish Holden, CMC, Clerk of the Board

# Clallam County



## Shoreline Master Program Update

# **PUBLIC PARTICIPATION STRATEGY**

March 2010

*Public Participation Opportunities Related to the Update of  
Clallam County's Shoreline Master Program.*



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## 1.0 INTRODUCTION

Clallam County is updating its Shoreline Master Program (SMP) to comply with the Washington State Shoreline Management Act and current state shoreline management guidelines. The SMP was adopted in 1976 and last amended in 1992.

This **Public Participation Strategy** describes the steps that Clallam County will take to involve the community in decisions regarding the SMP update. The goal is to provide the public with timely information, an understanding of the process, and opportunities to review and comment on update decisions before they are made.

Clallam County views this Public Participation Strategy as establishing the basic public involvement processes that will be utilized during the SMP Update Program. Other public participation activities may be put into practice without changing the plan.

## 2.0 BACKGROUND

To improve and protect state shoreline areas, the Washington Legislature passed the Shoreline Management Act in 1971 (Chapter 90.58 RCW). The public adopted the Act in a 1972 referendum vote.

To regulate shoreline development, the state law established a cooperative relationship between local governments and the Washington State Department of Ecology (Ecology). In addition to these entities, several treaty tribes have fisheries co-management roles within the county and are valuable resources for resolving shoreline concerns.

The Shoreline Management Act applies to rivers, lakes greater than 20 acres, and marine waterfronts as well as associated shorelands, wetlands, and floodplains. The law has three main purposes:

- Encourage reasonable and orderly development of shorelines, with an emphasis on water-dependent and related uses that control pollution and prevent damage to the natural environment.
- Protect the natural character of Washington shorelines, the land, vegetation, wildlife, and shoreline environment.
- Promote public access and provide opportunities to enjoy views and recreational activities in shoreline areas.

Ecology provides shoreline master program guidelines (Chapter 173-26 WAC) to local governments outlining the essential elements their individual shoreline master programs must address to comply with the Shoreline Management Act. The guidelines set minimum procedural and substantive standards for local governments updating their programs. The 2003 guidelines now in place resulted from a negotiated settlement between business interests, ports, environmental groups, shoreline user groups, cities, counties, Ecology, and the courts.

There are three basic policy areas to the Shoreline Management Act: shoreline use, environmental protection, and public access. The SMA emphasizes accommodation of reasonable and appropriate uses; protection of shoreline environmental resources and protection of the public's right to access and use the shorelines (RCW 90.58.020).

### *Shoreline Master Programs*

“Shoreline Master Programs” are the cornerstone for carrying out the Shoreline Management Act. Under state law, Washington’s 39 counties and more than 200 cities and towns that have shoreline areas covered under the Act must develop these individual, locally-tailored programs to guide construction and development in regulated shoreline areas.

Development and update of the Clallam County Shoreline Master Program begins with an inventory and analysis of all shoreline areas in County jurisdiction. Shoreline master programs help the County avoid or lessen environmental damage as shoreline areas are developed. Based on current conditions and long-term needs, shoreline master programs reserve appropriate areas for water-oriented uses. They promote public access opportunities. Shoreline master programs include requirements for new development to avoid environmentally sensitive areas (e.g., wetland, landslide, and flood areas). More than simply a plan, a master program combines local plans for future shoreline development and identifies areas appropriate for restoration and preservation. They include statewide as well as local policies and related specific permitting requirements.

Shoreline master programs are important. If we ever hope to restore and protect County shoreline areas—at the same time we accommodate necessary and appropriate new development—we must be sure to manage our limited shoreline resources wisely. Whenever we build in our shoreline areas, we transform a unique and precious aspect of our natural environment. We clear native vegetation, introduce invasive species, build bulkheads, armor shoreline banks, and put in driveways, roads, roofs and other impervious services. Shoreline master programs are critical because they establish each community’s goals for its shoreline areas and implement policies and regulations to:

- Help protect water quality for our marine waters, lakes, and river and stream systems.
- Increase protection of lives and property from flood and landslide damage.
- Protect critical habitat as well as fish and wildlife.
- Promote recreational opportunities in shoreline areas.

The Legislature appointed Ecology as the agency responsible for ensuring statewide policies are upheld and implemented when local shoreline master programs are adopted. Under the Shorelines Management Act, a locally approved program must meet state guidelines. Once an updated program receives approval at the local and state levels, the state becomes a full partner in defending any legal challenges to the updated program. Ecology is required by law to prepare and adopt master program updates for any local jurisdiction that fails to update their SMP. So, if the County does not proceed with a SMP update much of the opportunity for local determination of how to regulate shoreline areas would be reduced.

## *Clallam County Shorelines*

The geographic scope and jurisdiction of the County's SMP update includes approximately 800 miles of marine and freshwater shorelines (Map 1, next page). These shorelines include lakes greater than 20 acres; rivers and streams with flow over 20 cfs; and marine waterfronts. The shoreline jurisdiction extends 200 feet landward of these waters and includes associated wetlands and floodplains. The County's jurisdiction does not include shorelines within Olympic National Park or on Tribal Reservations. The cities of Sequim, Port Angeles, and Forks are also in the process of preparing or updating their shoreline master programs.

Update of the shoreline master program will include several steps, each of which will require providing the public with information and receiving their input. The major steps will include preparing a shoreline inventory; analyzing and designating shoreline environments; drafting shoreline policies and regulations; developing a restoration plan for selected areas; assessing cumulative impacts; and completing the required environmental review process. At the conclusion of the update process, all of the draft documents prepared in the earlier steps will be advanced and refined into a Final Clallam County Shoreline Master Program.

### *Funding and Timeline*

The Shoreline Management Act requires the state to provide "reasonable and adequate" funding for SMP updates. Clallam County and the cities of Sequim, Port Angeles, and Forks are eligible for such grants in the current state budget cycle. The amount of funding is based on a number of factors including, but not limited to: miles of shoreline in each jurisdiction; number and complexity of kinds of shoreline (marine, streams and rivers, and lakes); population; and growth rate. Clallam County has received a \$550,000 state grant from the Washington Department of Ecology to assist with the SMP update. The grant agreement contract was finalized in November 2009 and the effective period of the agreement is from July 1, 2009 through June 30, 2012. Under the grant agreement, the County has three years (through June 30, 2012) to locally adopt and submit the completed update to Ecology for approval.

### **3.0 PUBLIC PARTICIPATION GOALS**

Clallam County's SMP needs to reflect the long-term desires of our communities for the preferred uses and allocation of waterfront lands. An SMP has to balance honoring private property use rights with upholding Public Trust rights of navigation and shoreline public access. The Guidelines provided by Ecology set the standards for what must be included in an SMP, and will be used to evaluate the resulting document relative to No-Net Loss of ecological functions being achieved. The County actively encourages participation by interested citizens during all phases of the SMP development.

Clallam County recognizes that early and continuous public participation is critical to the update and ultimately successful implementation of the SMP. All public outreach and public events related to SMP development will be documented. Public Participation Goals to guide the County's SMP Update are shown Table 1 on page 6.



**TABLE 1 - PUBLIC PARTICIPATION PROCESS GOALS AND OBJECTIVES**

#	Goal	Objective/s
1	Be transparent and inclusive.	To ensure that public input is incorporated into the decision-making process.
		Respond to input that is received and demonstrate the use of public comment.
		To ensure public opportunities to provide data re: public access or other local shoreline information.
2	Identify the most effective opportunities for public participation.	Provide public input opportunities at project milestones, prior to decision-making.
		To ensure the optimum use of the public’s time on issues of greatest concern.
		Keep current information about SMP development status available to the public for review and comment.
3	Actively involve and encourage participation of all persons and entities having interest and means (RCW 90.58.103) early in the process, with continued communication and feedback throughout the process. Make a special effort to reach the under-represented communities/stakeholders.	Broadly and regularly disseminate SMP materials and meeting notices, and seek written and verbal input at the same intervals (RCW 36.70A.140; WAC 365195-600).
		Use tools that enable people with different learning styles and technologies to be informed and participate.
		Provide the public with a range of input opportunities.
4	Coordinate the SMP Update Program with cities (Port Angeles; Sequim; Forks) efforts.	Identify opportunities to coordinate messages and materials.
		Share Program Update schedules, meeting agendas, and feedback received with cities.
5	Consult and consider recommendations from State-wide agencies and tribes, particularly with regard to resources and/or shorelines of statewide-significance.	Provide special briefings and review opportunities to these key parties (WAC 173-26-251).
6	Promote an understanding about the SMP update requirements.	Establish a strategy to educate key parties about the SMP update process and requirements.
		Demonstrate a thorough analysis of issues by providing information and findings.
7	Evaluate the public participation process throughout the life of the Program.	Use tools to monitor the effectiveness of public participation efforts.
8	Coordinate and consolidate public participation requirements with the SEPA environmental review process.	Implement a public participation plan that expands upon SEPA requirements.

## 4.0 WORK PLAN AND TIMELINE

The SMP update will consist of five phases outlined below and follow the general project timeline shown in Figure 1 (pg. 9). Some of the phases and specific tasks included will overlap in time and may be completed simultaneously with other tasks. Some tasks are iterative (e.g., analyzing cumulative impacts, developing regulations) and may involve various steps conducted at different times in the process before they are completed. Figure 2 (pg. 10) provides a general flow chart of components of the public participation process.

### 4.1 Phase I - Public Participation Program

Clallam County will incorporate public participation in all phases of the SMP process, document public participation efforts (e.g., public meetings, community events) and keep a record of public comments received. The County will prepare quarterly progress reports identifying progress by work task, documentation of public involvement efforts, and identifying completed tasks.

Throughout the SMP update process, Clallam County will seek to identify and also encourage participation of individuals, groups, organizations, and other entities having useful scientific, technical, or cultural information; having interests or responsibilities relating to shorelines of the state; or having any special expertise with respect to any environmental impact.

### 4.2 Phase II - Shoreline Inventory and Characterization, Consistency Review, and Restoration Planning

In 2010, Clallam County will collect existing shoreline data from a variety of sources for the shorelines identified on Map 1 (pg. 5). This information-gathering phase is an important aspect of public participation in that it involves connecting with people and organizations for relevant shoreline information. This information will then be analyzed and portrayed on maps, tables, and illustrations in a way that characterizes the shorelines' ecological conditions. The shoreline inventory and characterization will provide the scientific and technical foundation from which the remainder of the SMP update process will evolve. This work will result in preparation of a *Shoreline Inventory and Characterization Report* that includes maps and provides an analysis of the inventory data, ecosystem characterization and shoreline functions, and shoreline use and public access findings to support the update of the SMP.

Other planning to support the SMP update during this project phase includes:

- *A Preliminary Restoration Planning Report:* an inventory of current restoration programs and initial identification of goals and priorities for restoration of degraded and impaired shoreline ecological functions.
- *A Consistency Report:* evaluates the existing Clallam County SMP in terms of current state shoreline guidelines to identify gaps and update priorities.

### **4.3 Phase III – Preliminary Shoreline Master Program Elements**

Once the shoreline inventory and characterization, preliminary restoration planning, consistency review, and first round of regional public forums (see Section 5.3, pg. 12) is completed, the County will use this information to initiate drafting of preliminary SMP elements (Phase III). This phase is anticipated to start in mid-2010 and last for 8 to 12 months. It includes drafting goals, policies, shoreline environmental designations, and recommendations related to shoreline uses, environmental protection restoration, and public access.

Phase III will also include preparation of a draft *Integration Strategy Report* to address issues of consistency and coordination between the SMP update and other plans and regulations applicable to shoreline areas including, but not limited to: comprehensive plan and development regulations (e.g., critical areas code, zoning), watershed plans, natural hazard plans, floodplain management plans, park and open space plans, and salmon recovery plans. In addition, this phase will initiate review of cumulative impacts of preliminary SMP elements and draft restoration plans to address state requirements that the SMP's will achieve no net loss of shoreline ecological functions. Phase III will culminate in regional public forums by early-summer 2011.

### **4.4 Phase IV – Complete Draft Shoreline Master Program Preparation**

In Phase IV, the preliminary SMP update elements and restoration plans will be reevaluated and revised as necessary based on public comment and the findings of the cumulative impact analysis to assure that they are adequate to achieve no net loss of ecological functions. Final jurisdiction maps (digital) will be prepared. Clallam County will prepare a complete draft SMP. The complete draft SMP will be presented and public comment taken at regional public forums (see Section 5.3). Phase IV is anticipated to start by mid-2011.

### **4.5 Phase V – Local Shoreline Master Program Adoption Process**

The last phase of the SMP update process includes public hearings by the Clallam County Planning Commission and Board of County Commissioners that are anticipated to occur in 2012. Final review of the Draft SMP under the State Environmental Policy Act (RCW 43.21C) will also occur. All comments received during the public hearing and public comment period will be compiled. The Board of Clallam County Commissioners will adopt an updated SMP through ordinance following a public hearing, consistent with the requirements of WAC 173-26-100. A Notice of Adoption will be published in the local newspaper of record. Clallam County will submit the adopted Draft SMP to Ecology for review and approval.

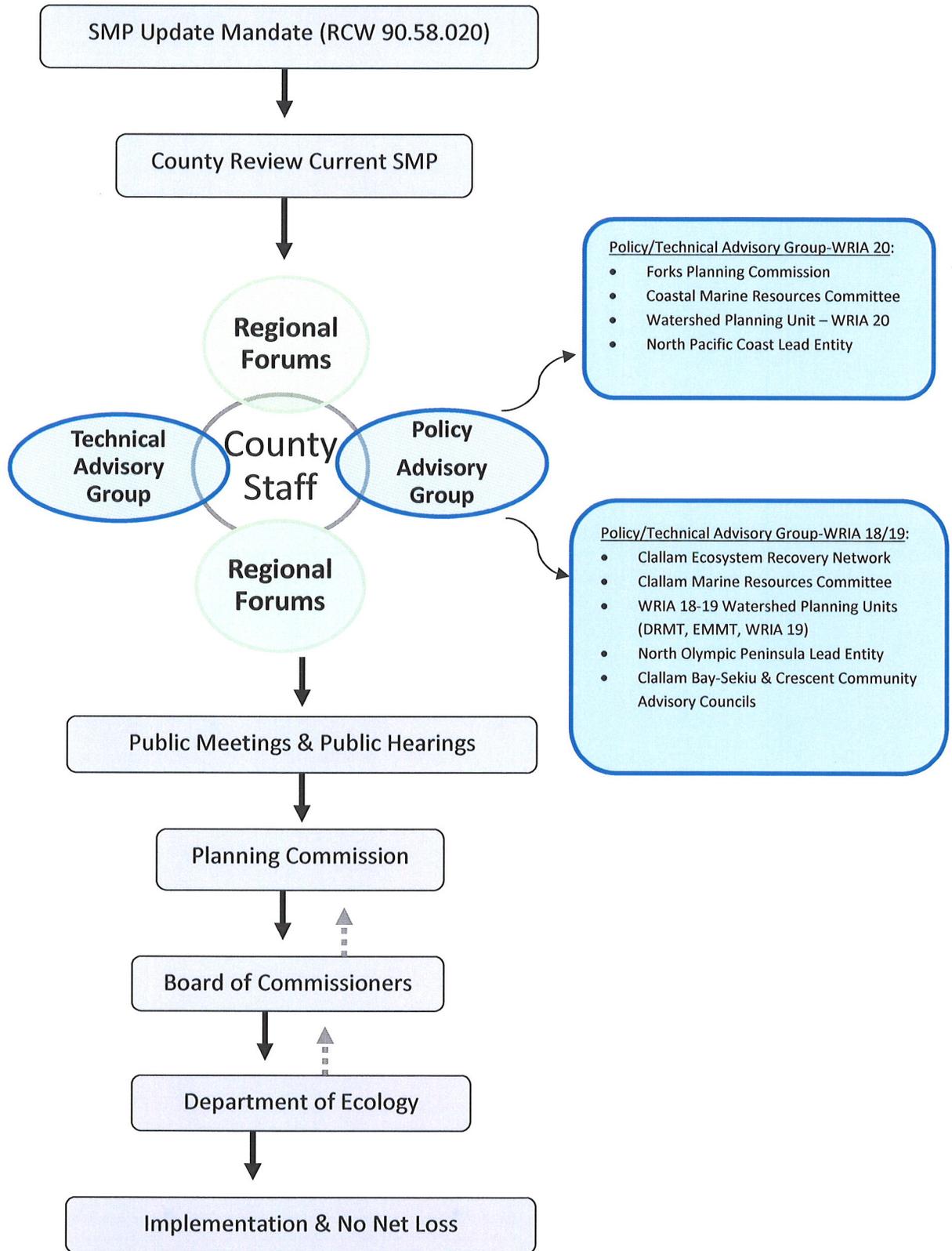
**FIGURE 1 - SMP UPDATE TIMELINE**

2009-2012 Shoreline Master Program Update Grants - Clallam County Scope of Work General Timeline\*  
September 2009

Phases	Description	July – Sept. 2009	Oct. – Dec. 2009	Jan. – Mar. 2010	Apr. – June 2010	July – Sept. 2010	Oct. – Dec. 2010	Jan. – Mar. 2011	Apr. – June 2011	July – Sept. 2011	Oct. – Dec. 2011	Jan. – Mar. 2012	Apr. – June 2012	July – Sept. 2012	Oct. – Dec. 2012
<b>Task 1</b>	<b>Coordination</b>														
<b>Task 2</b>	<b>Project Team Training (e.g., Ecology Coordination Mtgs)</b>														
<b>Task 3</b>	<b>Consultant Services</b>														
<b>Task 4</b>	<b>Phase I - Public Participation</b>														
	Public Participation Plan														<i>If Needed</i>
	Regional Shoreline Forums														
<b>Task 5</b>	<b>Phase II -Shoreline Inventory and Characterization, Consistency Review, &amp; Restoration Planning</b>														
	Preliminary Shoreline Jurisdiction Map														
	Shoreline Inventory														
	Characterization of Shoreline Ecosystem Processes														
	Preliminary Restoration Planning Report														
	Consistency Review Report														
	Shoreline Inventory and Characterization Report														
<b>Task 6</b>	<b>Phase III - Preliminary SMP Elements</b>														
	General Goals & Policies														
	Draft Shoreline Environmental Designations														
	Environment Specific Policies and Regulations														
	Draft Administrative Provisions														
	Integration Strategy Report														
	Preliminary Cumulative Impacts/No Net Loss Analysis														
<b>Task 7</b>	<b>Phase IV - Final Draft SMP Plan Preparation</b>														
	Restoration Plan														
	Assemble Final Draft SMP														
	Cumulative Impacts/No Net Loss Analysis Report														
<b>Task 8</b>	<b>Phase V - Local SMP Adoption Process</b>														
	Complete SEPA Review and Documentation														
	60-day Notice of Intent to Adopt														
	Planning Commission Hearing														
	BOCC Public Hearing														<i>If Needed</i>
	Public Comment Responsiveness Summary														<i>If Needed</i>
	BOCC Final Action														<i>If Needed</i>
	Submit Adopted Draft SMP to Ecology														Upon BOCC Adoption

\*For complete details, see 2009-2012 Shoreline Master Program Update Grant, Clallam County Scope of Work, September 2009.

**FIGURE 2 - SMP PUBLIC PARTICIPATION FLOW CHART**



## 5.0 CLALLAM COUNTY PUBLIC MEETINGS AND HEARINGS

The Clallam County Department of Community Development, Clallam County Planning Commission, and Board of County Commissioners are the primary staff, advisory body, and decision-making body, respectively, responsible for the SMP update and implementation of this public participation plan. Public meetings and hearings to be held by the Planning Commission, Board of County Commissioners, and Department of Community Development are described below. Clallam County may also hold other public forums, open houses, and meetings as the SMP update process proceeds.

### 5.1 Planning Commission Public Meetings

The Planning Commission will hold public meetings throughout the SMP update process. These public meetings will occur at least quarterly and additional meetings may be scheduled, as needed, to provide SMP update project status reports and to present work products including:

- Shoreline Inventory and Characterization Report
- Preliminary Restoration Planning Report
- Consistency Review Report
- Community Visioning Report
- Preliminary Draft SMP Elements (goals, policies, environmental designations)
- Integration Strategy Report
- Cumulative Impact/No Net Loss Analysis

These meetings will be designed to help the Planning Commission with the task of developing a draft SMP to ultimately recommend to the Board of County Commissioners. They will also be designed to present information to the public throughout the SMP update process. All meetings are open to the public and a general public comment period will be provided.

Planning Commission regular-meetings are normally held on the first and third Wednesday of each month at the Clallam County Courthouse, 223 East Fourth Street, Port Angeles, in Room 160, starting at 6:30 p.m. Attendees must utilize the afterhours meeting entrance which is off of East Fourth Street—a directional sign is posted just west of the transit stop along the sidewalk. Meeting agendas are available by Thursday afternoon (*prior to the following week's scheduled meeting*) and are posted on the County's web site at: <http://www.clallam.net> (go to the "Land Use, Zoning & Development" and then "Planning Commission" links), or can be obtained from the Department of Community Development during normal business hours at the Clallam County Courthouse or by calling (360) 417-2277.

### 5.2 Clallam County Commissioner Public Meetings

The Board of County Commissioners will hold public meetings throughout the SMP update process. These public meetings will occur at least quarterly and additional meetings may be scheduled, as needed, to provide SMP update project status reports and briefings on completed reports and other tasks.

The Board meets in Room 160 at 10 a.m. on Tuesdays of the Clallam County Courthouse, 223 East Fourth Street, Port Angeles. The meetings are open to the public and input is invited during public comment periods. The public is also invited to Board's work sessions, which are regularly held on Mondays starting at 9 a.m. Other work sessions are scheduled throughout the week, as needed. These meetings are designed to prepare the commissioners to make decisions on local issues.

Board work session and regular meeting agendas are generally available each Thursday afternoon prior to the following week's scheduled meetings. They are posted on the County's web site at: <http://www.clallam.net/Board/> or can be obtained by from the Commissioners' Office during normal business hours at the Clallam County Courthouse or call (360) 417-2233.

### **5.3 Regional Community Shoreline Forums/Open Houses**

#### *Regional Shoreline Forums:*

The County will host regional shoreline forums at key points in the process in order to present information to the public, answer questions, and collect input. The perspectives gathered from such efforts will be documented and included in discussions with advisory groups, the Planning Commission, and Board of County Commissioners. The regional forums to be held within or near the communities of Sequim, Port Angeles, Joyce, Clallam Bay-Sekiu, and Forks will target the following five geographic areas: (1) Watershed Resource Inventory Area (WRIA) 17 – area in Clallam County – and WRIA 18 East, Sequim Bay to Bagley Creek; (2) WRIA 18 West, Bagley Creek to Elwha River; (3) WRIA 19 East, Elwha River to Deep Creek; (4) WRIA 19 West, Deep Creek to Makah Reservation; and (5) WRIA 20, Sol Duc River to Hoh River (see Map 2, page 13). These areas reflect regional population centers and mirror areas of special interest/focus within the County's four watershed planning areas.

#### *Regional Forums - Community Visioning:*

County will hold regional community visioning forums in the summer/early fall of 2010 that will invite and encourage citizen participation to help determine goals for future use of the shoreline. This process will be conducted in conjunction with respect to the findings of the shoreline inventory and characterization report. The visioning process will identify shoreline issues and opportunities. It will result in a community visioning report that will contain strategies for shoreline uses, public access, resource protection, and restoration that is consistent with SMA policy and SMP Guidelines objectives.

#### *Regional Forums – Preliminary SMP Preparation:*

County will hold regional forums in spring/summer of 2011 on preliminary draft SMP preparation products developed, including presentation of draft goals, policies, designations, regulations, and other recommendations, draft restoration plan elements, and preliminary cumulative impacts/no net loss analysis.

#### *Regional Forums – Draft SMP:*

County will hold regional forums in 2012 on a complete draft SMP. This will provide opportunities for public review and comment on draft SMP prior to formal hearings before the Planning Commission and Board of County Commissioners.

MAP 2 – WATERSHED RESOURCE INVENTORY AREA DESIGNATIONS



## 5.4 Public Hearings

Clallam County will hold public hearings prior to final adoption of the SMP update by the Board of Clallam County Commissioners. The Planning Commission will hold at least one public hearing on the draft SMP updates and following the public hearing process will make a recommendation to the Board of County Commissioners. The Board will consider the Planning Commission recommendation and public comments received. The Board will hold a public hearing prior to local adoption of the draft SMP. The draft SMP will be made available for public review a minimum of 30 days prior to the scheduled hearing. Public hearings are anticipated to be scheduled in spring/summer of 2012.

## 5.5 Record of Meetings

Clallam County Planning Commission and Board of Clallam County Commissioners public meetings and hearings will be audio recorded and meeting minutes prepared.

## 6.0 PUBLIC INVOLVEMENT STRATEGIES

In addition to Clallam County scheduled public meetings and hearings (see Section 5.0, pg. 11); other opportunities for public involvement and comment will be provided throughout the SMP update process. The following steps will be taken to exchange information and to encourage broad and diverse public involvement throughout the SMP update:

### 6.1 Technical and Policy Advisor Groups

Clallam County will consult with the following existing committees and work groups for technical and policy input throughout Phases 1-4 in the SMP update process described in Section 4.0 (pg. 7) of this strategy:

1. *Clallam Ecosystem Recovery Work Group*  
Function: Policy input for marine and freshwater shorelines for WRIA 18 and 19.
2. *Clallam County Marine Resources Committee*  
Function: Technical and policy input for marine shorelines on the Strait of Juan de Fuca.
3. *Coastal Marine Resources Committee*  
Function: Technical and policy input for marine shorelines along the Pacific Coast.
4. *WRIA 18, 19, and 20 Watershed Management Planning Units (see Map 2 - WRIA Designation Areas, page 13 and group composition - Appendix A, page 18)*  
Function: Policy and technical input for western WRIA 17 and WRIA 18-20 freshwater and marine shorelines.
5. *North Pacific Coast Lead Entity*  
Function: Restoration planning priorities for WRIA 20
6. *North Olympic Peninsula Lead Entity*  
Function: Restoration planning priorities for western WRIA 17 and WRIA 18-19
7. *Clallam Bay-Seki and Crescent Community Advisory Council/Action Team*  
Function: Community input for the Clallam Bay, Sekiu, and Joyce areas.

These stakeholder groups include representation of local citizens, special interest groups, Tribes, and local, state, and federal agencies (*see Appendix A for listing of advisory group members, missions, and meeting times.*)

Notification of SMP related agenda items will be sent to the SMP contact list; media for press release; and listed on the SMP website at:

[http://www.clallam.net/RealEstate/html/shoreline\\_management.htm](http://www.clallam.net/RealEstate/html/shoreline_management.htm).

## **6.2 Treaty Tribes**

While these governments are often parties to the groups listed in 6.1 above, as separate government entities with treaty rights to the fisheries, and with co-manager roles that include fish habitat concerns, the county will consult with the treaty tribes, Quileute Nation, Makah Nation, Lower Elwha Klallam Tribe, and Jamestown S’Klallam Tribe, within Clallam County on shoreline management plan language and notice them of public forums and meetings regarding the SMP.

It is understood that treaty tribes within Clallam County have an interest in shoreline protection in their Usual and Accustomed Fishing Grounds and Areas as well, and should be included in discussions about plan updating.

## **6.3 Additional Jurisdiction Coordination**

Clallam County will coordinate the SMP update with the cities of Sequim, Port Angeles, and Forks to promote consistency between County and City shoreline master programs and to establish urban growth area SMPs that are compatible with countywide shoreline goals and with the goals of the respective city.

Clallam County will also collaborate with agencies adjacent to the County with shoreline jurisdiction including but not limited to: Olympic National Park; Olympic National Forest; WA Department of Natural Resources; WA Department of Fish and Wildlife; WA State Parks; and US Army Corp of Engineers.

## **6.4 Shoreline Property Owners**

Shoreline property owners are important stakeholders in the SMP update. Clallam County will develop a mailing list of shoreline property owners based on available tax records and landowner requests. The list will be used by the County to notify shoreline owners by mail how they can stay informed, be involved, and provide comment throughout the SMP update process. Shoreline property owners will also be notified by mail of the Clallam County regional public forums and public hearings.

## **6.5 Speaker Bureau**

There are numerous civic groups, special interest groups, and other organizations with an interest in shoreline use, environmental protection, restoration, and public access. Clallam County will establish a SMP Update Speaker Bureau to provide outreach and obtain input

from these constituents. Interested organizations should contact the Clallam County Department of Community Development at (360) 417-2563 to schedule a presentation.

## 6.6 Additional Outreach Strategies

The County will notify, encourage participation, and seek input related to SMP Update phases from other known entities having interests in shoreline use including, but not limited to, recreation, environmental, conservation, realtor associations, private property rights groups, builder associations, and civic organizations. Methods of notification and information dissemination are outlined in Section 8.0 below.

The County will also identify other means of public outreach such as information sharing at local community events (e.g., County Fair, Home Shows, Dungeness River Festival, StreamFest), dissemination of education materials, questionnaires, or surveys.

## 7.0 WRITTEN COMMENTS

Written comments are welcome throughout the SMP update process. Sent comments to: Clallam County Department of Community Development, RE: SMP Update, 223 E. 4<sup>th</sup> St., Suite 5, Port Angeles, WA 98362-3015 Fax: (360) 417-2443 Email: [SMP@co.clallam.wa.us](mailto:SMP@co.clallam.wa.us) .

## 8.0 PUBLIC NOTICES AND INFORMATION DISSEMINATION

Clallam County will use a variety of methods to inform the public about upcoming public meetings, availability of maps, relevant planning documents and reports, and important milestones related to the SMP Update including, but not limited to:

1. **Internet:** Clallam County will establish and maintain a web site for the project to provide a public forum for status updates, reports, public meeting notices and agendas, and other project information. The website will be consistently updated with project details, including a calendar of events. Follow the SMP update link on the County homepage at: [www.clallam.net](http://www.clallam.net) or go directly to: [http://www.clallam.net/RealEstate/html/shoreline\\_management.htm](http://www.clallam.net/RealEstate/html/shoreline_management.htm)
2. **Email List:** Clallam County will maintain an email distribution list that will include identified representatives from known agencies, tribes, neighboring jurisdictions, and other organizations that have interests or responsibilities relating to shorelines and any other individual or group that requests to be placed on the email distribution list. Periodic project announcements and public notices of upcoming public meetings will be sent to the email distribution list. Individuals and organizations interested in being on the email distribution list should direct their request to: [SMP@co.clallam.wa.us](mailto:SMP@co.clallam.wa.us)
3. **News Releases:** Clallam County will issue news releases announcing public meetings, hearings, and comment periods to local media including, but not limited to: Peninsula Daily News, Sequim Gazette, Forks Forum, KONP and KSQM Radio. Clallam County will strive to work with local news media to disseminate information related to the SMP update process such as interviews of key project staff and elected officials and focus articles.

4. **Legal Notices:** Legal public notice of all public hearings will be published under “Legals” in the Peninsula Daily News classified section.
5. **Local Information Repositories:** Copies of the County SMP update grant contract/scope of work, this public participation strategy, existing shoreline master program, draft SMP updates, and other SMP related planning reports will be made available locally for public review at the North Olympic Library System Branches in Clallam-Bay Sekiu, Forks, Port Angeles, Sequim, and Joyce Depot or Crescent School Library.
6. **SMP Update Project File:** An official project file will be available for public inspection during regular business hours (Monday thru Friday 8:30 to 4:30 p.m., except holidays) at the Clallam County Department of Community Development, 223 East Fourth Street, Suite 5, Port Angeles, WA 98362.

## 9.0 CONTACTS

Clallam County Department of Community Development, ATTN: SMP Update Project Team,  
223 East Fourth Street, Suite 5, Port Angeles, WA 98362-3015  
(360) 417-2277 Fax: (360) 417-2443 Email: [SMP@co.clallam.wa.us](mailto:SMP@co.clallam.wa.us)

Jeffree Stewart, Environmental Planner, WA Department of Ecology SW Regional Office,  
P.O. Box 47775, Olympia, WA 98504-7775  
(360) 407-6521 Fax: (360) 407-6305 Email: [jste461@ecy.wa.gov](mailto:jste461@ecy.wa.gov)

## APPENDIX A: ADVISORY GROUPS

[ALL MEETINGS LISTED BELOW ARE OPEN TO THE PUBLIC]

### **POLICY AND TECHNICAL GROUPS FOR WRIA 20:**

#### **Forks Planning Commission:**

[Monthly mtg., 3<sup>rd</sup> Thurs., 6p.m. @ Forks City Hall]  
5 (Mayor & City Council-appointed) members

**Coastal Marine Resources Committee** [3<sup>rd</sup> Tuesday  
monthly meeting, time varies @ WDNR building]:

*Mission: To understand, steward, and restore the marine and estuarine ecological processes of the Washington coast in support of ecosystem health, sustainable marine resource-based livelihoods, cultural integrity, and coastal communities.*

#### **Representatives:**

Citizens  
City of Port Angeles (COPA)  
City of Sequim (COS)  
Clallam Conservation District (CCD)  
Clallam County (CLCO)  
Coastal Salmon Recovery & Water Quality Councils  
Commercial & Recreational Fishing Associations  
Jamestown S’Klallam Tribe (JS’KT)  
Lead Entities  
Lower Elwha Klallam Tribe (LEKT)  
Port of Port Angeles (PPA)  
Private Business  
Puget Sound Partnership (PSP)  
Makah Tribe (MT)  
NW Indian Fisheries Commission  
National Marine Sanctuaries  
Nature Conservancy  
Quileute Nation (QN)  
Surfrider Foundation  
WA Department of Natural Resources (WDNR)  
WA Department of Fish & Wildlife (WDFW)  
University Extension Program

#### **WRIA 20 Watershed Planning Unit:**

[Monthly mtg., 3<sup>rd</sup> Tues., time varies @ WDNR  
building]

*Visioning Statement: The water resources of WRIA 20 are a natural treasure to be protected. These resources sustain natural habitat function, self-maintaining ecosystem processes, and a wide range of physical and biological resources used by society. The WRIA 20 Planning Unit is committed to protect, preserve, and/or restore these resources for its residents, businesses, and governments and to*

*supports local commerce such as forestry, commercial fishing, agriculture, and tourism, as well as a sustainable residential population, public recreation, and Native American treaty uses of natural resources for fishing, hunting, and gathering.*

#### **Representatives:**

City of Forks  
CCD  
CLCO  
Federal, state, and local agencies  
Hoh Tribe  
Industries; landowners; watershed residents; and, other interested members of the public  
Jefferson County  
Lead Entity  
Local Citizens  
MT  
NW Indian Fisheries Commission  
Olympic National Forest (ONF)  
Olympic Natural Resources Center of UW  
Private Land Managers  
QN; WDOE; WDFW; WDNR;  
WA State Parks

#### **North Pacific Coast Lead Entity:**

[Monthly mtg., 4<sup>th</sup> Wed., time varies @ PA Public  
Library]

*Mission: Lead entities are local, watershed-based organizations that develop local salmon habitat recovery strategies and then recruit organizations to do habitat protection and restoration projects that will implement the strategies.*

#### **Representatives:**

City of Forks  
CCD  
CLCO  
Commercial Representatives  
Hoh Tribe  
Hoh Trust  
Jefferson County  
Local Citizens  
MT; QN  
Regional Fish Enhancement Group  
WDF; WDNR  
Wild Salmon Center  
US Forest Service (USFS)

## **POLICY/TECHNICAL ADVISORY GROUP WRIA 18/19:**

### **Clallam Ecosystem Recovery Network:**

[Quarterly meeting; time/place varies]

*Mission: To recover and sustain the ecological health of the Strait of Juan de Fuca and North Olympic Peninsula using an Ecosystem-Based Management approach, while connecting with and enhancing our socio-economic wellbeing.*

#### Representatives:

COPA; COS; Clallam Bay-Seki Chamber of Commerce; CCD; CLCO; Clallam Economic Development Council; Clallam Resource Conservation and Development Council; Clallam Marine Resources Committees; Clallam County PUD #1 (CCPUD); Ducks Unlimited; Dungeness River Audubon Center; Feiro Marine Science Center; Friends of the Fields; FutureWise  
JS'KT; LEKT; MT  
Olympic Environmental Council  
Olympic National Park (ONP)  
Olympic Park Institute; Olympic Trails Coalition  
North Olympic Land Trust (NOLT)  
North Olympic Peninsula Lead Entity for Salmon Recovery (NOPL); North Olympic Salmon Coalition (NOSC); North Olympic Timber Action Committee  
North Peninsula Home Builders (including BuiltGreen® committees); Northwest Natural Resource Group; Pacific Northwest National Laboratory; Pacific Shellfish Growers Association  
Peninsula College (including WWSU Huxley Program)  
PSP; Port Angeles Business Association  
Port Angeles Harbor Development Authority  
Port Angeles Realtor Associations  
Port Angeles Regional Chamber of Commerce  
Protect the Peninsula's Future  
Puget Sound Anglers; Sequim-Dungeness Chamber of Commerce; Sequim Realtor Associations  
Streamkeepers of Clallam County  
Surfriders; WDOE; WDFW; WA Department of Health  
WDNR; WA State Parks; Watershed Resource Inventory Areas 18 (WRIA's including Elwha-Morse Management Team and Dungeness River Management Team)  
Washington Water Trails; Wild Fish Conservancy  
WSU Clallam Beach Watchers/Water Watchers  
WSU Clallam County Extensions

WSU Shore Stewards

US Army Corp of Engineers; US Coast Guard  
US Fish and Wildlife Service (Dungeness National Wildlife Refuge); USFS

### **Clallam Marine Resource Committee:**

[Monthly mtg., 3<sup>rd</sup> Mon., 5:30-7:30pm @ Clallam Co]

*Mission: To discover collaborative ways to improve shellfish harvest areas, protect marine habitat, support salmon and bottomfish recovery and examine resource management alternatives.*

#### Representatives:

COPA; COS; Commercial Fishers/Sport Fishers ;  
Commissioner Districts I, II, III;  
Community of Clallam Bay-Seki  
Conservation/Environmental Community  
Development Community  
Education Community  
JS'KT; LEKT; MT

### **WRIA 18-Dungeness River Management Team:**

[Monthly mtg., 2<sup>nd</sup> Wed., 2-5pm @ Dungeness River Audubon Center]

*Mission: To preserve and enhance the Dungeness River Watershed Planning Area through an ecosystem approach to restoring its physical and biological health.*

#### Representatives:

CCD; CLCO; CCPUD; COS; Dungeness Beach Association; Dungeness River Agriculture Water Users Association; Dungeness River Audubon Center; JS'KT; NOLT; Protect Peninsula's Future; Puget Sound Partnership; Riverside Property Owners; Sports Fisheries; WDFW; WDOE; USFS; USFW.

### **WRIA 18-Elwha-Morse Management Team:**

[Monthly mtg., 4<sup>th</sup> Thurs., 3-5p.m. @ Clallam Co.]

*Mission: To preserve and enhance the Elwha – Morse Watershed Planning Area through an ecosystem approach to restoring its physical and biological health.*

#### Representatives:

Business/Industry Caucus; CCD; CLCO; CCPUD; Dry Creek Water District; Education Caucus; Environmental Caucus; Lead Entity; Local Citizens; LEKT; NOLT; ONP; PSP; WDFW; WDOE.

**WRIA 19-Lyre-Hoko Watershed Planning Unit:**

[Monthly mtg., 1<sup>st</sup> Wed., 6-9pm alternately Crescent School Library/Seki Community Center]

*Mission: To preserve and enhance the Lyre-Hoko Watershed Planning Area through an ecosystem approach to restoring its physical and biological health.*

Representatives:

CLCO; CCPUD; Clallam Bay/Seki Chamber of Commerce; Crescent Water District; Dry Creek Water District; Local Citizens; LEKT; MT; NOLT; Private Land Managers; WDOE; WDFW.

**North Olympic Lead Entity:**

[Monthly mtg.; 3<sup>rd</sup> Wed., time varies @ PA Public Library]

*Mission: To recover priority salmon habitat from Sequim Bay west along the Strait of Juan de Fuca to Cape Flattery.*

Representatives:

COPA; COS; CCD; CLCO; JS'KT; LEKT; MT; NOSC; ONP; Puget Sound Anglers; PSP; WDFW.

**Clallam Bay-Seki Community Action Council:**

[Monthly mtg., time/place varies]

*Mission: Assists in gathering and analyzing information, making recommendations, and advancing the orderly growth and development of the area.*

Representatives:

Seven community members representing the diversified interests of the Clallam Bay-Seki area including: Senior community, Clallam Bay Correction Center, area business owners, public schools, and three at-large positions.

**Crescent Community Advisory Council:**

[Monthly mtg., time/place varies]

*Mission: Assists in gathering and analyzing information on growth management issues such as land use and zoning, public utility service delivery, transportation, making recommendations and advancing the orderly growth and development of the area.*

Representatives:

Seven community members representing the diversified interests of the Joyce-Crescent area including: Crescent School District, Fire District 4, the Grange, area business owner or owner of commercially zoned property, and three at-large positions