



Date Submitted: _____

Date approved by Board of Commissioners: _____

Fee Received ☐

ASSEMBLY PERMIT APPLICATION/CHECKLIST
(Clallam County Code 15.02, Assembly)

Applicant: _____

Address: _____

Telephone: _____ e-mail: _____

Type of Event: _____

Location of Event: _____

Date(s)/Time(s) of Event: _____

Entry Fee: _____ Proceeds to: _____

Number of Attendees: _____ Minors Present? yes or no Alcohol Service? yes or no
circle one circle one

Food Service? yes or no Provided by: _____
circle one

BOARD OF COMMISSIONERS	Approved	Conditional*	Denied
Detailed description of event and activities submitted			
Liability insurance with County named as additional insured			
Surety bond			
Permission to enter property received			
Other			
HEALTH AND HUMAN SERVICES/ENVIRONMENTAL HEALTH			
Sufficient written documentation/plan submitted			
Water supply			
Toilets and washing facilities			
Food preparation and food service facilities			
Other			
FIRE DISTRICT			
Sufficient written documentation/plan submitted			
Approved fire protection devices and equipment available			
Fire prevention standards per State law			
Other			
EMERGENCY MANAGEMENT			
Sufficient Written documentation/plan submitted			
Approved fire protection devices and equipment available			
Fire prevention standards per State law			
Other			

SHERIFF	Approved	Conditional*	Denied
Sufficient written documentation/plan submitted			
Traffic/crowd control			
Parking facilities (drawing required)			
Other			

*Comments or Conditions: _____

Other permits and/or licenses may be required for this event.

This permit does not include permission to serve or allow consumption of alcoholic beverages or required permits for food handlers.

WRITTEN PERMISSION TO ENTER PREMISES

In compliance with CCC 15.02.15.02.050(6), I hereby permit law enforcement and public health and fire control officers of the county to come upon the premises for which the permit has been granted for the purpose of inspection and enforcement of the terms and conditions under which the permit is granted.

Signature of applicant

Signature of property owner