



September 22, 2005

Mr. Joel G. Winborn  
Clallam County Parks  
223 East 4th Street, Suite 7  
Port Angeles, WA 98362

SUBJECT: Clallam County Reconveyance

Dear Joel:

Enclosed please find a copy of the Board of Natural Resources (BNR) minutes that address the Frailey Mountain Reconveyance transaction from the September 6, 2005 meeting. The minutes for the reconveyance portion have been copied onto the enclosed cassette. As I mentioned in an earlier email, there are no minutes in print until after Board approval of the minutes, which they will review at their next meeting on October 4, 2005. I think, in the meantime, this should help you in your fact gathering efforts.

The reconveyance process starts with:

- The County identifying the Forest Board Transfer (FBT) parcel of interest.
- DNR requests administrative cost reimbursement for reconveyances. The cost is based on the approximate amount of staff time and related expenses involved in processing a transaction. The County will be invoiced for \$5,000 as soon as staff becomes involved.
- At this point, you would work with the Olympia Region personnel to establish boundaries and intended use of the property. Access, property survey and parcel segregation issues would be identified.
- FBT trust property is reconveyed without regard to value; therefore, appraisals are not needed.
- The County drafts a public use plan. The plan must be consistent with the State Outdoor Recreation Plan as prepared by the Interagency Committee for Outdoor Recreation (IAC).
- The County's governing board submits a request to the Department that the property be reconveyed for the specific proposed public use.
- The County then submits the plan to IAC with a request for written approval that it conforms to the State Outdoor Recreation Plan.



- When all of the above conditions have been satisfied, the proposal is submitted to the BNR.
- After presentation to the BNR, a quitclaim deed is issued, signed by the Governor and the transaction is complete.

I hope this outline helps to identify the steps necessary for the Department to reconvey property and also provides some indication of the timeline required to complete this type of transaction.

Please feel free to contact me at the number below if you have questions or if I can be of further assistance as you work through these preliminary steps.

Sincerely,



Pamela J Plancich, Land Manager  
Asset Management & Protection Division  
Phone # 360/902-1592

Enclosure

cc: Mike Doherty, Clallam County Commissioner  
Charlie Cortelyou, Olympic Region Manager  
Al Vaughn, Olympic Region State Lands Asst.  
Transaction File