

CLALLAM COUNTY Districting Commission

Bylaws-proposed

Article I-Object

These Bylaws are promulgated and enacted by the Districting Commission or "DC" for the governance of the DC.

Article II-Authority

These Bylaws have been generated and approved in accordance with RCW 36.32.020 and Home Rule Charter §7.40.

Article III-Membership and Terms

- A. The DC shall have five members.
- B. The appointment of members to the DC will occur in accordance with Home Rule Charter §7.40.
- C. Clallam County will appoint one person from the Commissioners' Office to serve as the Administrative Assistant for the DC.
- D. An attorney from the Prosecuting Attorney's Office will provide legal advice and consultation to the DC, not to individual DC members.

Article IV- Purpose of Districting Commission

The purpose of the DC is to draw County Commission Districts based on the population of Clallam County arrived at by the latest decennial U.S. Census. The Districts shall be drawn in compliance with the following criteria which are listed in order of descending priority. Districts shall: be approximately equal in population so that the population of the largest does not exceed that of the smallest by more than 5 percent; have boundaries that run generally north-south; be geographically compact and continuous; and be composed of whole voting precincts to the maximum extent possible. Each district shall be assigned a number 1 to 3.

Article V-Duties of the Districting Commission

The DC shall meet within 15 days after appointment and develop procedures for the employment of a Districting Master who shall be qualified by training,

education and experience to draw a districting plan. The Districting Master shall be hired by March 15. Immediately thereafter, the DC shall schedule public hearings to provide input on preliminary districting proposals being developed by the Districting Master. The Districting Master shall meet with the DC to consider recommendations for changes by the DC. The Districting Master shall submit the final draft of the districting plan to the DC for consideration of adoption.

The DC shall hold a public hearing on the final draft of the districting plan submitted by the Districting Master. By a majority plus one (1) vote, i.e., four affirmative votes, the DC shall approve a final plan no later than eight (8) months after receipt of the most recent federal decennial census information from the state redistricting commission.

Article VI-Meetings

- A. Regular meetings of the DC shall be held on dates established by the DC and shall be noticed and conducted in a manner consistent with Ch. 42.30 RCW, the Open Public Meetings Act.
- B. At the first meeting of the DC, the members shall elect from among themselves a chairperson to run the meetings and organize, with the assistance of the DC's Administrative Assistant, the agenda for the meetings.
- C. Special meetings of the DC may be called by the Chair of the DC and shall be noticed and conducted in a manner consistent with Ch. 42.30 RCW, the Open Public Meetings Act.
- D. The DC meetings and meetings of any DC committee [if such committee be established] shall be open to the public and members of the media and shall occur in a location that is handicapped accessible.
- E. Public input at DC meetings and committee meetings shall be limited to that time on the meeting agenda set aside for public input.
- F. Unless otherwise established by the Chair of the DC, public input (oral testimony) will be limited to three minutes per speaker until such time as all persons wishing to speak have spoken or waived their right to speak, at which time a prior speaker may again speak for not more than two minutes.
- G. Members must attend all DC meetings remotely until such time as the Governor's Proclamation of March 2020 and all related subsequent gubernatorial Proclamations are rescinded, lifted and/or nullified.
- H. An attendance record of all DC meetings and committee meetings shall be kept.

Article VII- Agenda format

While the Chair of the DC has full discretion to establish the agenda for any and all DC meetings, the following "Order of Business" is offered as a default or template agenda format for possible use:

- Open the meeting at the time set
- Pledge of allegiance
- Roll call
- Adoption of agenda
- Public comment
- Approval of minutes from prior meeting
- Reports and Presentations
- Unfinished business
- New business
- Public comment
- Announce date for next meeting
- Adjourn

Article VIII-Quorum

A. Except as otherwise specifically provided in these Bylaws, the attendance (either in person or electronically) of four (4) members of the DC at the DC meeting shall constitute a quorum for the transaction of business.

Article IX-Voting

- A. Except as stated in Article V above, no motion or resolution shall be deemed approved unless it is supported by an affirmative vote of a simple majority of those DC members present at that meeting.
- B. There shall be no secret ballots.

Article X-Adoption by the DC of Bylaw amendments

- A. At any meeting of the DC where a quorum (as defined in Article VIII above) is present the DC may, by a majority affirmative vote, change these Bylaws.
- B. Any amendment suggested pursuant to Sections A and B of this Article must be on the Agenda of one DC meeting and may not be approved or rejected until the next "regular" meeting of the DC in order to provide time for review and consideration of the proposed amendment.

Article XI: Public Hearings

- A. The DC must, pursuant to the Home Rule Charter §7.40, hold public hearings at a time, date and place chosen by the Chair and arranged by the Administrative Assistant.
- B. Such hearings shall be noticed and held in compliance with the Open Public Meetings Act.
- C. If such public hearings are to be held, the DC is encouraged to hold them in diverse locations reflecting that the population of the county resides in the western, central and eastern regions of this County.

Article XII Vacancies

Any vacancies in the DC shall be filled by the decision of the County Commission as decided in a public meeting. If needed, and if applicable, the County Commission may enter into Executive Session pursuant to RCW 42.30.110(1) in order to complete the work of declaring the existence of a vacancy or filling a vacancy.

Adopted by the Districting Commission

This ninth day of February, 2021

Commissioner John Teichert

Chair of the Districting Commission

Electronic approval by Chair due to COVID no in person meetings allowed.

Loni Gores

Loni Gores, Clerk of the Districting Commission

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