



MODIFICATION OF GRANT OR AGREEMENT

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1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER: 17-PA-11060900-007 (Noxious Weed Control)		2. RECIPIENT/COOPERATOR GRANT or AGREEMENT NUMBER, IF ANY:	3. MODIFICATION NUMBER: 002
4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING GRANT/AGREEMENT (unit name, street, city, state, and zip + 4): Sarah Russell, Grants Management Specialist Okanogan-Wenatchee National Forest 215 Melody Lane Wenatchee, WA 98801-8122 Email: sarahrussell@fs.fed.us		5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4): Susan Piper, Terrestrial Program Manager Olympic National Forest 1835 Black Lake Blvd SW Olympia, WA 98512 Email: spiper@fs.fed.us	
6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip + 4, county): Cathy Lucero Clallam County Noxious Weed Control Board 223 E 4 th St., Suite 5 Port Angeles, WA 98362 Email: clucero@co.clallam.wa.us		7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS payment use only): N/A	

8. PURPOSE OF MODIFICATION

CHECK ALL THAT APPLY:	This modification is issued pursuant to the modification provision in the grant/agreement referenced in item no. 1, above.
<input type="checkbox"/>	CHANGE IN PERFORMANCE PERIOD:
<input checked="" type="checkbox"/>	CHANGE IN FUNDING: Deobligate Title II funds in the amount of \$56,000.
<input type="checkbox"/>	ADMINISTRATIVE CHANGES:
<input checked="" type="checkbox"/>	OTHER (Specify type of modification): The CFDA number for this agreement is 10.699

Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full force and effect.

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):

The following provisions are updated to reflect this modification:

- 1) Revise Modification #1 to deobligate Title II funds in the amount of \$56,000. Due to DATA Act requirement, a new agreement with the CFDA number 10.665 for Secure Rural School to States needs to be completed separate from this agreement. The new agreement for Clallam County Noxious Weed Control using Title II funds will be 18-PA-11060900-005. Scope of work will remain the same.
- 2) PAYMENT/REIMBURSEMENT . The U.S. Forest Service shall reimburse the County for the U.S. Forest Service's share of actual expenses incurred, not to exceed **\$4,885.00** (REVISED AMOUNT from Modification # 1: \$60,885.00 - \$56,000.00 = \$4,885.00), as shown in the Financial Plan. The U.S. Forest Service shall make payment upon receipt of the County's annual invoice. Each invoice from the County shall display the total project costs for the billing period, separated by U.S. Forest Service and the County's share. In-kind contributions must be displayed as a separate line item and must not be included in the total project costs available for reimbursement. The final invoice must display the County's full match towards the project, as shown in the financial plan, and be submitted no later than 90 days from the expiration date.

Each invoice must include, at a minimum:

1. County's name, address, and telephone number
2. U.S. Forest Service agreement number
3. Invoice date
4. Performance dates of the work completed (start & end)
5. Total invoice amount for the billing period, separated by U.S. Forest Service and County's share with in-kind contributions displayed as a separate line item.
6. Display all costs, both cumulative and for the billing period, by separate cost element as shown on the financial plan.
7. Cumulative amount of U.S. Forest Service payments to date.
8. Statement that the invoice is a request for payment by "reimbursement".
9. If using SF-270, a signature is required.
10. Invoice Number, if applicable



The invoice must be sent by one of three methods (email is preferred):

EMAIL: asc_ga@fs.fed.us

FAX: 877-687-4894

POSTAL: USDA Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Ave NE
Albuquerque, NM 87109

Send a copy to: Susan Piper (spiper@fs.fed.us)

3) **LIMITATION OF FUNDS.** Forest Service funds in the amount of **\$4,885.00** (Modification # 1: \$60,885.00 - \$56,000.00 = \$4,885.00; total undelivered obligation available for the weed control project under this agreement is \$13,887.00) are currently available for performance of this agreement through **November 30, 2019**. The Forest Service's ability to provide additional funding is contingent upon the availability of appropriated funds from which payment can be made. There is no legal liability on the part of the Forest Service for any payment above this amount until the Cooperator receives notice of availability confirmed in a written modification by the Forest Service.

10. ATTACHED DOCUMENTATION (Check all that apply):

<input type="checkbox"/>	Revised Scope of Work
<input checked="" type="checkbox"/>	Revised Financial Plan
<input type="checkbox"/>	Other:

11. SIGNATURES

AUTHORIZED REPRESENTATIVE: BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.

11.A. CLALLAM COUNTY BOARD OF COMMISSIONERS SIGNATURE  (Signature of Signatory Official)	11.B. DATE SIGNED 07/10/2018	11.C. U.S. FOREST SERVICE SIGNATURE  (Signature of Signatory Official)	11.D. DATE SIGNED 7/16/18
11.E. NAME (type or print): MARK OZIAS	11.F. NAME (type or print): RETA LAFORD		
11.G. TITLE (type or print): Chair	11.H. TITLE (type or print): Olympic National Forest, Forest Supervisor		

12. G&A REVIEW

12. A. The authority and format of this modification (17-PA-11060900-007 M2) have been reviewed and approved for signature by:  DE ETTE M. STOFLETH U.S. Forest Service Grants & Agreements Specialist	12.B. DATE SIGNED 6/4/2018
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Approved as to form only by:



Brian Wendt
Deputy Prosecuting Attorney
Clallam County



Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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Attachment:

USFS Agreement No.:
Cooperator Agreement No.:

Mod. No.:

Note: This Financial Plan may be used when:
(1) No program income is expected and
(2) The Cooperator is not giving cash to the FS and
(3) There is no other Federal funding

Agreements Financial Plan (Short Form)

Financial Plan Matrix: Note: All columns may not be used. Use depends on source and type of contribution(s).

COST ELEMENTS	FOREST SERVICE CONTRIBUTIONS		COOPERATOR CONTRIBUTIONS		(e) Total
	(a) Noncash	(b) Cash to Cooperator	(c) Noncash	(d) In-Kind	
Direct Costs					
Salaries/Labor	\$447.77	\$3,594.00	\$868.00	\$57.60	\$4,967.37
Travel	\$0.00	\$0.00	\$172.44	\$0.00	\$172.44
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies/Materials	\$0.00	\$126.00	\$48.00	\$0.00	\$174.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$402.36	\$0.00	\$0.00	\$402.36
Other					\$0.00
Subtotal	\$447.77	\$4,122.36	\$1,088.44	\$57.60	\$5,716.17
Coop Indirect Costs		\$762.64	\$201.36		\$964.00
FS Overhead Costs	\$40.30				\$40.30
Total	\$488.07	\$4,885.00	\$1,289.80	\$57.60	\$6,720.47
Total Project Value:					\$6,720.47

Matching Costs Determination	
Total Forest Service Share = (a+b) ÷ (e) = (f)	(f) 79.95%
Total Cooperator Share (c+d) ÷ (e) = (g)	(g) 20.05%
Total (f+g) = (h)	(h) 100.00%

WORKSHEET FOR

FS Non-Cash Contribution Cost Analysis, Column (a)

Salaries/Labor

Standard Calculation

Job Description	Cost/Day	# of Days	Total
Forest Botanist	\$373.14	1.20	\$447.77
			\$0.00

Non-Standard Calculation

Total Salaries/Labor	\$447.77
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Subtotal Direct Costs

\$447.77

Forest Service Overhead Costs

Current Overhead Rate	Subtotal Direct Costs	Total
9.00%	\$447.77	\$40.30
Total FS Overhead Costs		\$40.30

TOTAL COST

\$488.07

WORKSHEET FOR

FS Cash to the Cooperator Cost Analysis, Column (b)

Salaries/Labor

Standard Calculation

Job Description		Cost/Day	# of Days	Total
Coordinator	1	\$356.00	4.00	\$1,424.00
Field Technician	2	\$155.00	7.00	\$2,170.00
				\$0.00

Non-Standard Calculation

Total Salaries/Labor	\$3,594.00
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Supplies/Materials

Standard Calculation

Supplies/Materials	# of Items	Cost/Item	Total
Herbicide, PPEs, equipment and repair		\$126.00	\$126.00
			\$0.00

Non-Standard Calculation

Total Supplies/Materials	\$126.00
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Other Expenses

Standard Calculation

Item	# of Days	Cost/Day	Total
Primary Vehicle, transport (insurance, gas, repair of fleet)	7.00	\$57.48	\$402.36
			\$0.00

Non-Standard Calculation

Total Other	\$402.36
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Subtotal Direct Costs

\$4,122.36

Cooperator Indirect Costs

Current Overhead Rate	Subtotal Direct Costs	Total
18.50%	\$4,122.36	\$762.64
Total Coop. Indirect Costs		\$762.64

TOTAL COST

\$4,885.00

NOTE: AMOUNT OF \$4,885.00 IS NOT TO BE OBLIGATED: Financial Plan for Mod #2 is REVISED to deobligate \$56,000 (Title II funds) obligated on Mod #1; Total obligation on the agreement after Mod #1 was \$74,085 - \$56,000 (Mod #2) = \$18,085 - \$4,198 (payments to date) = \$13,887.00 undelivered obligation available for the weed control project work. Additional \$56,000.00 is obligated to the new agreement 18-PA-11060900-005.

WORKSHEET FOR

Cooperator Non-Cash Contribution Cost Analysis, Column (c)

Salaries/Labor

Standard Calculation

Job Description	Cost/Day	# of Days	Total
Noxious Weed Board Coordinator, Jefferson			\$0.00
Noxious Weed Board Coordinator, Clallam	\$356.00	1.00	\$356.00
Weed Specialist	\$256.00	2.00	\$512.00
			\$0.00

Non-Standard Calculation

Total Salaries/Labor	\$868.00
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Travel

Standard Calculation

Travel Expense	Employees	Cost/Day	# of Days	Total
County Vehicle (gas/mileage, annual maintenance, tires)		\$57.48	3.00	\$172.44
				\$0.00

Non-Standard Calculation

Total Travel	\$172.44
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Supplies/Materials

Standard Calculation

Supplies/Materials	# of Items	Cost/Item	Total
Backpack sprayer & repair, herbicide, PPE	1.00	\$48.00	\$48.00
			\$0.00

Non-Standard Calculation

Total Supplies/Materials	\$48.00
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Subtotal Direct Costs

\$1,088.44

Cooperator Indirect Costs

Current Overhead Rate	Subtotal Direct Costs	Total
18.50%	\$1,088.44	\$201.36
Total Coop. Indirect Costs		\$201.36

TOTAL COST

\$1,289.80

WORKSHEET FOR

Cooperator In-Kind Contribution Cost Analysis, Column (d)

Salaries/Labor

Standard Calculation

Job Description	Cost/Day	# of Days	Total
Clallam and Jefferson Weed Board Members	\$240.00	0.24	\$57.60

Non-Standard Calculation

Total Salaries/Labor			\$57.60
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Subtotal Direct Costs

\$57.60

TOTAL COST

\$57.60