

### MODIFICATION OF GRANT OR AGREEMENT

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1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER: 17-PA-11060900-007 Clallam County Noxious Weed Control Board		2. RECIPIENT/COOPERATOR GRANT or AGREEMENT NUMBER, IF ANY:	3. MODIFICATION NUMBER: 01
4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING GRANT/AGREEMENT (unit name, street, city, state, and zip + 4): Sarah Russell Grants Management Specialist 215 Melody Lane Wenatchee, WA 98801		5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4): Susan Piper Terrestrial Program Manager Olympic National Forest 1835 Black Lake Blvd SW Olympia, WA 98512	
6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip + 4, county): Cathy Lucero Clallam County Noxious Weed Control Board 223 E 4 <sup>th</sup> St., Suite 5 Port Angeles, WA 98362 clucero@co.clallam.wa.us		7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS payment use only):	

### 8. PURPOSE OF MODIFICATION

CHECK ALL THAT APPLY:	This modification is issued pursuant to the modification provision in the grant/agreement referenced in item no. 1, above.
<input checked="" type="checkbox"/>	CHANGE IN PERFORMANCE PERIOD: Extends expiration date to 11/30/2019.
<input checked="" type="checkbox"/>	CHANGE IN FUNDING: Adds NFS and Title II funding in the amount of \$60,885.00
<input type="checkbox"/>	ADMINISTRATIVE CHANGES:
<input type="checkbox"/>	OTHER (Specify type of modification):

**Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full force and effect.**

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):

The following provisions are updated:

IV. THE U.S. FOREST SERVICE SHALL:

A. PAYMENT/REIMBURSEMENT. The U.S. Forest Service shall reimburse the County for the U.S. Forest Service's share of actual expenses incurred, not to exceed \$60,885.00, as shown in the Financial Plan. In order to approve a Request for Reimbursement, the U.S. Forest Service shall review such requests to ensure payments for reimbursement are in compliance and otherwise consistent with the terms of the agreement. The U.S. Forest Service shall make payment upon receipt of County's annual invoice. Each invoice from County shall display the total project costs for the billing period, separated by U.S. Forest Service and County's share. In-kind contributions must be displayed as a separate line item and must not be included in the total project costs available for reimbursement. The final invoice must display County's full match towards the project, as shown in the financial plan, and be submitted no later than 90 days from the expiration date.

Each invoice must include, at a minimum:

- County's name, address, and telephone number
- U.S. Forest Service agreement number
- Invoice date
- Performance dates of the work completed (start & end)
- Total invoice amount for the billing period, separated by the U.S. Forest Service and County share with in-kind contributions displayed as a separate line item.
- Display all costs, both cumulative and for the billing period, by separate cost element as shown on the financial plan.
- Cumulative amount of U.S. Forest Service payments to date.
- Statement that the invoice is a request for payment by "reimbursement"



9. If using SF-270, a signature is required.  
10. Invoice Number, if applicable

The invoice must be forwarded to:

EMAIL: asc\_ga@fs.fed.us

FAX: 877-687-4894

POSTAL: USDA Forest Service  
Albuquerque Service Center  
Payments – Grants & Agreements  
101B Sun Ave NE  
Albuquerque, NM 87109

Send a copy to: Susan Piper (spiper@fs.fed.us)

V. L. LIMITATION OF FUNDS. U.S. Forest Service funds in the amount of \$60,885.00 are currently available for performance of this agreement through 11/30/2019. The U.S. Forest Service's obligation for performance of this agreement beyond this date is contingent upon the availability of appropriated funds from which payment can be made. There is no legal liability on the part of the U.S. Forest Service for any payment may arise for performance under this agreement beyond this amount until County receive(s) notice of availability to be confirmed in a written modification by the U.S. Forest Service.

V. DD. COMMENCEMENT/EXPIRATION DATE: This agreement is executed as of 5/22/2017 and is effective through 11/30/2019 at which time it will expire. The expiration date is the final date for completion of all work activities under this agreement.

**10. ATTACHED DOCUMENTATION (Check all that apply):**

<input type="checkbox"/>	Revised Scope of Work
<input checked="" type="checkbox"/>	Revised Financial Plan
<input type="checkbox"/>	Other:

**11. SIGNATURES**

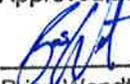
AUTHORIZED REPRESENTATIVE: BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.

11.A. CLALLAM COUNTY BOARD OF COMMISSIONERS SIGNATURE 	11.B. DATE SIGNED 3/27/18	11.C. U.S. FOREST SERVICE SIGNATURE 	11.D. DATE SIGNED 3/29/18
(Signature of Signatory Official)		(Signature of Signatory Official)	
11.E. NAME (type or print): RANDY JOHNSON mark 02195		11.F. NAME (type or print): RETA LAFORD	
11.G. TITLE (type or print): Vice Chair		11.H. TITLE (type or print): Forest Supervisor	

**12. G&A REVIEW**

12.A. The authority and format of this modification have been reviewed and approved for signature by:  SARAH RUSSELL U.S. Forest Service Grants & Agreements Specialist	12.B. DATE SIGNED 2/5/2018
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Approved as to form only by:

  
Brian Wendt  
Deputy Prosecuting Attorney  
Clallam County



Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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Attachment:

USFS Agreement No.:   
Cooperator Agreement No.:

Mod. No.:

**Note: This Financial Plan may be used when:**  
**(1) No program income is expected and**  
**(2) The Cooperator is not giving cash to the FS and**  
**(3) There is no other Federal funding**

**Agreements Financial Plan (Short Form)**

**Financial Plan Matrix:** Note: All columns may not be used. Use depends on source and type of contribution(s).

COST ELEMENTS	FOREST SERVICE CONTRIBUTIONS		COOPERATOR CONTRIBUTIONS		(e) Total
	(a) Noncash	(b) Cash to Cooperator	(c) Noncash	(d) In-Kind	
Direct Costs					
Salaries/Labor	\$5,597.10	\$42,990.00	\$10,416.00	\$720.00	\$59,723.10
Travel	\$0.00	\$0.00	\$2,356.68	\$0.00	\$2,356.68
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies/Materials	\$0.00	\$3,388.99	\$800.00	\$0.00	\$4,188.99
Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$5,000.76	\$0.00	\$0.00	\$5,000.76
Other					\$0.00
<b>Subtotal</b>	<b>\$5,597.10</b>	<b>\$51,379.75</b>	<b>\$13,572.68</b>	<b>\$720.00</b>	<b>\$71,269.53</b>
Coop Indirect Costs		\$9,505.25	\$2,510.95		\$12,016.20
FS Overhead Costs	\$503.74				\$503.74
<b>Total</b>	<b>\$6,100.84</b>	<b>\$60,885.00</b>	<b>\$16,083.63</b>	<b>\$720.00</b>	<b>\$83,789.47</b>
<b>Total Project Value:</b>					<b>\$83,789.47</b>

Matching Costs Determination	
Total Forest Service Share = (a+b) ÷ (e) = (f)	(f) 79.95%
Total Cooperator Share (c+d) ÷ (e) = (g)	(g) 20.05%
Total (f+g) = (h)	(h) 100.00%

## WORKSHEET FOR

### FS Non-Cash Contribution Cost Analysis, Column (a)

#### Salaries/Labor

#### Standard Calculation

Job Description	Cost/Day	# of Days		Total
Forest Botanist	\$373.14	15.00		\$5,597.10
				\$0.00

#### Non-Standard Calculation

<b>Total Salaries/Labor</b>	<b>\$5,597.10</b>
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**Subtotal Direct Costs**

**\$5,597.10**

#### Forest Service Overhead Costs

Current Overhead Rate	Subtotal Direct Costs			Total
9.00%	\$5,597.10			\$503.74
<b>Total FS Overhead Costs</b>				<b>\$503.74</b>

**TOTAL COST**

**\$6,100.84**

**WORKSHEET FOR**

**FS Cash to the Cooperator Cost Analysis, Column (b)**

**Salaries/Labor**

<b>Standard Calculation</b>				
Job Description	# employees	Cost/Day	# of Days	Total
Coordinator	1	\$356.00	45.00	\$16,020.00
Field Technicians	2	\$155.00	87.00	\$26,970.00

**Non-Standard Calculation**

<b>Total Salaries/Labor</b>	<b>\$42,990.00</b>
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**Supplies/Materials**

<b>Standard Calculation</b>			
Supplies/Materials	# of Items	Cost/Item	Total
Herbicide, PPEs, equipment and repair		\$3,388.99	\$3,388.99
			\$0.00

**Non-Standard Calculation**

<b>Total Supplies/Materials</b>	<b>\$3,388.99</b>
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**Other Expenses**

<b>Standard Calculation</b>			
Item	# of Days	Cost/Day	Total
Primary vehicle	87.00	\$57.48	\$5,000.76
			\$0.00

**Non-Standard Calculation**

<b>Total Other</b>	<b>\$5,000.76</b>
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**Subtotal Direct Costs**

**\$51,379.75**

**Cooperator Indirect Costs**

Current Overhead Rate	Subtotal Direct Costs	Total
18.50%	\$51,379.75	\$9,505.25
<b>Total Coop. Indirect Costs</b>		<b>\$9,505.25</b>

**TOTAL COST**

**\$60,885.00**

**WORKSHEET FOR**

**Cooperator Non-Cash Contribution Cost Analysis, Column (c)**

**Salaries/Labor**

**Standard Calculation**

Job Description	Cost/Day	# of Days	Total
Noxious Weed Board Coordinator, Jefferson			\$0.00
Noxious Weed Board Coordinator, Clallam	\$356.00	12.00	\$4,272.00
Weed Specialist	\$256.00	24.00	\$6,144.00
			\$0.00

**Non-Standard Calculation**

<b>Total Salaries/Labor</b>	<b>\$10,416.00</b>
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**Travel**

**Standard Calculation**

Travel Expense	Cost/Trip	# of Trips	Total
County Vehicle (gas/mileage, annual maintenance, tires)	\$57.48	41.00	\$2,356.68
			\$0.00

**Non-Standard Calculation**

<b>Total Travel</b>	<b>\$2,356.68</b>
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**Supplies/Materials**

**Standard Calculation**

Supplies/Materials	# of Items	Cost/Item	Total
Backpack sprayer & repair, herbicide, PPEs		\$800.00	\$800.00
			\$0.00

**Non-Standard Calculation**

<b>Total Supplies/Materials</b>	<b>\$800.00</b>
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**Subtotal Direct Costs**

**\$13,572.68**

**Cooperator Indirect Costs**

Current Overhead Rate	Subtotal Direct Costs	Total
18.50%	\$13,572.68	\$2,510.95
<b>Total Coop. Indirect Costs</b>		<b>\$2,510.95</b>

**TOTAL COST**

**\$16,083.63**

## WORKSHEET FOR

### Cooperator In-Kind Contribution Cost Analysis, Column (d)

Salaries/Labor

**Standard Calculation**

Job Description	Cost/Day	# of Days	Total
Clallam and Jefferson Weed Board Members	\$240.00	3.00	\$720.00

**Non-Standard Calculation**

<b>Total Salaries/Labor</b>	<b>\$720.00</b>
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**Subtotal Direct Costs**

**\$720.00**

**TOTAL COST**

**\$720.00**