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WA State Department of Ecology *PK*

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**AMENDMENT NO. 1  
TO AGREEMENT NO. W2RLSWFA-1719-ClACPW-00103  
BETWEEN  
THE STATE OF WASHINGTON DEPARTMENT OF ECOLOGY  
AND  
CLALLAM COUNTY PUBLIC WORKS**

**PURPOSE:** To amend the above-referenced agreement (AGREEMENT) between the state of Washington Department of Ecology (ECOLOGY) and CLALLAM COUNTY PUBLIC WORKS (RECIPIENT) for the 2017-19 LSWFA Clallam County PW IMP (PROJECT).

The purpose of this AMENDMENT is to increase the AGREEMENT budget by \$3,150 in state share from \$42,999.64 to \$46,149.64. The total AGREEMENT budget including the RECIPIENT's local contribution will increase by \$4,200 from \$57,332.85 to \$61,532.85. Funds to increase this AGREEMENT's budget come from the disbursement of deobligated funds from other LWFA grant recipients. These new funds will increase the total budget for Task 2 from \$23,703.52 to \$27,903.52. The Task 1 budget and the scope of work for this AGREEMENT remain the same.

Since the initial AGREEMENT was signed, there has been a significant deterioration in recycling markets and the RECIPIENT has determined that some of the expected outcomes in the initial AGREEMENT need to be revised. To account for this, and for the increased funding made available under this AMENDMENT, the expected outcomes for this AGREEMENT have been amended as follows:

**Task 1 (Residential Recycling/Waste Prevention)** - The expected outcomes for this task have been amended to decrease the total tons of residential material collected for recycling over 2017 levels from 12 tons to 2 tons and the number of tons recovered for reuse from 2 tons to 1 ton.

**Task 2 (Business Recycling/Waste Prevention)** - The expected outcomes for this task have been amended to decrease the tons recycled over 2017 levels from 2 tons to 1 ton; decrease the number of tons of surplus edible food recovered to feed people in need from 15 tons to 2 tons; increase the number of businesses that will begin donating surplus edible food from 10 to 13; and increase the number of businesses reached from 75 to 150 and the number of businesses that will participate in at least one activity to reduce waste as a result of this outreach from 35 to 70.

IT IS MUTUALLY AGREED that the AGREEMENT is amended as follows:

Total Eligible Cost:

Original: 57,332.85 Amended: 61,532.85

Project Short Description:

Original:

Clallam County Public Works will spend \$57,332.85 to implement programs to serve an expected 1,000 residents and 35 businesses resulting in the recovery of 15 tons of surplus edible food used to feed people in need, 14 tons of material recycled, and 2 tons of material reused.

Amended:

Clallam County Public Works will spend \$61,532.85 to implement programs to serve an expected 1,000 residents and 150 businesses resulting in the recovery of 2 tons of surplus edible food used to feed people in need, 3 tons of material recycled, and 1 ton of material reused.

**CHANGES TO THE BUDGET**

**Funding Distribution EG180366**

Funding Title: 2017-19 LSWFA Clallam Co PW IMP  
 Funding Type: Grant  
 Funding Effective Date: 07/01/2017 Funding Expiration Date: 06/30/2019  
 Funding Source:

Title: State Building Construction Account (SBCA)  
 Type: State  
 Funding Source %: 100%  
 Description: Local Solid Waste Financial Assistance

2017-19 LSWFA Clallam Co PW IMP	Task Total
Business Recycling/Waste Prevention	\$ 27,903.52
Residential Recycling/Waste Prevention	\$ 33,629.33

**Total: \$ 61,532.85**

**CHANGES TO SCOPE OF WORK**

Task Number: 1 Task Cost: \$33,629.33

Task Title: Residential Recycling/Waste Prevention

Task Description:

RECIPIENT will contract with a Waste Reduction Coordinator to be paid hourly to assist in completing this task. The task includes the following activities:

Activity: Reducing Waste and Recycling Contamination

RECIPIENT, in partnership with other public agencies and community groups, will lead workshops, presentations, and provide outreach and technical assistance on waste reduction topics including recycling, reuse, repair, and wasted food prevention for residents. This outreach will include a focus on reducing the use and improper disposal of materials that

contaminate the recycling stream and/or pose a serious risk to the environment including plastic bags and film, food soiled paper and packaging, marine debris, hazardous waste, and composites.

**Activity: Master Composter/Recycler Program**

RECIPIENT, in partnership with WSU Cooperative Extension, will coordinate a Master Composter/Recycler (MCR) program to recruit and educate 30 residents to become MRC volunteers. These volunteers will promote and participate in waste prevention activities including monitoring 20 public recycling areas/events, maintaining composting demonstration sites at three (3) community gardens, and providing 45 waste prevention and composting workshops and presentations.

RECIPIENT will gather pre- and post-task data on residential materials collected for recycling, and on the levels and types of residential recycling contamination to measure the impact of this work. Tools for gathering this data may include residential surveys and recycling audits of material collected at transfer stations in the County. Additional data may be collected from providers of curbside and drop-off recycling services and from the Materials Recovery Facilities that process recyclables collected in the County.

RECIPIENT may purchase, with ECOLOGY pre-approval, tools and supplies and develop materials to support education and outreach through various media including but not limited to newsprint, radio, websites, presentations, and direct mailings. Prior to incurring costs for advertisements or publications, RECIPIENT must obtain ECOLOGY review and approval.

RECIPIENT staff may participate in trainings, workshops and or affiliations in order to stay current with emerging solid waste issues with pre-approval from ECOLOGY.

The following list is a general proposal of the time and materials necessary to complete the task. Staff Time – Program and contractor management, volunteer coordination, promotion and education; Purchases and Purchased Services - education and outreach material, program promotion; Contracts - Personal Services Agreement for hourly staff support. Reimbursement for costs incurred by contractors to implement LWSFA funded activities identified under this task are subject to the same eligibility and reimbursement requirements as the RECIPIENT, and require ECOLOGY approval.

Invoices submitted with RECIPIENT's request for reimbursement must support the eligibility of expenses. RECIPIENT is encouraged to seek ECOLOGY's prior approval for costs not specifically identified in this scope of work.

**Task Goal Statement:**

The goal of this task is to increase the amount of residential material collected for recycling and recovered for reuse, and decrease residential recycling contamination in Clallam County.

**Task Expected Outcome:**

RECIPIENT expects to increase the amount of residential recycling collected in the County over 2017 levels by 2 tons and the amount of material recovered for reuse by 1 ton.. RECIPIENT expects to reduce contamination of recyclables collected at transfer stations in the County by at least 5%.

RECIPIENT intends to reach 40,000 residents and expects 1,000 residents will participate in at least one activity to reduce waste as a result of this outreach.

RECIPIENT expects to increase the knowledge of County residents about how to "recycle right" and what causes contamination of the recycling stream and how to prevent it.

Recipient Task Coordinator: Meggan Uecker

**Deliverables**

Number	Description	Due Date
1.1	Work as defined in the Scope of Work for this Agreement is implemented.	06/30/2019

**CHANGES TO SCOPE OF WORK**

Task Number: 2 **Task Cost:** \$27,903.52

Task Title: Business Recycling/Waste Prevention

Task Description:

RECIPIENT will contract with a Waste Reduction Coordinator to be paid hourly to assist in completing this task. The task includes the following activities:

**Activity: Reducing Waste and Recycling Contamination**

RECIPIENT will recruit and support 35 businesses and organizations in Clallam County to set and make progress toward reaching their waste reduction goals. Program offerings may include waste audits, recycling signage and technical assistance, food recovery technical assistance, zero waste education and technical assistance, and single-use plastics reduction education. This outreach will include a focus on reducing the use and improper disposal of materials that contaminate the recycling stream and/or pose a serious risk to the environment including plastic bags and film, food soiled paper and packaging, marine debris, hazardous waste, and composites.

RECIPIENT will gather pre- and post-task data from participating businesses and organizations on the progress they make toward achieving their waste reduction goals and on recycling contamination levels. Tools for gathering this data may include business surveys and recycling audits. Additional data may be collected by providers of business recycling services and from the Materials Recovery Facilities that process recyclables collected in the County.

**Activity: Food Recovery and Wasted Food Prevention**

During the 2015-17 biennium, RECIPIENT researched commercial food recovery and wasted food prevention strategies. Building on this initiative, RECIPIENT will work with community partners including the Peninsula Food Coalition, to recruit and support 10 businesses and organizations to implement wasted food prevention strategies including programs to increase the amount of surplus edible food recovered and donated to feed people in need.

RECIPIENT may purchase, with ECOLOGY pre-approval, tools and supplies and develop materials to support education and outreach through various media including but not limited to newsprint, radio, websites, presentations, and direct mailings. Prior to incurring costs for advertisements or publications, RECIPIENT must obtain ECOLOGY review and approval.

RECIPIENT staff may participate in trainings, workshops and or affiliations in order to stay current with emerging solid waste issues with pre-approval from ECOLOGY.

The following list is a general proposal of the time and materials necessary to complete the task. Staff Time – Program and contractor management, volunteer coordination, promotion and education; Purchases and Purchased Services - education and outreach material, program promotion; Contracts - Personal Services Agreement for hourly staff support. Reimbursement for costs incurred by contractors to implement LWSFA funded activities identified under this task are subject to the same eligibility and reimbursement requirements as the RECIPIENT, and require ECOLOGY approval.

Invoices submitted with RECIPIENT's request for reimbursement must support the eligibility of expenses. RECIPIENT is encouraged to seek ECOLOGY's prior approval for costs not specifically identified in this scope of work.

Task Goal Statement:

The goal of this task is to increase business recycling, decrease business recycling contamination, and increase the amount of surplus edible food donated by businesses to feed people in need.

Task Expected Outcome:

RECIPIENT expects to increase the amount of business recycling in the County over 2017 levels by 1 ton and the amount of surplus edible food recovered to feed people in need by 2 tons. RECIPIENT expects to reduce recycling contamination at participating businesses by at least 5%.

RECIPIENT intends to reach 150 business and expects 70 businesses will participate in at least one activity to reduce waste as a result of this outreach. This includes 13 businesses that will begin donating surplus edible food.

RECIPIENT expects to increase the knowledge of businesses in the County about how to "recycle right" and what causes contamination of the recycling stream and how to prevent it.

Recipient Task Coordinator: Meggan Uecker

**Deliverables**

<b>Number</b>	<b>Description</b>	<b>Due Date</b>
2.1	Work as defined in the Scope of Work for this Agreement is implemented.	06/30/2019

**Funding Distribution Summary**

**Recipient / Ecology Share**

<b>Funding Distribution Name</b>	<b>Recipient Match %</b>	<b>Recipient Share</b>	<b>Ecology Share</b>	<b>Total</b>
2017-19 LSWFA Clallam Co PW IMP	25 %	\$ 15,383.21	\$ 46,149.64	\$ 61,532.85
<b>Total</b>		<b>\$ 15,383.21</b>	<b>\$ 46,149.64</b>	<b>\$ 61,532.85</b>

**AUTHORIZING SIGNATURES**

All other terms and conditions of the original Agreement including any Amendments remain in full force and effect, except as expressly provided by this Amendment.

The signatories to this Amendment represent that they have the authority to execute this Amendment and bind their respective organizations to this Amendment.

This amendment will be effective 01/01/2018.

IN WITNESS WHEREOF: the parties hereto, having read this Amendment in its entirety, including all attachments, do agree in each and every particular and have thus set their hands hereunto.

Washington State  
Department of Ecology

CLALLAM COUNTY PUBLIC WORKS

By:

*Laurie B. Davies*

*4/9/19*

Date

Laurie Davies

Waste 2 Resources

Program Manager

By:

*Mark Ozias*

*3/26/19*

Date

Mark Ozias, *Chair*

Commissioner

Board of Clallam County Commissioners

Template Approved to Form by  
Attorney General's Office

Approved as to form only  
by *Ely Stanley*  
Elizabeth Stanley  
Deputy Prosecuting Attorney  
Clallam County