



Coronavirus (COVID-19) FAQs

Cleaning Protocols

Excerpt from email on March 12, 2020 and Dr. Allison Unthank (Clallam County Public Health Officer)

"At this point in the epidemic, these are the evidence-based interventions we know work:

1. Staying home when you're sick
2. Using appropriate personal protective equipment for healthcare workers and first responders
3. Washing hands and not touching faces
4. Cleaning surfaces frequently
5. Isolation and quarantine of folks who test positive and their close contacts"

Excerpt from email on March 19, 2020 from: Tom Reyes (Clallam County Deputy Director & Risk Manager)

"I would like to provide a quick update as it relates to the COVID-19 response within our organization. Many of you have noticed that some of our departments have closed their doors to the public. It is important for us all to keep in mind, and to communicate to the public when asked, that even though these offices are closed, they are still providing essential services. Each of these departments have created drop boxes for incoming public communications. They have posted signage directing the public to online services to meet their governmental needs. The County website has been updated reflecting the current status of these offices. Finally, each of these departments have posted a phone number to assist the public in contacting them. The big takeaway here, though the doors are closed to the public, employees are still available to assist them. Each of these measures are being taken to help minimize the risk of exposure of COVID-19 to the public and our staff.

I'm sure some of you are asking about the status of your office, which may still be open to the public. I assure you, each department head is monitoring this dynamic situation. The essential services provided by your office may not have the same flexibility as those provided by offices that have closed their doors. This is something we will be discussing at today's department head meeting. If your office is still providing services to walk-in members of the public, there are several things that you can do to minimize your likelihood of exposure. Most importantly, maintain that six foot rule of social distancing. If a member of the public is at your counter, take steps to stay at least six feet from them. If possible, you do not need to walk up to the counter to meet them. To help with that, we are looking at purchasing soft barriers, which will stop the public from walking directly up to the counter. This will also be discussed at today's department head meeting. It is also important to use hand sanitizer on a regular basis and continue to use the disinfectant solution that has been distributed by your maintenance team to wipe down surfaces on a regular basis."

From: Joel Winborn (Facilities Director) April 2, 2020

"As the County continues to operate under a variety of modified work schedules, please know that the facilities maintenance staff is operating pretty much business as usual. The exception



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being additional daily/nightly sanitizing of areas, most in the public zones, with a greater potential of germ transfer.

Everyone should have received disinfectant, rags, gloves, etc., for cleaning of specific areas within your departments. Because we cannot be everywhere at once, there are occasions where things will need to be addressed by each individual department as each sees fit. If you do not have supplies, or, you are running low you need to contact maintenance immediately and let us know. **The maintenance extension is, 2340.** We'll get you those supplies ASAP. Additionally, some of you have been using old aerosol sprays and other of outdated cleaning solutions. Please contact maintenance so we can pick those up and dispose of them properly. The disinfectant and cleaning supplies we are supplying is among the best that can be used...please use them."