

**Amendment #2
To
Agreement K3005**

OFM Contract No. K3005, is by and between the state of Washington, Office of Financial Management (AGENCY) and Clallam County (CONTRACTOR) is hereby amended as follows:

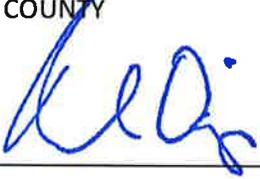
2. SCOPE OF WORK

- a. Exhibit A, attached hereto and incorporated by reference, contains the General Terms and Conditions governing work to be performed under this contract, the nature of the working relationship between the AGENCY and the CONTRACTOR, and specific obligations of both parties.
- b. The CONTRACTOR will provide services and staff, and otherwise do all things necessary for or incidental to the performance of work, as set forth in Revised Exhibit B, Scope of Work/Deliverables.

ALL OTHER TERMS AND CONDITIONS OF AGREEMENT K3005 REMAIN IN FULL FORCE AND EFFECT.

CLALLAM COUNTY

OFFICE OF FINANCIAL MANAGEMENT



Signature

Roselyn Marcus

County Commissioner 6-2-20
Title Date

10 June 2020
Assistant Director Date
Legal & Legislative Affairs

REVISED EXHIBIT B

SCOPE OF WORK/DELIVERABLES

The CONTRACTOR will provide services and staff, and otherwise do all things necessary for or incidental to the performance of work, as set forth below:

January 1-February 29, 2020

| Activity | Deliverable | Number planned | Maximum Reimbursable Per Unit Cost | Total |
|---|--|----------------|---|------------|
| Convene Complete Count Committee meetings | List of attendees, agenda, 250-500 word report on outcomes or minutes from the meeting | 2 | \$250/meeting | \$500.00 |
| Copy/print | Copy of materials produced or copied, number distributed, location distributed | | <u>\$25,000/contract</u> <u>\$50,000/contract</u> | \$262.00 |
| Produce and place social media ads with paid boosts | Screen copy of ad, number of boosts paid for, and report on metrics related to views, clicks, etc. | 2 | \$400/month | \$225.00 |
| Staff services | Narrative report of up to 1,000 words describing activities conducted during the invoice period | | Per hour or month, inclusive of taxes and benefits and not to exceed half of contract | \$2,000.00 |
| INVOICE #1 (02.29.2020) TOTAL | | | | \$2,987.00 |

March 1-April 30, 2020

| Activity | Deliverable | Number planned | Maximum Reimbursable Per Unit Cost | Total |
|---|---|----------------|---|-----------------------------------|
| Convene Complete Count Committee meetings | List of attendees, agenda, 250-500 word report on outcomes or minutes of meeting | 2 <u>1</u> | \$250/meeting | \$500.00 <u>\$250.00</u> |
| Copy/print | Copy of materials produced or copied, number distributed, location distributed | | \$25,000/contract <u>\$50,000/contract</u> | \$15,000.00 <u>\$11,099.46</u> |
| Produce & place social media ads with paid boosts | Screen copy of ad and report on metrics related to views, clicks, etc. | 2 <u>4</u> | \$800/month | \$1,600.00 <u>\$950.00</u> |
| Questionnaire Assistance Centers/Get Counted events | Location, date & time of operation, number of people served | 16 | \$400/event | \$6,400.00 <u>\$1,500.00</u> |
| Translation and/or interpretation | Copy of translation or 250-500 word report of how interpreter(s) was used. | | \$5,000/contract | \$2,000.00 |
| Staff services | Narrative report of up to 1,000 words describing activities conducted during the invoice period | | Per hour or month, inclusive of taxes and benefits and not to exceed half of contract | \$12,150.00 <u>\$2,879.75</u> |
| Postage & Distribution of flyers in mortgage bills | 250-500 word report of how flyers were distributed and | | | \$500.00 |

| | | | | |
|---|---|---|----------|-----------------------------------|
| and through Clallam Transit | general sense of the effect | | | |
| Postage & distribution of countywide postcard mailing | Copy of postcard, 250-500 word report of how post cards were distributed, general sense of the effect | | | \$12,000.00 <u>\$7,818.43</u> |
| Produce & place banners to hang in each city | Picture of banner hanging and brief report on where they hung, for how long, to what effect | 3 | \$600.00 | \$1,800.00 <u>\$1,595.49</u> |
| INVOICE #2 (04.30.2020) TOTAL | | | | \$51,950.00 <u>\$26,093.13</u> |

May 1-June 30, 2020

| Activity | Deliverable | Number planned | Maximum Reimbursable Per Unit Cost | Total |
|---|--|----------------|--|-----------------------------------|
| Convene Complete Count Committee meetings | List of attendees, agenda, 250-500 word report on outcomes or minutes of meeting | 2 | \$250/meeting | \$500.00 |
| Conduct Census trainings for 21-50 persons | List of attendees, agenda, 250-500 word report on outcomes | 2 | \$600/training | \$1,200.00 |
| Organize informational table at public events | Date, time, name of event, 250-500 word report on outcomes | 4 | \$400/training | \$1,600.00 |
| Copy/print | Copy of materials | | \$25,000/contract \$50,000/contract | \$10,000.00 <u>\$37,556.87</u> |

| | | | | |
|---|---|-----------|---|--|
| | produced or copied, number distributed, location distributed | | | |
| Produce and place social media ads with paid boosts | Screen copy of ad and report on metrics related to views, clicks, etc. | <u>25</u> | \$400/month | \$800.00 <u>\$2,400.00</u> |
| Translation and/or interpretation | Copy of translation or 250-500 word report of how interpreter(s) was used. | | \$5,000/contract | \$1,000.00 <u>\$500.00</u> |
| Staff services | Narrative report of up to 1,000 words describing activities conducted during the invoice period | | Per hour or month, inclusive of taxes and benefits and not to exceed half of contract | \$9,700.00 |
| INVOICE #3 (06.30.2020) TOTAL | | | | \$24,800.00 <u>\$50,656.87</u> |