

Court of Washington For _____	No. _____ Motion and Declaration For Waiver of Civil Fees and Surcharges (MTAF)
_____ Petitioner/Plaintiff, vs. _____ Respondent/Defendant.	

I. Motion

- 1.1 I am the ☐ petitioner/plaintiff ☐ respondent/defendant in this action.
- 1.2 I am asking for a waiver of fees and surcharges under GR 34.

II. Basis for Motion

- 2.1 GR 34 allows the court to waive "fees or surcharges the payment of which is a condition precedent to a litigant's ability to secure access to judicial relief" for a person who is indigent. As outlined below, I am indigent.

Dated: _____

Signature of Requesting Party

Print or Type Name

III. Declaration

I declare that,

- 3.1 I cannot afford to meet my necessary household living expenses and pay the fees and surcharges imposed by the court. Please see the attached Financial Statement, which I incorporate as part of this declaration.

3.2 In addition to the information in the financial statement I would like the court to consider the following:

☐ (Check if applies.) I filed this motion by mail. I enclosed a self-addressed stamped envelope with the motion so that I can receive a copy of the order once it is signed.

I declare under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

Signed at (city) _____, (state) _____ on (date) _____.

Signature

Print or Type Name

Case Name: _____ Case Number: _____

Financial Statement **YOU MUST ATTACH LATEST PAY STUB OR TAX RETURN			
1. My name is: _____			
2. ☐ I provide support to people who live with me: How many? _____ Age(s): _____			
3. My Monthly Income:		6. My Monthly Household Expenses:	
Employed ☐ Unemployed ☐		Rent/Mortgage:	\$ _____
Employer's Name:		Food/Household Supplies:	\$ _____
Gross pay per month (salary or hourly pay):	\$ _____	Utilities:	\$ _____
Take home pay per month:	\$ _____	Transportation:	\$ _____
4. Other Sources of Income Per Month in my Household:		Ordered Maintenance actually paid:	\$ _____
Source:	\$ _____	Ordered Child Support actually paid:	\$ _____
Source:	\$ _____	Clothing:	\$ _____
Source:	\$ _____	Child Care:	\$ _____
Source:	\$ _____	Education Expenses:	\$ _____
Sub-Total:		Insurance (car, health):	\$ _____
☐ I receive food stamps.		Medical Expenses:	\$ _____
Total Income, lines 3 (take home pay) and 4:		Sub-Total:	
\$ _____		\$ _____	
5. My Household Assets:		7. My Other Monthly Household Expenses:	
Cash on hand:	\$ _____		\$ _____
Checking Account Balance:	\$ _____		\$ _____
Savings Account Balance:	\$ _____		\$ _____
Auto #1 (Value less loan):	\$ _____		\$ _____
Auto #2 (Value less loan):	\$ _____	Sub-Total: \$ _____	
Home (Value less mortgage):	\$ _____	8. My Other Debts with Monthly Payments:	
Other:	\$ _____		\$ _____ /mo
Other:	\$ _____		\$ _____ /mo
Other:	\$ _____		\$ _____ /mo
Other:	\$ _____		\$ _____ /mo
Other:	\$ _____	Sub-Total: \$ _____	
Total Household Assets:		Total Household Expenses and Debts, lines 6, 7, and 8:	
\$ _____		\$ _____	
Date: _____ / Attach pay stub or tax return		Signature: _____	

Court of Washington For _____ Petitioner/Plaintiff, vs. Respondent/Defendant.	
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No. _____

Order Re Waiver of Civil Fees and Surcharges

☐ **Granted (ORPRFP)**

☐ **Denied (ORDYMT)**

☐ **Clerk's Action Required 3.1**

I. Basis

The court received the motion to waive fees and surcharges filed by or on behalf of the
☐ petitioner/plaintiff ☐ respondent/defendant.

II. Findings

The Court reviewed the motion and supporting declaration(s). Based on the declaration(s) and any relevant records and files, the Court finds:

- 2.1 ☐ The moving party is indigent based on the following: He or she:
- ☐ is represented by a qualified legal aid provider that screened and found the applicant eligible for free civil legal aid services; and/or
 - ☐ receives benefits from one or more needs-based, means-tested assistance programs; and/or
 - ☐ has household income at or below 125% of the federal poverty guideline; and/or
 - ☐ has household income above 125% of the federal poverty guideline but cannot meet basic household living expenses and pay the fees and/or surcharges; and/or
 - ☐ other: _____

2.2 ☐ The moving party is not indigent.

2.3 ☐ Other: _____

III. Order

Based on the findings the court orders:

3.1 ☐ The motion is granted, and

☐ all fees and surcharges the payment of which is a condition precedent to the moving party's ability to secure access to judicial relief are waived.

☐ other: _____

3.2 ☐ The motion is denied.

Dated: _____

Judge/Commissioner

Presented by:

Signature of Party or Lawyer/WSBA No.

Print or Type Name

Date

Court of Washington For Petitioner/Plaintiff, vs. Respondent/Defendant. No. Motion and Declaration For Waiver of Civil Fees and Surcharges (MTAF)
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Financial Statement (Attachment)			
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Total Household Assets:		Total Household Expenses and Debts, lines 6, 7, and 8:	
\$ _____		\$ _____	
Date: _____		Signature: _____	

Court of Washington Petitioner/Plaintiff, vs. Respondent/Defendant.	Order Re Waiver of Civil Fees and Surcharges ☐ Granted (ORPRFP) ☐ Denied (ORDYMT) ☐ Clerk's Action Required 3.1
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3.2 ☐ The motion is denied.

Dated: _____

Judge/Commissioner

Presented by:

Signature of Party or Lawyer/WSBA No.

Print or Type Name

Date