

2022 Calendar for 2023 Budget Preparation

Wednesday, May 11	Schedule A Salary Worksheets e-mailed to designated recipients.
Friday, May 20	Information Technology Service Requests Forms are due to Tess Teel.
Wednesday, June 8	Schedule A Salary Worksheet corrections are due back to Debi Cook.
Tuesday, June 28	Call for Hearing Notice: Mid-Year Budget Review on July 19.
Thursday, June 30	Budget Packets (Schedules A, B, C, D, E, and the Performance Measures) are distributed to departments.
Saturday, July 2 & July 9	Publish legal notice for Mid Year Budget Review.
Friday, July 8	ER&R requests are due to Mary Peterson.
Friday, July 8	Document Preservation requests are due to Shoona Riggs.
Tuesday, July 19	Mid-year Budget Review (& Finance Com Mtg) Public Hearing at 10:30.
Monday, August 1	Budget Packets due back to Debi Cook.
Tuesday, August 16	Notice: Preliminary Budget on September 6.
Friday, August 19 & 26	Publish legal notices for the Preliminary Budget.
Tuesday, September 6	Preliminary Budget to the Board.
Wednesday, September 14	Port Angeles Public Meeting: 12:00 - location unknown
September 14, 15, 16, 21, 22 & 23	The Administrator and the Budget Director meet with the EO/DH.
Tuesday, September 27	Sequim Public Meeting: 11:45 - location unknown
Wednesday, September, 28	Forks Public Meeting: 12:00 - location unknown
Monday, October 10	Administrator Recommended Budget to Work Session.
October 12, 13, 14, 19, 20, 21, 26, 27 & 28	The Board of Commissioners, the Administrator, and the Budget Director meet with each department.
Tuesday, November 8	Call for Hearing Notice: Proposed Final Budget on December 7.
Tuesday, November 8	Notice: for the Property Tax Levy on November 29.
Monday, November 14	Draft Budget to Work Session.
Friday, November 18 & 25	Publish legal notice for Final Budget Hearing.
Friday, November 18 & 25	Publish legal notice for property tax levy certification.
Tuesday, November 29	Clallam County Property Tax Levy Certification. (County property tax)
Monday, December 5	Special Taxing Districts Levy Certification.
Tuesday, December 6	Public Hearings at 10:30 AM and 5:00 PM in the Board Room. Board adopts Final Budget by resolution.
Tuesday, December 13	Possible extension of hearing for the Board to adopt the final budget by resolution.