



Treasurer  
00100.231.

## Mission Statement

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The mission of the Clallam County Treasurer's Office is to administer its duties in a manner that assures public confidence in its accuracy, productivity, and fairness.

## Function

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The county treasurer holds a key position of public trust in the financial affairs of local government. Acting as the bank for the county, school districts, fire districts, water districts and other units of local government, the treasurer's office receipts, disburses, invests and accounts for the funds of each of these entities. In addition, the treasurer is charged with the collection of various taxes that benefit a wide range of governmental units.

The major responsibilities of the county treasurer can be summarized in the following areas:

- Receipting and accounting of revenue
- Collection of taxes
- Disbursement of funds
- Cash management
- Debt management

## Trends/Events

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More customers are requesting autopay of their taxes; we need to give them more options to make payment easier.

RCW 36.29.180 allows for charging a collection fee for special assessments. Beginning in 2021 irrigation and lake management districts were charged a \$2 per parcel fee.

ESHB1410 modifies penalty and interest charged delinquent taxpayers beginning in 2022.

## Goals

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1. Continue review and fine-tuning of internal controls and procedures.
2. Continue to adopt applications that improve efficiency, accountability, and customer service.
  - a. Finalize automatic payments
  - b. Changing our current on-line payment vendor to one that will automatically upload the file to our tax collection software.
3. Explore investment options and update the policy.
4. Update delinquent statement process to be more efficient in notifying the delinquent accounts as well as lower the cost and heighten the efficiency in our office.

## Workload Indicators

	2019 Actual	2020 Actual	6/30/21 Actual
Real and personal property receipts #	59,303	78,998	42,214
Name and address changes completed #	5,373	3,387	3,080
Real estate excise tax transactions #	3,520	3,715	1,995
Individual tax statements # (all including name change)	34,172	36,570	31,102
Bankruptcies #	10	10	10
Cancellations/Supplemental statements #	1,689	1,158	840
RID accounts #	2	2	2
Warrant reconciliation items #	33,777	30,646	13,964
Investments (\$)	\$100,524,287	\$112,454,775	\$133,362,223
Average daily cash receipts (\$) (Eden)	\$274,871	\$325,829	\$237,785
Average daily tax receipts (\$) (PACS)	\$410,680	\$463,353	\$300,366
Miscellaneous receipts #	6,229	5,631	2,296

## Grant Funding Sources

This fund does not receive any grant revenue.

## Revenues

	2019 Actual	2020 Actual	6/30/21 Actual	2022 Budget
Taxes	19,018,067	19,388,607	11,388,049	22,184,700
Licenses and Permits	257,643	277,072	118,951	240,000
Intergovernmental Revenues	2,737,886	2,859,423	1,780,927	4,455,900
Charges for Goods and Services	314,008	331,883	212,577	404,462
Fines and Forfeits*	202,420	244,600	168,075	146,000
Miscellaneous Revenues	1,600,863	1,534,144	649,130	734,360
Other Financing Sources	629,391	671,694	215,863	740,000
Transfers In	0	0	0	0
General Tax Support	-23,994,026	-24,503,335	-14,192,559	-28,127,841
Total	766,252	804,087	341,014	777,581

\* included under "Taxes" prior to 2013

## Expenditures

	2019 Actual	2020 Actual	6/30/21 Actual	2022 Budget
Salaries and Wages	346,414	371,091	192,849	446,234
Personnel Benefits	143,246	150,706	79,732	186,477
Supplies	7,048	10,619	4,518	9,000
Other Services and Charges	260,640	271,670	63,916	135,870
Intergovernmental Services	0	0	0	0
Capital Outlays	8,904	0	0	0
Interfund Payments for Services	0	0	0	0
Transfers Out	0	0	0	0

Total	766,252	804,087	341,014	777,581
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## Staffing

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	2019 Budget	2020 Budget	2021 Budget	2022 Budget
Full Time Equivalents	5.40	5.40	5.40	6.40