



## Public Works - Clallam Bay Sekiu Sewer 41401.611.

### Mission Statement

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The mission of the Clallam County Publicly Owned Treatment Works (POTWs) is to protect the public health from waterborne disease, to minimize the impact of human activities on the natural water environment and to provide the infrastructure support for the economic development visualized by the adopted Comprehensive Land Use Plan. This mission is accomplished through the operation, maintenance, and provision of a reliable, cost effective, proven best management practices, of wastewater conveyance, treatment, and disposal systems.

### Function

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The Public Works Department maintains and operates both the Clallam Bay and Sekiu POTWs, seven lift/pump stations and approximately 10 miles of collection system. All finance and administration is the duty of the department. The Department is responsible for operating the systems in the most efficient manner while meeting the requirements of the permits issued by the National Pollution Discharge Elimination System (NPDES). The POTWs are self-supporting from user fees.

### Trends/Events

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The first Clallam Bay Sekiu General Sewer/Wastewater Facilities Plan was completed in 2018. This Plan identified collection system repairs and replacements that may reduce or eliminate the frequent annual overflows that occur in violation of the NPDES permits for the (2) POTWs. The Department of Ecology's Clean Water State Revolving Fund has offered a grant/loan package for collection repairs that will begin 2020 through 2024. A rate study was begun in 2019 to address an ongoing subsidy that has been needed to address a revenue shortfall.

### Goals

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1. Develop and maintain a Capital Improvement/Facilities Plan to be implemented to proactively anticipate the future needs of the community, systems, regulatory agencies, and technology.
2. Work with the Clallam Bay Sekiu Community Sewer Advisory Committee to maintain the integrity of the sewer district in regard to the utility value, funding, expenditures, and its successes and failures.

3. Update and enforce Administrative Code to support mission statement and provide trouble free, reliable, long lived facilities capable to being operated and maintained in a cost effective manner.
4. Develop Clallam Bay Facility grounds.

## Workload Indicators

|  | 2019 Actual | 2020 Actual | 6/30/21 Actual |
|--|-------------|-------------|----------------|
| Gallons of wastewater treated in million gallons | 33.74       | 37.59       | 16.85          |
| Gallons of bio-solids treated                    | 112,304     | 97,323      | 62,266         |
| Hours of plant(s) manned operation               | 4,469       | 4,187       | 2,666          |
| Number of hookups                                | 327         | 329         | 330            |

## Grant Funding Sources

Washington State Department of Ecology - Wastewater Facilities  
 Washington State Department of Ecology - Value Planning

## Revenues

|                                | 2019 Actual | 2020 Actual | 6/30/21 Actual | 2022 Budget |
|--------------------------------|-------------|-------------|----------------|-------------|
| Beginning Fund Balance         | 13,739      | 10,472      | 62,522         | 200,000     |
| Taxes                          | 0           | 0           | 0              | 0           |
| Licenses and Permits           | 0           | 0           | 0              | 0           |
| Intergovernmental Revenues     | 0           | 985         | 287,861        | 1,008,000   |
| Charges for Goods and Services | 313,740     | 306,873     | 159,917        | 322,972     |
| Fines and Forfeits             | 0           | 0           | 0              | 0           |
| Miscellaneous Revenues         | 1,815       | 1,578       | 1,180          | 2,550       |
| Other Financing Sources        | 0           | 54,154      | 142,830        | 592,000     |
| Transfers In                   | 170,707     | 171,772     | 632,146        | 1,014,293   |
| Total                          | 500,001     | 545,834     | 1,286,456      | 3,139,815   |

## Expenditures

|                                 | 2019 Actual | 2020 Actual | 6/30/21 Actual | 2022 Budget |
|---------------------------------|-------------|-------------|----------------|-------------|
| Ending Fund Balance             | 10,472      | 62,522      | 241,026        | 285,438     |
| Salaries and Wages              | 118,509     | 187,582     | 124,633        | 233,736     |
| Personnel Benefits              | 53,947      | 89,133      | 59,396         | 79,837      |
| Supplies                        | 45,978      | 34,759      | 16,267         | 46,951      |
| Other Services and Charges      | 234,442     | 149,050     | 833,332        | 2,206,000   |
| Intergovernmental Services      | 0           | 0           | 0              | 0           |
| Capital Outlays                 | 0           | 0           | 0              | 0           |
| Interfund Payments for Services | 36,653      | 22,788      | 11,802         | 37,513      |
| Transfers Out                   | 0           | 0           | 0              | 250,340     |
| Total                           | 500,001     | 545,834     | 1,286,456      | 3,139,815   |

## Staffing

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|                       | 2019 Budget | 2020 Budget | 2021 Budget | 2022 Budget |
|-----------------------|-------------|-------------|-------------|-------------|
| Full Time Equivalents | 2.30        | 2.80        | 3.10        | 3.10        |