



## Law Library 11401.821.

### Mission Statement

---

The Clallam County Law Library exists to serve the varied legal information needs of the residents of Clallam County; including the bench, the bar, local governments and the public. "Access to legal information is essential to the administration of justice and to the preservation of legal rights."  
(WSBA Standards for County Law Libraries)

### Function

---

As established by Washington State Law: "Each County with a population of eight thousand or more shall have a county law library..." (RCW 27.24.010).  
RCW 27.24.067 states that: "the use of the county law library shall be free to the judges of the state, to state and county officials, and to members of the bar, and to such others as the board of trustees may by rule provide."

### Trends/Events

---

2022 will benefit from the collective ideas that the Clallam County Law Library Board of Trustees bring to the many challenges of both - building on the range and quality of reference materials available - while also preserving those invested in over time. The session Laws of Washington (1919) provided the funding mechanism to facilitate the task of developing county law libraries and the statutory outline for the provision of these funds remains much as originally outlined.

### Goals

---

1. To paraphrase RCW 27.24.030, Powers of board, the ongoing goals to: make and enforce rules for their own procedure and for the government care and guidance of employees;
2. Employ a librarian and assistants and to prescribe their duties;
3. Purchase books, periodicals, and other property for the library;
4. Examine and approve for payment claims and demands payable out of the county law library fund.

### Workload Indicators

---

	2019 Actual	2020 Actual	6/30/21 Actual
Volunteer hours to assist with public access	218	0	0
Public hours contacts	215	119	20
Law Library key holders *	114	115	116

\*Judges, county officials, and members of the Clallam County Bar Association are issued keys to the Law Library to facilitate access. In addition to the statutory mandate, the Law Library is opened to the public approximately 10 hours per week.

## Grant Funding Sources

---

This fund does not receive any grant revenue.

## Revenues

---

	2019 Actual	2020 Actual	6/30/21 Actual	2022 Budget
Beginning Fund Balance	49,718	16,849	6,942	15,858
Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Intergovernmental Revenues	0	0	0	0
Charges for Goods and Services	32,842	25,403	14,005	33,000
Fines and Forfeits	0	0	0	0
Miscellaneous Revenues	6	0	0	1,000
Other Financing Sources	0	0	0	0
Transfers In	0	0	20,000	23,964
Total	82,566	42,252	40,947	73,822

## Expenditures

---

	2019 Actual	2020 Actual	6/30/21 Actual	2022 Budget
Ending Fund Balance	16,849	6,942	19,695	28,744
Salaries and Wages	6,389	5,953	2,997	7,540
Personnel Benefits	560	521	262	644
Supplies	14,606	4,656	5,684	10,911
Other Services and Charges	652	707	327	2,260
Intergovernmental Services	0	0	0	0
Capital Outlays	0	0	0	0
Interfund Payments for Services	43,510	23,473	11,982	23,723
Transfers Out	0	0	0	0
Total	82,566	42,252	40,947	73,822

## Staffing

---

	2019 Budget	2020 Budget	2021 Budget	2022 Budget
Full Time Equivalents	0.19	0.19	0.19	0.19