



Juvenile Services

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Mission Statement

The Juvenile and Family Services Department is committed to providing quality, innovative, comprehensive, and effective services to youth, families, and the community. Clallam County Juvenile and Family Services will provide prevention, treatment, and accountability services to youth and families within budgetary limits.

Our agency has initiated a Strategic Planning process and has been working on a revised Mission, Vision, and Values statement. We hope to present our adopted version by the end of 2021.

Function

The Juvenile and Family Services Department provides comprehensive services to youth, families, schools, the community, and Juvenile Justice System. The Department is responsible for maintaining the balance between community protection, treatment, and accountability for youth arrested for criminal activity, who have been abused, neglected, at risk youth, and truant. The Department provides support to the Superior Court, operates a juvenile corrections facility including a secure unit for crisis residential placement, probation, diversion services including Teen Court; a non-offender unit services truants, at-risk youth, abused and neglected children; and CAP/GAL's (Child Advocate Program/Guardian ad Litem) assigned to dependencies. True Star Behavioral Health, a licensed and certified agency providing drug/alcohol and mental health treatment, is also operated by the Department.

Trends

- 1 Challenging recruitment and retention efforts, currently filling three vacancies.
- 2 Dependency filings stabilize - the need for constant recruitment, training and support of Child Advocate volunteers continues.
- 3 Legislative trend to decriminalize juvenile behavior, increase alternatives to detention, and rely on evidence-based programming continues:
 - a. Juvenile Courts request funding to review and assess effectiveness of evidence-based programs currently tied to funding, (ART/FFT/MST/EET). Denied by the Legislature in 2020 and 2021.
 - b. Bill (5290) passed in June, 2019 eliminating the use of detention for dependency or CHINS (2020), contempt sanction for truancy (2021) and youth at risk (2023). Funding impact for 2022, reduction of \$31,124.

- c. Bill (5122) proposed to expand juvenile court jurisdiction to include 18, 19 and 20 year old persons. Bill did not pass but a workgroup has been established to analyze impact if proposed/passes in 2022.
- 4 Adapting to COVID conditions:
 - a. Accelerated court and justice reform platforms:
 - i. Increased access to court and services for participants via remote services (video and telephone participation allowed for court, treatment, “home visits”, Family Team Meetings, school, and other programming).
 - ii. Remote work platforms established for all direct-service workers in the event of another stay-at-home order (lockdown).
 - iii. Low referrals to all prevention, intervention, and accountability services and programs (Court, Diversion, Youth At-Risk, Truancy, CHINS, treatment, detention and Secure Crisis Residential Center).
 - b. Supply Chain:
 - i. Increased Costs
 - ii. Decreased availability
 - iii. Decreased service
 - c. Increased foot traffic, loitering, vandalism, vehicle prowling, littering, public drug use, and trespassing outside our facility resulting from the social distancing shelter operating down the road.
 - d. Ongoing frustrations expressed by the public, professionals, and employees due to prolonged pandemic conditions and ambiguous mask / vaccination rules.
- 5 Move to standardized electronic systems designed to increase efficiency yet require more staff time initially to learn platform operations
 - a. NeoGov platform launched for hiring new employees
 - b. E-Learn platform launched for employee training
 - c. Reliatrax for electronic health records (EHR)
 - d. Zoom for meetings, trainings, volunteer outreach, book club, school, assessments

Events

1 COVID-19

- a. Implemented environmental protocols to ensure staff, clients, and public safety
- b. Essential services maintained to ensure continuous access to the courts and services
- c. Reduced caseloads due to limited court/legal action
 - i. JuCR 7.16 was enacted directing courts to quash all warrants (within 10 days) that were issued for either FTA or for violations of a court order unless there was a serious threat to public safety
 - ii. Superior Court dismissal and “stay” of all Truancy cases due to stay-at-home order and inability to track and enforce attendance while schools were shut down or operating under limited schedule

2 Child Advocate Program (CAP) updates

- a. Held seven new volunteer training sessions via "Zoom", supplemented by in-person sessions on
- b. Increased volunteer base 64, with 48 actively carrying cases
- c. Completed VOCA grant for advertising and recruitment. Most successful outreach resulted from the billboard (Deer Park) along with the “ValPak” mailings
- d. Passed FBI and WSP audit for non-criminal justice applicant fingerprint submissions

3 Detention

- a. Adapted 2020 legislative bill requirements (Bill 2277 – prohibiting the use of “solitary confinement” and defines terms and use of “isolation and room confinement” while implementing COVID requirements for quarantining and safe distancing
- b. Reinstated in-person school, visitation, and volunteer services without compromising the integrity of our COVID-19 protocols and safety measures
- c. Continued our recruitment and staff development efforts – 34 applicants screened and vetted so far using NeoGov
- d. Renewed our Secure Crisis Residential Center license and extended the Ancillary Treatment Services (ATS) grant for another two years
- e. Established new partnerships with vendors who offer better price transparency, reduced costs, product availability, and services
- f. Upgraded detention payphones to a new vendor, NCIC, significantly reducing costs to the youth to a flat rate of only ten cents a minute with no connection or hidden fees
- g. Through the use of CARES Act funding, upgraded detention video conferencing equipment to provide a secure, fixed video conferencing unit and electronic signature pad for youth appearing in court from detention
- h. Enhanced detention programming by seeking out continuous community partnerships to improve trauma based services and social and emotional training for staff and youth
 - i. Created the Lifelines Writer's Workshop
 - i. Drafted proposed Mission, Vision, and Value statements
- j. Acquired a Medical Test Site Certificate of Waiver License to authorize our use of the BinaxNOW COVID-19 Ag Card rapid test for employees and juveniles - good until 6/30/2023
- k. Annual Fire Extinguisher / Alarm / Hood Inspections, Water Test, and bi-annual Environmental Health Kitchen Inspections - completed
- l. Completed all employee evaluations on time

4 True Star

- a. Passed Salish BH-ASO fiscal and personnel file audit
- b. Continue to monitor and manage billing and reporting changes with Managed Care Organization's (MCO) along with pandemic restrictions
- c. Updated electronic health records program at reduced cost and improved billing and tracking
- d. Worked with Juvenile Drug Court to enhance surveillance testing to include automated
- e. Updated policy and procedure to meet Department of Health, HealthCare Authority and Salish
- f. Provide telehealth services on an as needed basis to keep youth engaged in services during
- g. Provide mental health support to Port Angeles School District
- h. Continue to provide detention based services
 - i. Treatment sessions for MH and SUD clients
 - ii. Administration of Adverse Childhood Experiences Screen (ACES) and the Global Appraisal of Individual Needs-Short Screener (GAIN-SS) for all youth upon admission to detention
 - iii. Ancillary Treatment Services (ATS) provided to youth in our Secure Crisis Residential Center to link to services during stay and upon release

- i. Renewed a small grant through the City of Sequim (Liquor Tax & Profit Distribution Fund) for incentives to acknowledge SMART (Specific, Measurable, Attainable, Relevant, and Time based)
- j. Seeking new opportunities to provide needed services for all adolescents, including grant funding opportunities with the BHO for low income youth and Dept. of Commerce for victim

5 Probation

- a. "Blake Rule" - Decriminalization of possession of illicit substances resulted in dismissal of several probation cases where the only charge was possession
- b. All four Probation Officers became certified in Stages 1 and 2 of CMAP (Case Management Assessment Process) as required by the state
- c. Coordination of Services (COS), a state-funded program for low risk youth, held seven seminars via Zoom during this fiscal year graduating 39 families. The goal of this 12-hour seminar for youth and families is to identify and enhance the youth's strengths while decreasing or preventing the youth from engaging in risky behaviors.
- d. Started EET- Education & Employment Training, an evidence-based program for youth available through probation supervision assessed as moderate to high risk to reoffend. This program provides school support and soft skills job training in a one-on-one environment followed with work experience through partner agencies. Four youth started the program and three have completed.
- e. Two Probation Officers trained in i-ACT (individual Alternative Choice Training), an evidence-based program for youth available through probation supervision assessed as moderate or high risk to reoffend. This program covers social skills, self-control, and problem analysis and is facilitated in an individual or small group setting.
- f. Received a small grant through Kiwanis of Sequim for incentives to acknowledge "small wins" and positive behavior change for youth participating in programming

6 Agency

- a. Continue to restructure teams due to staff vacancies, changing workload, and funding
- b. Continue to pivot and adapt to pandemic conditions to meet the needs of youth, families, and employees in an ever-changing climate
- c. Focus on **Employee Recognition** by coordinating internal recognition of longevity, celebrating employee milestones and accomplishments, and hosted monthly "birthday" lunch by management
- d. In partnership with Superior Court, received **Cares ACT** funding through the Administrative Office of the Courts (AOC) to establish fixed video conferencing and recording equipment in the courtroom, as well as remote work access for direct-service staff in response to the pandemic and stay-at-home order
- e. In part due to the increased traffic and volatile situations that have occurred due to the location of the temporary social distancing center, we created an internal **Security Council** (including juvenile corrections staff, management, legal process, and receptionist), to address and assess security concerns regarding our entire agency to make our workplace as safe as it can be
- f. Successful recipient of the 20-month **Community Prevention & Wellness Initiative (CPWI)** Grant through the Washington Health Care Authority (HCA), in partnership with PASD High School Angeles to assess, evaluate, and plan prevention activities needed for youth in our community

1. Achieve and maintain full staffing and volunteer positions:
 - a. **Detention:** goal is to recruit enough staff to reach total capacity and increase our retention percentage to over ninety percent
 - b. Increase **Child Advocate Program (CAP)** Volunteer base to 100 so as to provide a volunteer for all children in Dependency
 - c. **True Star:** fill open Lead Mental Health Counselor to work with young victims involved in the dependency process
 - d. Recruit a **volunteer** yoga instructor to host weekly yoga sessions for juveniles in detention
2. Continue to adhere to professional standards and training by ensuring all certified staff maintain requirements and ongoing professional and program development.
 - a. Probation Officers:
 - i. Complete 20 hours of annual training including 8 hours of continuing education in Case Management (CMAP). Work on getting all four Probation Officers certified to deliver i-ACT, and
 - b. True Star Counselors: maintain licensure and continuing education standards annually
 - c. Juvenile Corrections Officers: Complete minimum of 40 hours of annual training including all SCRC requirements (24 hours) and Defensive Tactics (16 hours)
 - d. CAP Volunteers: Complete 12 hours of annual training in required categories
 - e. Legal Process: Ensure timely filing and processing of all legal documents within two business days
 - f. Management:
 - i. Participate in the Professional Development Academy (PDA) offered through the NACo High Performance Leadership Academy
 - ii. Obtain Career Level Certification for Managers through the Criminal Justice Training Commission
 - g. Ensure all staff and volunteers complete required on-line training annually
3. Continue to **evaluate effectiveness of Juvenile Programs and expand services**, use of evidenced-based programs, and increase community partnerships through exploration of new programs and funding options
 - a. **Education & Education Training (EET)** – engage 10 youth
 - b. **i-ACT (Individual Alternative Choice Training)** – engage 25 youth
 - c. **Coordination of Services (COS)** – engage 60 families
 - d. **True Star & Port Angeles School District Counseling Services** – continue to provide much needed mental health services to elementary and middle schools within Port Angeles
 - e. **Program considerations:**
 - i. Establish a steady curriculum of social and emotional learning (SEL) and trauma-based training for both youth and staff
 - ii. Offer CPR training for youth
 - iii. Reinstigate Yoga / Meditation / Mindfulness offerings in detention
 - iv. Implement a Community Service Work Crew / Mentoring program
 - v. Pursue training and community offering of Strengthening Families Program (SFP) for families of youth age 7-17
4. Ensure all staff receive **annual evaluation**

5. Maintain compliance with federal, state, county, and department training, licensing, and audit requirements including the Department of Health (DOH), the Salish Behavioral Health Organization (SBHO), the Department of Commerce (DOC), the Department of Children, Youth, and Families (DCYF), the Office of Superintendent of Public Instruction (OSPI), the Washington State Patrol (WSP), and the Administrative Office of the Courts (AOC).
6. Follow all laws, rules, and codes specific to the Juvenile Justice Act and treatment including 13.50 and 13.34.

Workload Indicators

	2019 Actual	2020 Actual	6/30/21 Actual
OFFENDER:			
New Filings	146	98	31
New Supervision Cases	73	31	18
Offender Proceedings Held	1,257	1,241	494
Total Offender Cases Resolved/Disposed	146	121	52
CDDA Average Monthly Caseload	10	11	7
SSODA Average Monthly Caseload	3.4	14.2	0.7
Diversions Processed/Referred	87	46	22
Total Number of Offense Referrals	393	298	97
NON-OFFENDER:			
Dependency Filings	103	124	41
At-Risk Youth Filings	26	15	11
CHINS (Child in Need of Services) Filings	6	6	4
Truancy Petitions Filed	313	90	10
Non-Offender Proceedings Held	3,169	2,354	1,318
CORRECTIONS/SCRC:			
Total Annual Corrections Bookings	365	219	70
Total Bed Days	3,016	2,728	1,318
Average Daily Corrections Population	8.3	7.5	3.6
Peak Corrections Population	20.0	20.0	5.0
Average Monthly Utilization Rate - SCRC	6.2	3.7	6.7

**Dependency filings include guardianships and terminations*

Grant Funding Sources

1. Department of Agriculture (Federal)
2. Department of Commerce
3. Salish Behavioral Health Organization (BH-ASO)
4. Managed Care Organizations (*Amerigroup, Molina, United Behavioral Health, Coordinated Care, and Community Health Plan of Washington*)
5. Port Angeles School District
6. Department of Children, Youth, & Families
7. State of Washington Administrative Office of the Courts
8. Washington Health Care Authority

Revenues

	2019 Actual	2020 Actual	6/30/21 Actual	2022 Budget
Taxes	1,445,155	1,507,253	830,691	1,904,000
Licenses and Permits	9,499	8,073	4,715	9,000
Intergovernmental Revenues	889,973	741,626	365,622	634,488
Charges for Goods and Services	437,536	381,142	121,756	444,401
Fines and Forfeits	73	0	13	300
Miscellaneous Revenues	4,104	295	295	2,000
Other Financing Sources	0	0	0	0
Transfers In	0	0	0	0
General Tax Support	479,585	529,321	230,080	625,132
Total	3,265,925	3,167,710	1,553,172	3,619,321

Expenditures

	2019 Actual	2020 Actual	6/30/21 Actual	2022 Budget
Salaries and Wages	2,021,724	1,966,017	982,864	2,243,147
Personnel Benefits	897,957	858,874	433,148	991,540
Supplies	92,449	114,173	30,700	115,200
Other Services and Charges	246,013	228,646	106,460	267,549
Intergovernmental Services	0	0	0	0
Capital Outlays	7,782	0	0	1,885
Interfund Payments for Services	0	0	0	0
Transfers Out	0	0	0	0
Total	3,265,925	3,167,710	1,553,172	3,619,321

Staffing

	2019 Budget	2020 Budget	2021 Budget	2022 Budget
Full Time Equivalents	38.53	36.93	36.53	36.53