



Auditor - Document Preservation 12401.221.

Mission Statement

The Clallam County Auditor's Office is committed to manage and optimize the County's financial affairs and provide professional, knowledgeable, and courteous service to County employees and citizens.

Function

Provide funds to support historic document preservation throughout county government.

Trends/Events

None at this time.

Goals

1. Finish scanning historic deed books held in Auditor's vault and send the documents to state archives.
2. Support other funds/departments to preserve their document backlogs and to transfer them to stable media in approved archives.

Workload Indicators

	2018 Actual	2019 Actual	6/30/20 Actual
In-house scanning hours	0	0	0
Contract scanning expenditures	\$0	\$0	\$0

Grant Funding Sources

This fund does not receive any grant revenue.

Revenues

	2018 Actual	2019 Actual	6/30/20 Actual	2021 Budget
Beginning Fund Balance	511,444	527,570	539,809	481,080
Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Intergovernmental Revenues	58,224	53,268	0	60,000
Charges for Goods and Services	44,155	45,191	24,048	40,000

Fines and Forfeits	0	0	0	0
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	0	0	0	0
Transfers In	0	0	0	0
Total	\$613,823	\$626,029	\$563,857	\$581,080

Expenditures

	2018 Actual	2019 Actual	6/30/20 Actual	2021 Budget
Ending Fund Balance	527,570	539,809	515,041	421,930
Salaries and Wages	31,586	41,686	22,301	62,964
Personnel Benefits	17,926	21,666	11,226	27,639
Supplies	0	133	117	1,100
Other Services and Charges	15,097	12,395	87	38,400
Intergovernmental Services	0	10,340	0	7,287
Capital Outlays	11,220	0	9,990	21,760
Interfund Payments for Services	10,424	0	5,096	0
Transfers Out	0	0	0	0
Total	\$613,823	\$626,029	\$563,858	\$581,080

Staffing

	2018 Budget	2019 Budget	2020 Budget	2021 Budget
Full Time Equivalent	1.00	1.00	1.00	1.00