



## Law Library 11401.821.

### Mission Statement

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The Clallam County Law Library exists to serve the varied legal information needs of the residents of Clallam County; including the bench, the bar, local governments and the public. "Access to legal information is essential to the administration of justice and to the preservation of legal rights."  
(WSBA Standards for County Law Libraries)

### Function

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As established by Washington State Law: "Each County with a population of eight thousand or more shall have a county law library..." (RCW 27.24.010).  
RCW 27.24.067 states that: "the use of the county law library shall be free to the judges of the state, to state and county officials, and to members of the bar, and to such others as the board of trustees may by rule provide."

### Trends/Events

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2021 will benefit from the collective ideas that the Clallam County Law Library Board of Trustees bring to the many challenges of both - building on the range and quality of reference materials available - while also preserving those invested in over time. One hundred years ago the session Laws of Washington (1919) provided the funding mechanism to facilitate the task of developing county law libraries and the statutory outline for the provision of these funds remains much as originally outlined.

### Goals

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1. To paraphrase RCW 27.24.030, Powers of board, the ongoing goals to: make and enforce rules for their own procedure and for the government care and guidance of employees;
2. Employ a librarian and assistants and to prescribe their duties;
3. Purchase books, periodicals, and other property for the library;
4. Examine and approve for payment claims and demands payable out of the county law library fund.

### Workload Indicators

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	2018 Actual	2019 Actual	6/30/20 Actual
Volunteer hours to assist with public access	308	218	44
Public hours contacts	303	215	88

Law Library key holders *	110	114	114
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\*Judges, county officials, and members of the Clallam County Bar Association are issued keys to the Law Library to facilitate access. In addition to the statutory mandate, the Law Library is opened to the public approximately 10 hours per week.

## Grant Funding Sources

This fund does not receive any grant revenue.

## Revenues

	2018 Actual	2019 Actual	6/30/20 Actual	2021 Budget
Beginning Fund Balance	39,498	49,718	16,849	9,448
Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Intergovernmental Revenues	0	0	0	0
Charges for Goods and Services	34,170	32,842	13,301	33,000
Fines and Forfeits	0	0	0	0
Miscellaneous Revenues	11	6	0	1,000
Other Financing Sources	0	0	0	0
Transfers In	0	0	0	20,000
Total	\$73,679	\$82,566	\$30,150	\$63,448

## Expenditures

	2018 Actual	2019 Actual	6/30/20 Actual	2021 Budget
Ending Fund Balance	49,718	16,849	13,124	18,366
Salaries and Wages	6,460	6,389	2,966	7,320
Personnel Benefits	558	560	260	627
Supplies	14,046	14,606	2,253	10,911
Other Services and Charges	765	652	381	2,260
Intergovernmental Services	0	0	0	0
Capital Outlays	0	0	0	0
Interfund Payments for Services	2,132	43,510	11,166	23,964
Transfers Out	0	0	0	0
Total	\$73,679	\$82,566	\$30,150	\$63,448

## Staffing

	2018 Budget	2019 Budget	2020 Budget	2021 Budget
Full Time Equivalents	0.19	0.19	0.19	0.19