



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Finance

WORK SESSION Meeting Date:

REGULAR AGENDA Meeting Date: 12/10/2019

Required originals approved and attached?
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| <input type="checkbox"/> Call for Hearing | <input type="checkbox"/> Contract/Agreement/MOU - Contract # | |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Proclamation | <input checked="" type="checkbox"/> Budget Item |
| <input type="checkbox"/> Draft Ordinance | <input type="checkbox"/> Final Ordinance | <input type="checkbox"/> Other Monthly Review |

Documents exempt from public disclosure attached:

EXECUTIVE SUMMARY:

As required by the Clallam County Charter, attached is the amended 2020 Proposed Final Budget for Clallam County for the continuance of the public hearing to be held on December 10, 2019 at 10:30am in the Board Room. Following hearing of any remaining testimony and questions from the public and staff, the Commissioners will then proceed in moving forward with adoption of the Proposed Final Budget at the conclusion of the public hearing.

The following materials have been provided to accompany this summary:

- 2020 Proposed Budget Summary—All Funds;
- 2020 Proposed Budget General Fund and Other Fund Budgeted Revenue, Expenditure and Staffing Charts by Type and by Program;

OVERVIEW OF CHANGES MADE FROM THE LAST PROPOSED BUDGET PRESENTED

As discussed in the public hearing held on December 3, 2019 at 10:30am and 6 pm, two changes were recommended to be made to the 2020 budget prior to final adoption based on recently adopted ordinances or executed agreements that we felt were material enough to warrant inclusion in the 2020 budget. These changes, neither of which impacts the General Fund budget submitted, include:

- **Conservation Futures Fund Budget Added**—with the adoption on 11/26/2019 of Ordinance 958 establishing the Conservation Futures fund and related property tax levy which was certified and submitted to the County Assessor for 2020, the 2020 Proposed Budget was amended to reflect the addition of a budget for this new fund. The 2020 Conservation

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Revised: 3-04-2019

Futures Fund (fund 19910) budget includes property tax revenue of \$270,000, which equals approximately the \$.0275 per thousand of assessed value levy rate provided for under Ordinance 958. Given this is the first year of collecting this tax, no expenditures were budgeted in 2020 at this point. As a result, this fund is budgeted to have an ending fund balance of \$270,000 at the end of 2020.

- **IT Capital Projects Fund Amended to Provide for Funding for the CDW IT Infrastructure Project**--given the approval by the Board of the IT Infrastructure Strategy, Planning and Roadmap Project with CDW Government, LLC on December 2, 2019, the IT Capital Projects Fund 2020 budget was amended by adding \$131,000 to the Unanticipated Projects budget line item. This additional expenditure is budgeted to be partly funded through additional unspent monies identified within the IT Capital Projects Fund in 2019 that will carryover to 2020, along with using available fund balance reserves. Following these changes, the IT Capital Projects fund is budgeted to have a beginning fund balance of \$135,536 and an ending fund balance of \$2,000 at the end of 2020.

CONCLUSION

As no further changes have been made to the Proposed 2020 Budget presented to the Board at the December 3, 2019 public hearings, we recommend to the Board the formal adoption of the 2020 Proposed Final Budget, as amended.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**

This is the rolled up proposed budget for 2020 submitted for public hearing and final adoption.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Hold the scheduled extended public hearings on December 10th, 2019, field any remaining questions from the public and staff in attendance, and move forward with final adoption of the 2020 Proposed Budget.

County Official signature & print name:  Mark Lane _____

Name of Employee/Stakeholder attending meeting: _____ Mark Lane _____

Relevant Departments: _____ County Administrator, Budget Director, Board of Commissioners, Finance Department _____

Date submitted:

December 4, 2019

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Revised: 3-04-2019