



Auditor - Document Preservation 12401.221.

Mission Statement

The Clallam County Auditor's Office is committed to manage and optimize the County's financial affairs and provide professional, knowledgeable, and courteous service to County employees and citizens.

Function

Provide funds to support historic document preservation throughout county government.

Trends/Events

None at this time.

Goals

1. Finish scanning historic deed books held in Auditor's vault and send the documents to state archives.
2. Support other funds/departments to preserve their document backlogs and to transfer them to stable media in approved archives.

Workload Indicators

	2017 Actual	2018 Actual	6/30/19 Actual
In-house scanning hours	0	0	0
Contract scanning expenditures	\$0	\$0	\$0

Grant Funding Sources

This fund does not receive any grant revenue.

Revenues

	2017 Actual	2018 Actual	6/30/19 Actual	2020 Budget
Beginning Fund Balance	484,083	511,444	527,570	532,385
Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Intergovernmental Revenues	61,174	58,224	0	60,000
Charges for Goods and Services	41,446	44,155	19,187	40,000

Fines and Forfeits	0	0	0	0
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	0	0	0	0
Transfers In	0	0	0	0
Total	\$586,703	\$613,823	\$546,757	\$632,385

Expenditures

	2017 Actual	2018 Actual	6/30/19 Actual	2020 Budget
Ending Fund Balance	511,444	527,570	511,158	483,646
Salaries and Wages	30,759	31,586	20,037	59,652
Personnel Benefits	15,311	17,926	10,583	25,796
Supplies	0	0	133	1,000
Other Services and Charges	13,762	15,097	77	14,100
Intergovernmental Services	0	0	0	0
Capital Outlays	5,892	11,220	0	38,000
Interfund Payments for Services	9,535	10,424	4,770	10,191
Transfers Out	0	0	0	0
Total	\$586,703	\$613,823	\$546,758	\$632,385

Staffing

	2017 Budget	2018 Budget	2019 Budget	2020 Budget
Full Time Equivalent	1.00	1.00	1.00	1.00