



Treasurer  
00100.231.

## Mission Statement

---

The mission of the Clallam County Treasurer's Office is to administer its duties in a manner that assures public confidence in its accuracy, productivity, and fairness.

## Function

---

The county treasurer holds a key position of public trust in the financial affairs of local government. Acting as the bank for the county, school districts, fire districts, water districts and other units of local government, the treasurer's office receipts, disburses, invests and accounts for the funds of each of these entities. In addition, the treasurer is charged with the collection of various taxes that benefit a wide range of governmental units.

The major responsibilities of the county treasurer can be summarized in the following areas:

- Receipting and accounting of revenue
- Collection of taxes
- Disbursement of funds
- Cash management
- Debt management

## Trends/Events

---

More customers are requesting autopay of their taxes; we need to give them more options to make payment easier.

On January 1, 2020, the State is making a change on the rate calculation of Real Estate Excise Tax to a graduated formula.

## Goals

---

1. Continue review and fine-tuning of internal controls and procedures
2. Continue to adopt applications that improve efficiency, accountability, and customer service
  - a. Implementing automatic payments
  - b. Changing our current on-line payment vendor to one that will automatically upload the file to

## Workload Indicators

---

	2017 Actual	2018 Actual	6/30/19 Actual
Real and personal property receipts #	58,507	59,991	33,642

Name and address changes completed #	3,641	4,069	2,678
Real estate excise tax transactions #	3,590	3,848	1,540
Individual tax statements # (all including name change)	33,959	37,465	33,338
Bankruptcies #	10	10	10
Cancellations/Supplemental statements #	1,678	1,424	1,138
RID accounts #	2	2	2
Warrant reconciliation items #	37,100	36,001	16,657
Investments (\$)	\$99,486,249	\$104,134,764	\$106,813,199
Average daily cash receipts (\$) (Eden)	\$306,219	\$266,391	\$227,944
Average daily tax receipts (\$) (PACS)	\$367,314	\$415,438	\$468,245
Miscellaneous receipts #	6,006	6,455	3,144

## Grant Funding Sources

This fund does not receive any grant revenue.

## Revenues

	2017 Actual	2018 Actual	6/30/19 Actual	2020 Budget
Taxes	17,364,957	18,136,199	9,982,771	19,260,000
Licenses and Permits	244,125	248,589	126,825	260,000
Intergovernmental Revenues	2,506,563	3,029,159	1,611,046	2,858,510
Charges for Goods and Services	298,239	314,384	166,234	302,930
Fines and Forfeits*	222,084	196,958	100,469	205,000
Miscellaneous Revenues	1,138,556	1,340,832	699,383	1,665,270
Other Financing Sources	944,278	324,254	300,642	600,000
Transfers In	0	0	0	0
General Tax Support	-21,935,946	-22,903,702	-12,587,297	-24,286,181
Total	\$782,857	\$686,673	\$400,073	\$865,529

\* included under "Taxes" prior to 2013

## Expenditures

	2017 Actual	2018 Actual	6/30/19 Actual	2020 Budget
Salaries and Wages	385,244	295,142	173,174	379,272
Personnel Benefits	135,767	117,291	71,817	152,657
Supplies	6,257	8,856	2,499	11,100
Other Services and Charges	83,309	84,418	152,583	322,500
Intergovernmental Services	172,281	180,966	0	0
Capital Outlays	0	0	0	0
Interfund Payments for Services	0	0	0	0
Transfers Out	0	0	0	0
Total	\$782,857	\$686,673	\$400,073	\$865,529

## Staffing

	2017 Budget	2018 Budget	2019 Budget	2020 Budget
Full Time Equivalents	5.90	5.90	5.40	5.40