



## Law Library 11401.821.

### Mission Statement

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The Clallam County Law Library exists to serve the varied legal information needs of the residents of Clallam County; including the bench, the bar, local governments and the public. "Access to legal information is essential to the administration of justice and to the preservation of legal rights."  
(WSBA Standards for County Law Libraries)

### Function

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As established by Washington State Law: "Each County with a population of eight thousand or more shall have a county law library..." (RCW 27.24.010).  
RCW 27.24.067 states that: "the use of the county law library shall be free to the judges of the state, to state and county officials, and to members of the bar, and to such others as the board of trustees may by rule provide."

### Trends/Events

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2020 will benefit from the collective ideas that the three new Clallam County Law Library Board of Trustees will bring to the many challenges of both building on the range and quality of reference materials available while preserving those invested in over time. One hundred years ago, the session Laws of Washington (1919) provided the funding mechanism to begin the task and the statutory outline for the application of these funds remains much as outlined with the Goals.

### Goals

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1. To paraphrase RCW 27.24.030, Powers of board, the ongoing goals to: make and enforce rules for their own procedure and for the government care and guidance of employees;
2. Employ a librarian and assistants and to prescribe their duties;
3. Purchase books, periodicals, and other property for the library;
4. Examine and approve for payment claims and demands payable out of the county law library fund.

### Workload Indicators

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	2017 Actual	2018 Actual	6/30/19 Actual
Volunteer hours to assist with public access	355	308	96
Public hours contacts	401	303	97

Law Library key holders *	110	110	113
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\*Judges, county officials, and members of the Clallam County Bar Association are issued keys to the Law Library to facilitate access. In addition to the statutory mandate, the Law Library is opened to the public approximately 10 hours per week.

## Grant Funding Sources

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This fund does not receive any grant revenue.

## Revenues

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	2017 Actual	2018 Actual	6/30/19 Actual	2020 Budget
Beginning Fund Balance	29,495	39,498	49,718	49,717
Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Intergovernmental Revenues	0	0	0	0
Charges for Goods and Services	29,474	34,170	16,179	33,000
Fines and Forfeits	0	0	0	0
Miscellaneous Revenues	23	11	1	1,000
Other Financing Sources	0	0	0	0
Transfers In	0	0	0	0
Total	\$58,992	\$73,679	\$65,898	\$83,717

## Expenditures

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	2017 Actual	2018 Actual	6/30/19 Actual	2020 Budget
Ending Fund Balance	39,498	49,718	47,689	36,873
Salaries and Wages	6,214	6,460	3,230	7,174
Personnel Benefits	537	558	284	615
Supplies	9,969	14,046	12,327	14,465
Other Services and Charges	847	765	326	2,260
Intergovernmental Services	0	0	0	0
Capital Outlays	0	0	0	0
Interfund Payments for Services	1,927	2,132	2,042	22,330
Transfers Out	0	0	0	0
Total	\$58,992	\$73,679	\$65,898	\$83,717

## Staffing

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	2017 Budget	2018 Budget	2019 Budget	2020 Budget
Full Time Equivalents	0.19	0.19	0.19	0.19