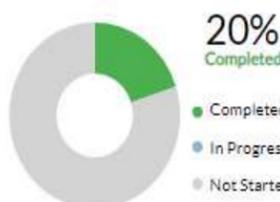


Progress



20% Completed

- Completed
- In Progress
- Not Started

Workflow

- ✓ Stormwater Management Plan Needed - Residential - Standard - Passed : 05/08/2024
- ✓ Building Permit Application Departmental Reviews (Residential) - Passed : 05/20/2024
- ✓ Confirm Pre-Issuance Requirements Met - Passed : 05/20/2024
- ✓ Issue Permit - Passed : 05/20/2024
- Setback -
- Footing -
- Foundation Wall -

Available Actions

- Request Inspection Setback
- Request Inspection Footing

Existing Inspections | Request Inspections | Optional Inspections | Next Tab | Permit Details | Main Menu

Existing Inspections

Sort Description

View Inspection	Description	Status	Request Date	Scheduled Date	Inspector	Action
No records to display.						

Request Inspections

Sort Order

Description	Reinspection	Action
Setback	No	<input type="checkbox"/>
Footing	No	<input type="checkbox"/>
Post Hole Inspection	No	<input type="checkbox"/>
Foundation Wall	No	<input type="checkbox"/>
Under-slab Plumbing	No	<input type="checkbox"/> This inspection cannot be requested yet due to prerequisites.
Hydronic In-Floor Heat	No	<input type="checkbox"/> This inspection cannot be requested yet due to prerequisites.
Concrete Slab	No	<input type="checkbox"/> This inspection cannot be requested yet due to prerequisites.
Damp Proof / Drain Tile	No	<input type="checkbox"/> This inspection cannot be requested yet due to prerequisites.
Underfloor Inspection	No	<input type="checkbox"/> This inspection cannot be requested yet due to prerequisites.
Rough-in Plumbing	No	<input type="checkbox"/> This inspection cannot be requested yet due to prerequisites.

Results per page 10 1 - 10 of 33 << < 1 2 3 4 > >>

Submit → Issue Permit

Requesting Inspections

- ▶ Inspections can still be requested using the phone system at this time
- ▶ If using the online system, the “Available Actions” section on the “Summary” screen shows the inspections that are available to be requested
- ▶ You can also open the “Inspections” tab and then select inspections there
 - ▶ With this option, multiple inspections can be requested on the same screen
- ▶ If the inspection you are looking for is not listed, there might be other requirements or inspections that need to be met prior to requesting it
 - ▶ Contact the Building Department with any questions
- ▶ **NOTE:** For older permits not initially started on this new system, you **MUST** utilize the phone system for at least the first inspection request to allow for updates to the permit

Submit → Issue Permit

Requesting Inspections

- ▶ Enter the requested information and then click submit
 - ▶ Please provide a gate code if applicable
 - ▶ If the plans and permit are in a specific location, provide that information here
- ▶ When scheduling multiple inspections, you can select the box to use the same date for all
- ▶ Once submitted, it will be shown as requested

2 #BRES2024-00007

Inspection Type: Footing Case Type: Residential Building Permit

Address: 141 Cline Spit RD Sequim, WA 98382

* Requested Date: 07/05/2024

Comments/Gate Code

Use same date for all

Submit

3 #BRES2024-00007

Inspection Type: Post Hole Case Type: Residential Building Permit

Address: 141 Cline Spit RD Sequim, WA 98382

* Requested Date: 07/05/2024

Comments/Gate Code

Submit

1 Case #BRES2024-00007

Inspection Type: Setback

Case Type: Residential Building Permit

Address: 141 Cline Spit RD Sequim, WA 98382

Requested Date: 07/05/2024

Comments/Gate Code



Submit → Issue Permit

Inspection Results and Fees

Summary Locations Fees Reviews Inspections 1 Attachments Contacts Sub-Records More Info

Progress



18% Completed

- Completed
- In Progress
- Not Started

Workflow

- ✓ Building Permit Application Departmental Reviews (Residential) - Passed : 07/02/2024
- ✓ Confirm Application Complete - Passed : 07/02/2024
- ✓ Issue Permit - Passed : 07/02/2024
- ✓ Confirm Pre-Issuance Requirements Met - Passed : 07/02/2024
- ✓ Setback - Passed : 07/02/2024
- ✓ Footing - Passed : 07/02/2024
- ❌ Post Hole - Failed - Re-inspection required : 07/02/2024
- ✓ Foundation Wall - Passed : 07/02/2024

Available Actions

- ⚠️ Failed - Re-inspection require Post Hole Inspection [Reschedule](#)

Fees

\$0.00

[View Details](#) [Add to Cart](#)

- ▶ Inspection results can be seen from the “Summary” or “Inspection” screens
- ▶ If a re-inspection is required, it will be an “Available Action”
- ▶ If an inspection fails two times, a re-inspection fee will be assessed and must be paid prior to scheduling another inspection
- ▶ Inspection fees may also be assessed in the following situations:
 - ▶ An inspector shows up for an inspection and the project is not ready
 - ▶ The plans and permit documents are not readily available
 - ▶ A gate code is required but not provided

Existing Inspections

Sort Description

View Inspection	Description	Status	Request Date	Scheduled Date	Inspector	Action
IBLD-000515-2024	Concrete Slab	Passed	07/02/2024	07/02/2024	Faulk Bill	
IBLD-000516-2024	Damp Proof / Drain Tile	Partial Pass	07/09/2024	07/09/2024	Jannausch Amber	
IBLD-000509-2024	Footing	Passed	07/05/2024	07/02/2024	Faulk Bill	
IBLD-000511-2024	Foundation Wall	Passed	07/05/2024	07/02/2024	Faulk Bill	
IBLD-000514-2024	Hydronic In-Floor Heat	Passed	07/02/2024	07/02/2024	Faulk Bill	
IBLD-000510-2024	Post Hole Inspection	Failed - Re-inspection required	07/05/2024	07/02/2024	Faulk Bill	
IBLD-000512-2024	Post Hole Inspection	Passed	07/02/2024	07/02/2024	Faulk Bill	
IBLD-000508-2024	Setback	Passed	07/05/2024	07/02/2024	Faulk Bill	
IBLD-000513-2024	Under-slab Plumbing	Passed	07/02/2024	07/02/2024	Faulk Bill	

Results per page 10 1 - 9 of 9

Submit → Issue Permit

Inspection Results and Fees

- ▶ From the "Inspections" tab, select on the inspection that you would like to see the details of
- ▶ Within the inspection record you can view:
 - ▶ Checklist items and their statuses
 - ▶ Any fees associated with the inspection
 - ▶ Attachments – such as photos taken by the inspector or correction notices
 - ▶ Previous inspections on the permit

Inspection Number: IBLD-000516-2024

Inspection Details | Tab Elements | Main Menu

Inspection Type: Damp Proof / Drain Tile	Requested Date: 07/09/2024	Scheduled Date: 07/09/2024	Scheduled Time: 01:58 PM
Inspection Status: Partial Pass	Completed Date: 07/09/2024	Completed Time: 2:20 PM	
Permit Number: BRES2024-00007	Inspector Name: Amber Jannausch	Main Address: 141 Cline Spit Sequim, WA 98382	

Inspection Number: IBLD-000516-2024

Inspection Details | Tab Elements | Main Menu

Inspection Type: Damp Proof / Drain Tile	Requested Date: 07/09/2024	Scheduled Date: 07/09/2024	Scheduled Time: 01:58 PM
Inspection Status: Partial Pass	Completed Date: 07/09/2024	Completed Time: 2:20 PM	
Permit Number: BRES2024-00007	Inspector Name: Amber Jannausch	Main Address: 141 Cline Spit Sequim, WA 98382	

Locations Contacts **Checklist** Fees Attachments Previous

Checklist | Next Tab | Inspection Details | Main Menu

Checklist

Checklist Item	Description	Passed	Comments	Order
Corrections	Previous corrections are completed and approved. (R104.4, R109.4)	N/A		1
General Comments	Checklist item used to track general comments, not specific to any other checklist item	No		1
Permit and Plans - On Site and Accessible	Permit and approved Plans are on site and accessible to the Inspector. (R105.7, R106.1.1, R106.3.1)	Yes		1

Results per page 10 1 - 3 of 3

Locations Contacts Checklist Fees **Attachments** Previous

Attachments | Next Tab | Inspection Details | Main Menu

Attachments



Attachment

ATTACHMENT 6.JPG

Uploaded: 07/09/2024

click or drag files

Add Attachment

+

Supported: .pdf, .jpg, .png, .jpeg, .gif, .tiff, .doc, .docx, .xls, .xlsx, .text, .dwg, .zip, .csv, .rtf, .dxf, ...

Sort Needs Action

Summary Locations Fees Reviews Inspections Attachments Contacts Sub-Records More Info

Progress

29% Completed

- Completed
- In Progress
- Not Started

Workflow

- Foundation Wall - Passed : 07/02/2024
- Post Hole - Passed : 07/02/2024
- Underslab Plumbing - Passed : 07/02/2024
- Hydronic In-Floor Pipe - Passed : 07/02/2024
- Concrete Slab - Passed : 07/02/2024
- Truss Review (Deferred Submittal) - Started - Scheduled for 07/02/2024
- Damp Proof / Drain Tile -
- Underfloor Framing -

Available Actions

Unpaid Fees \$75.00 08-01-2024 [Pay Now](#)

Fees

\$75.00

[View Details](#) [Add to Cart](#)

Summary Locations Fees Reviews Inspections Attachments Contacts Sub-Records More Info

Progress

29% Completed

- Completed
- In Progress
- Not Started

Workflow

- Interior Braced / Shear Wall Inspection -
- Mechanical Underground -
- Shower Pan -
- Final Review - Septic
- Chimney Flue Liner -
- Insulation - Ceiling -
- Insulation - Floors -
- Mechanical Equipment -
- Post Flood Elevation Certificate

Available Actions

Unpaid Fees \$75.00 08-01-2024 [Pay Now](#)

Fees

\$75.00

[View Details](#) [Add to Cart](#)

Submit → Issue Permit

Inspection Roadblocks

- ▶ Certain items can prevent scheduling an inspection:
 - ▶ **Fees:** Any outstanding fees must be paid prior to scheduling an inspection
 - ▶ **Revisions:** Once a plan revision is submitted, no further advancement in the workflow can be done until it is approved and paid for
 - ▶ **Deferred Submittals:** Such as trusses must be submitted and approved to continue workflow
 - ▶ **Special Inspections:** Must be reviewed and approved
- ▶ Prior to scheduling the final inspections, all department requirements must be met
 - ▶ Septic, sewer, potable water, drainage, road approach, etc.
 - ▶ It is your responsibility to meet these requirements before attempting to schedule a final inspection

Submit → Issue Permit

Final Inspections

▶ When scheduling the final inspection, several other inspections should be scheduled as well when applicable to fully finish the project:

- ▶ Heating/chimney clearance
 - ▶ WSEC Compliance
 - ▶ This includes the blower door test
- ▶ Insulation certificates
- ▶ Propane tank
- ▶ Solar panels
- ▶ Etc.

▶ **NOTE:** If an inspection is grouped with the final inspection but needs to be completed earlier in the workflow, please contact the building department

The screenshot displays a software interface for permit management. At the top, a navigation bar includes tabs for Summary, Locations, Fees, Reviews, Inspections (with a red notification icon), Attachments, Contacts, Sub-Records, Holds (with a red notification icon), and More Info. The main content area is divided into three panels:

- Progress:** A donut chart shows 34% completed. A legend indicates: Completed (green), In Progress (blue), and Not Started (grey).
- Fees:** The amount is \$0.00. Buttons for 'View Details' and 'Add to Cart' are present.
- Workflow:** A list of inspection items with radio buttons, including Chimney Flue Liner, Insulation - Ceiling, Insulation - Floors, Mechanical Equipment, Post Flood Elevation Certificate, Propane Tank, Smoke / Heat Detector / CO Detector, Solar Panel, and Wood/Pellet/Propane/Fireplace Insert or Stove.
- Available Actions:** A list of inspection types with 'Request' buttons: Hold-Down Inspection, Exterior Braced/Shear Wall Insp, Heating Chimney Clearance, Interior Gas Piping Pressure Tes, and Roof Sheathing / Diaphragm Nai.