Do-It-Yourself Septic System Inspection Program
Clallam County Environmental Health Services
Physical Address: 223 E 4th Street, Room 130 Courthouse to drop off paper report forms
Mailing Address: 111 E 3rd Street, Port Angeles, WA 98362
Email: Send Fillable PDF DIY Report Forms to EnviroHealth@ClallamCountyWA.gov

DO-IT-YOURSELF SEPTIC INSPECTION CHECKLIST: *Mound Systems*

☐ **Assemble tools and materials needed for inspection (pg. 7-9 in the field guide)**
Review Safety Rules (pg. 10 of field guide or on website)
Wear Protective Clothing. Do NOT Inspect Alone
Remember, if you encounter problems, please STOP and Call a Professional

Name:_____

Address:_____

Inspection Date:_____

SOM or USER ID:_____

SEPTIC TANK QUESTIONS (pages 11-18 in the field guide)

Question			
Are the risers watertight with no visible leaks?	☐ Yes	☐ No	☐ Not Present
Are the risers free of cracks or visible damage?	☐ Yes	☐ No	☐ Not Present
Is the tank free of strong, overpowering odor?	☐ Yes	☐ No	
Where is the liquid level in the tank?	☐ At Base of Outlet Pipe	☐ Above	☐ Below
Does the scum layer look like living, healthy soil?	☐ Yes	☐ No	
Can you clearly see baffles above the scum layer?	☐ Yes	☐ No	
Is the scum layer well below lid opening?	☐ Yes	☐ No	
Are baffles free of clogs and leaks around the seals? (If concrete—Is it intact and not corroded?)	☐ Yes	☐ No	

Scum and Sludge Measurements

	Inlet	Outlet
Scum	=_____"	Scum = _____"
Sludge	=_____"	Sludge = _____"
Total	=_____"	Total = _____"

Question		
Did you clean the outlet baffle filter?	☐ Yes	☐ No
Does your tank need pumping?	☐ Yes	☐ No

PUMP TANK QUESTIONS (pages 19-20 in the field guide)

Question			
Is the riser water tight and free of cracks and damage?	☐ Yes	☐ No	☐ Not Present
Is the pump tank free of solids?	☐ Yes	☐ No	
Is the pump tank free from corrosion or damage?	☐ Yes	☐ No	
Is the electrical junction box intact and free of corrosion and damage to the wires?	☐ Yes	☐ No	
Are the floats attached to the float tree and not hung up on anything?	☐ Yes	☐ No	☐ Not Present
If there's a basket screen present, is it intact and not collapsed?	☐ Yes	☐ No	☐ Not Present
Does the alarm sound when the alarm float is lifted?	☐ Yes	☐ No	☐ Not Present
Is the control panel free of leaks, corrosion or loose wires?	☐ Yes	☐ No	
Did you change the battery in the control panel?	☐ Yes	☐ No	☐ Not Present

DO-IT-YOURSELF SEPTIC INSPECTION CHECKLIST:
Mound Systems

MOUND SYSTEM QUESTIONS (pages 21-22 in the field guide)

Are there any strong odors?	☐ Yes	☐ No	
Are there any mushy or swampy areas or surfacing effluent?	☐ Yes	☐ No	
If inspection ports are present, is there standing water in the ports that is still present 2 hours later?	☐ Yes	☐ No	☐ Not Present

☐ **Close up and Clean-up (page 23 in the field guide)**
　　All openings covered and lids secured
　　Wash and sanitize all tools
　　Wash your hands

☐ **Submit inspection report (page 24 in the field guide)**

Add comments below: