



Auditor - Document Preservation 12401.221.

Mission Statement

The Clallam County Auditor's Office is committed to manage and optimize the County's financial affairs and provide professional, knowledgeable, and courteous service to County employees and citizens.

Function

Provide funds to support historic document preservation throughout county government.

Goals

1. Finish scanning historic deed books held in Auditor's vault and send the documents to state archives.
2. Support other funds/departments to preserve their document backlogs and to transfer them to stable media in approved archives.

Workload Indicators

	2016 Actual	2017 Actual	6/30/18 Actual
In-house scanning hours	0	0	0
Contract scanning expenditures	\$0	\$0	\$0

Grant Funding Sources

This fund does not receive any grant revenue.

Revenues

	2016 Actual	2017 Actual	6/30/18 Actual	2019 Budget
Beginning Fund Balance	449,988	484,083	511,444	540,000
Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Intergovernmental Revenues	57,509	61,174	0	60,000
Charges for Goods and Services	39,507	41,446	21,440	40,000
Fines and Forfeits	0	0	0	0
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	0	0	0	0
Transfers In	0	0	0	0

Total	\$547,004	\$586,703	\$532,884	\$640,000
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Expenditures

	2016 Actual	2017 Actual	6/30/18 Actual	2019 Budget
Ending Fund Balance	484,083	511,444	503,541	562,602
Salaries and Wages	29,537	30,759	15,650	32,894
Personnel Benefits	14,780	15,311	8,399	19,865
Supplies	0	0	0	1,000
Other Services and Charges	10,099	13,762	78	14,100
Intergovernmental Services	0	0	0	0
Capital Outlays	0	5,892	0	0
Interfund Payments for Services	8,505	9,535	5,216	9,539
Transfers Out	0	0	0	0
Total	\$547,004	\$586,703	\$532,884	\$640,000

Staffing

	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Full Time Equivalents	1.00	1.00	1.00	1.00