



## Law Library 11401.821.

### Mission Statement

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The Clallam County Law Library exists to serve the varied legal information needs of the residents of Clallam County; including the bench, the bar, local governments and the public. "Access to legal information is essential to the administration of justice and to the preservation of legal rights."  
(WSBA Standards for County Law Libraries)

### Function

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As established by Washington State Law: "Each County with a population of eight thousand or more shall have a county law library..." (RCW 27.24.010).  
RCW 27.24.067 states that: "the use of the county law library shall be free to the judges of the state, to state and county officials, and to members of the bar, and to such others as the board of trustees may by rule provide."

### Goals

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1. To paraphrase RCW 27.24.030, Powers of board, the ongoing goals to: make and enforce rules for their own procedure and for the government care and guidance of employees;
2. Employ a librarian and assistants and to prescribe their duties;
3. Purchase books, periodicals, and other property for the library;
4. Examine and approve for payment claims and demands payable out of the county law library fund.

### Workload Indicators

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	2016 Actual	2017 Actual	6/30/18 Actual
Volunteer hours to assist with public access	387	355	192.5
Public hours contacts	379	401	205
Law Library key holders *	110	110	110

\*Judges, county officials, and members of the Clallam County Bar Association are issued keys to the Law Library to facilitate access. In addition to the statutory mandate, the Law Library is opened to the public approximately 10 hours per week.

### Grant Funding Sources

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This fund does not receive any grant revenue.

## Revenues

	2016 Actual	2017 Actual	6/30/18 Actual	2019 Budget
Beginning Fund Balance	22,727	29,495	39,498	39,498
Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Intergovernmental Revenues	0	0	0	0
Charges for Goods and Services	30,257	29,474	16,368	26,000
Fines and Forfeits	0	0	0	0
Miscellaneous Revenues	3	23	11	1,000
Other Financing Sources	0	0	0	0
Transfers In	0	0	0	0
Total	\$52,987	\$58,992	\$55,877	\$66,498

## Expenditures

	2016 Actual	2017 Actual	6/30/18 Actual	2019 Budget
Ending Fund Balance	29,495	39,498	39,656	37,486
Salaries and Wages	6,268	6,214	3,248	7,040
Personnel Benefits	543	537	281	605
Supplies	13,793	9,969	9,910	17,065
Other Services and Charges	932	847	493	2,260
Intergovernmental Services	0	0	0	0
Capital Outlays	0	0	0	0
Interfund Payments for Services	1,956	1,927	2,289	2,042
Transfers Out	0	0	0	0
Total	\$52,987	\$58,992	\$55,877	\$66,498

## Staffing

	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Full Time Equivalents	0.19	0.19	0.19	0.19