



## AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

**Department: BOCC**

**WORK SESSION**     **Meeting Date:**    9/11/2017

**REGULAR AGENDA**     **Meeting Date:**    9/12/2017

**Required Originals Approved and Attached?**   

Will be provided on:

### Item Summary:\*

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Call for Hearing | <input type="checkbox"/> Contract/Agreement/MOU** | Contract #                                      |
| <input type="checkbox"/> Resolution       | <input type="checkbox"/> Proclamation             | <input checked="" type="checkbox"/> Budget Item |
| <input type="checkbox"/> Draft Ordinance  | <input type="checkbox"/> Final Ordinance          | <input type="checkbox"/> Other                  |
- Documents exempt from public disclosure attached:

### Executive Summary:

The 2018 Preliminary Roll-up Budget is hereby presented for discussion as required by the Clallam County Home Rule Charter, and thus continues the budget adoption process that will result in a final public hearing, on Dec 5th and an adopted budget by no later than Dec 12, 2017. In this roll-up budget, Department Heads have projected General Fund Revenues in each of their departments to stay relatively flat compared to the 2017 budget, at \$36,905,826. This budget does not yet include any additional proceeds (potentially as much as \$1,100,000) from the 1/10 of 1% Juvenile Detention Facilities tax which is on the ballot during the November 2017 election, nor any increase in Sales of County Timber. On the expenditure side, our number one cost area, Personnel Salaries & Benefits is projected to increase by \$884,454 (to \$27,508,761) which is 3.22% more than 2017, without adding any further staff, due to projecting a continuation of the 2017 COLA formula (1% in Jan and 1% in Jul), normal step increases where called for, and a significant cost increase in the Employer contribution into the State Retirement System. All other objects of expenditure are projected to be equal to or slightly lower than last year, resulting in total General Fund Expenditures of \$38,734,772 (\$221,486 less than the original 2017 Budget), using reserves of \$1,828,946 to balance the budget. Also attached to this report are the Department Head requests for new spending authority: \$1,947,855 in the General Fund and \$9,328,855 in Other Funds (that are not yet included in this preliminary budget), \$2,271,944 of which would come with new revenue, but projecting an additional reduction of \$1,396,411 from the General Fund Reserve.

\* Submit original and 5 copies  
\*\* Submit 3 originals and 5 copies

**Budgetary Impact :** ( Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget Action is required, has it been submitted and a copy attached?**

This is the preliminary, roll-up budget for 2018.

**Recommended Action :** ( Does the Board need to act? If so, what is the department's recommendation?)

Ask questions, suggest direction for future budget development.

**County Official Signature:** \_\_\_\_\_



**Date Submitted:** 9/06/2017