



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION **Meeting Date:** 10/16/2017

REGULAR AGENDA **Meeting Date:** 10/17/2017

Required Originals Approved and Attached?

Will be provided on:

Item Summary:*

- | | | |
|---|---|---|
| <input type="checkbox"/> Call for Hearing | <input type="checkbox"/> Contract/Agreement/MOU** | Contract # |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Proclamation | <input checked="" type="checkbox"/> Budget Item |
| <input type="checkbox"/> Draft Ordinance | <input type="checkbox"/> Final Ordinance | <input type="checkbox"/> Other |
- Documents exempt from public disclosure attached:

Executive Summary:

The 2018 Administrator's Recommended Budget is hereby presented for discussion as required by the Clallam County Home Rule Charter, and thus continues the budget adoption process. In this budget we have projected General Fund Revenues at \$38,424,151 (which does not include any additional proceeds from the 1/10 of 1% Juvenile Detention Facilities tax on the ballot during the November 2017 election), and General Fund Expenditures of \$38,707,850, projecting a use of General Fund Reserves of \$283,699. This leaves year-end reserves of \$9,716,301, slightly improving on the BOCC goal to leave \$9.0 to \$9.5 million at year-end. I am recommending approval of a little more than \$908,000 in Departmental "ASKS", the great majority of which are "one-time" expenditures, using the recapture of \$900,000 from the Road Fund transfer made from the General Fund in 2009 (that was not used for the purpose intended) to offset those much needed purchases. Almost all of the on-going "ASKS" that I have recommended (\$522,885) came with new money to support their inclusion in the budget going forward, even if only for just the one year. Expenditures will necessarily need to be adjusted in order to meet the Commissioner's goal of adopting a budget that maintains at least \$9 million in general fund reserves. I am presenting the Commissioners with three alternatives that could accomplish this goal:

- An "across-the-board" cut of 2.54% in every department's on-going expenditures
- Adoption of 15 furlough days
- Targeted staff reductions totaling 14.5 FTE (which is the one shown in all the charts)

If the Juvenile Detention Facilities Tax is adopted by the voters in November it will still be necessary to reduce overall spending in order to achieve a structurally-balanced budget going forward, but the reductions contemplated above would be much less severe.

The Commissioners will review my recommendations, meet individually with each department, and provide direction prior to a Public Hearing on December 5th and adoption of the budget no later than December 12th, 2017.

* Submit original and 5 copies

** Submit 3 originals and 5 copies

Budgetary Impact : (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget Action is required, has it been submitted and a copy attached?**

This is the Administrator's Recommended budget for 2018.

Recommended Action : (Does the Board need to act? If so, what is the department's recommendation?)

Ask questions, suggest direction for upcoming, departmental budget meetings.

County Official Signature:



A handwritten signature in blue ink is written over a horizontal line. The signature is cursive and appears to be 'Loni Gores'.

Date Submitted: 10/12/2017