



Clallam County BOE Policies

- Incomplete Petition
The Board has determined that the petitioner be allowed 21 calendar days (last day must fall on a working day) to respond to the Clerk's Incomplete Petition letter/email.
- "Reasonable time"
RCW 84.40.038 refers to "Reasonable time" with regards to late filing and submitting a good cause waiver. DOR requests that each county create a policy to determine what their definition of "reasonable time" is.
The Board determined that they would consider good cause waiver forms as long as they are received within 30 calendar days after the last day of timely filed petitions. If the 30th day falls on a weekend or holiday, the petitioner will be allowed to turn their good cause waiver in on the first business day after that.
- Late Additional Information
The Board has determined that any late evidence submitted after the 21-business day deadline will be refused as they will not consider anything that will be untimely.
- Postponements
The Board has determined that all postponement requests are up to the discretion of the Board and will take them on a case-by-case basis.

Adopted by the Board of Equalization this 16th day of October, 2024

A handwritten signature in blue ink that reads "Rachel Weed".

Rachel Weed
Board of Equalization Clerk