



Auditor - Document Preservation

12401.221.

Mission Statement

The Clallam County Auditor's Office is committed to manage and optimize the County's financial affairs and provide professional, knowledgeable, and courteous service to County employees and citizens.

Function

Provide funds to support historic document preservation throughout county government.

Goals

1. Finish scanning historic deed books held in Auditor's vault and send the documents to state archives.
2. Support other funds/departments to preserve their document backlogs and to transfer them to stable media in approved archives.

Workload Indicators

	2015 Actual	2016 Actual	6/30/17 Actual
In-house scanning hours	0	0	0
Contract scanning expenditures	\$0	\$0	\$0

Grant Funding Sources

This fund does not receive any grant revenue.

Revenues

	2015 Actual	2016 Actual	6/30/17 Actual	2018 Budget
Beginning Fund Balance	420,015	449,988	484,083	500,000
Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Intergovernmental Revenues	53,826	57,509	0	60,000
Charges for Goods and Services	37,696	39,507	20,568	33,001
Fines and Forfeits	0	0	0	0
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	0	0	0	0
Transfers In	0	0	0	0

Total	\$511,537	\$547,004	\$504,651	\$593,001
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Expenditures

	2015 Actual	2016 Actual	6/30/17 Actual	2018 Budget
Ending Fund Balance	449,988	484,083	472,697	518,596
Salaries and Wages	27,914	29,537	15,104	31,612
Personnel Benefits	14,133	14,780	7,484	17,261
Supplies	0	0	0	1,000
Other Services and Charges	3,903	10,099	47	14,100
Intergovernmental Services	0	0	0	0
Capital Outlays	0	0	0	0
Interfund Payments for Services	15,599	8,505	9,318	10,432
Transfers Out	0	0	0	0
Total	\$511,537	\$547,004	\$504,651	\$593,001

Staffing

	2015 Budget	2016 Budget	2017 Budget	2018 Budget
Full Time Equivalents	1.88	1.00	1.00	1.00