



Law Library 11401.821.

Mission Statement

The Clallam County Law Library exists to serve the varied legal information needs of the residents of Clallam County; including the bench, the bar, local governments and the public. "Access to legal information is essential to the administration of justice and to the preservation of legal rights."
(WSBA Standards for County Law Libraries)

Function

As established by Washington State Law: "Each County with a population of eight thousand or more shall have a county law library..." (RCW 27.24.010).
RCW 27.24.067 states that: "the use of the county law library shall be free to the judges of the state, to state and county officials, and to members of the bar, and to such others as the board of trustees may by rule provide."

Goals

1. To paraphrase RCW 27.24.030, Powers of board, the ongoing goals to: make and enforce rules for their own procedure and for the government care and guidance of employees;
2. Employ a librarian and assistants and to prescribe their duties;
3. Purchase books, periodicals, and other property for the library;
4. Examine and approve for payment claims and demands payable out of the county law library fund.

Workload Indicators

	2015 Actual	2016 Actual	6/30/17 Actual
Volunteer hours to assist with public access	370	387	189
Public hours contacts	402	379	185
Law Library key holders *	109	110	110

*Judges, county officials, and members of the Clallam County Bar Association are issued keys to the Law Library to facilitate access. In addition to the statutory mandate, the Law Library is opened to the public approximately 10 hours per week.

Grant Funding Sources

This fund does not receive any grant revenue.

Revenues

	2015 Actual	2016 Actual	6/30/17 Actual	2018 Budget
Beginning Fund Balance	18,671	22,727	29,495	30,495
Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Intergovernmental Revenues	0	0	0	0
Charges for Goods and Services	27,059	30,257	15,137	26,000
Fines and Forfeits	0	0	0	0
Miscellaneous Revenues	11	3	22	1,000
Other Financing Sources	0	0	0	0
Transfers In	0	0	0	0
Total	\$45,741	\$52,987	\$44,654	\$57,495

Expenditures

	2015 Actual	2016 Actual	6/30/17 Actual	2018 Budget
Ending Fund Balance	22,727	29,495	31,358	30,955
Salaries and Wages	6,001	6,268	3,122	6,936
Personnel Benefits	528	543	270	590
Supplies	13,656	13,793	7,380	14,465
Other Services and Charges	939	932	379	2,260
Intergovernmental Services	0	0	0	0
Capital Outlays	0	0	0	0
Interfund Payments for Services	1,890	1,956	2,145	2,289
Transfers Out	0	0	0	0
Total	\$45,741	\$52,987	\$44,654	\$57,495

Staffing

	2015 Budget	2016 Budget	2017 Budget	2018 Budget
Full Time Equivalents	0.19	0.19	0.19	0.19