



## Public Works - Carlsborg Sewer Maintenance & Operations

42401.611

### Mission Statement

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The mission of the Carlsborg sewer system is to operate the system on a financially sustainable basis, provide the utility infrastructure needed to provide healthy economic growth, and by replacing existing septic systems protect groundwater from contamination.

### Function

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The Public Works Department maintains and operates the Carlsborg pump station and approximately 8 miles of collection system. All finance and administration is the duty of the department. The Department is responsible for operating the systems in the most efficient manner while meeting the requirements of the permits issued by the National Pollution Discharge Elimination System (NPDES) to the City of Sequim's Waste Water Treatment Plant which receives the sewage collection from the Carlsborg System for treatment. The Carlsborg Sewer System is self-supporting from user fees.

### Trends/Events

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Under an Interlocal Agreement with the City of Sequim for Wastewater Treatment, Clallam County is responsible for a annual capital contribution based on a total of percent contributions per projects undertaken by Sequim as part of their annual Capital Improvement Plan as well as an annual pipe charge. Recent progress regarding water availability will allow for more economic development in the area providing additional users/connections to the system.

### Goals

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1. Connect existing properties and decommission septic systems.
2. Collect and transmit sewage from Carlsborg to the City of Sequim for treatment.
3. Work with City of Sequim to update Carlsborg percentage for charging calculations
4. Add newly developed properties to the system.

### Workload Indicators

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	2021 Actual	2022 Actual	6/30/23 Actual
New Connections	0	5	1
Sewage volume collected (gpd)	0	6	3

### Grant Funding Sources

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This fund does not receive any grant revenue.

## Revenues

	2021 Actual	2022 Actual	6/30/23 Actual	2024 Budget
Beginning Fund Balance	379,400	332,333	157,337	162,498
Taxes	0	0	0	0
Licenses and Permits	875	1,150	550	2,000
Intergovernmental Revenues	0	0	0	0
Charges for Goods and Services	157,221	135,942	68,349	142,130
Fines and Forfeits	0	0	0	0
Miscellaneous Revenues	103	4,460	3,055	1
Other Financing Sources	0	0	0	0
Transfers In	36,739	26,943	240,000	446,016
Total	574,338	500,828	469,291	752,645

## Expenditures

	2021 Actual	2022 Actual	6/30/23 Actual	2024 Budget
Ending Fund Balance	332,333	157,337	216,870	80,076
Salaries and Wages	32,861	33,092	8,800	52,336
Personnel Benefits	14,217	16,403	4,020	11,230
Supplies	741	12,554	274	1,700
Other Services and Charges	135,510	112,081	138,120	249,152
Intergovernmental Services	0	0	0	0
Capital Outlays	55,759	157,359	97,835	350,000
Interfund Payments for Services	2,417	12,502	3,372	7,651
Transfers Out	500	-500	0	500
Total	574,338	500,828	469,291	752,645

## Staffing

	2021 Budget	2022 Budget	2023 Budget	2024 Budget
Full Time Equivalents	0.80	0.60	0.60	0.60