



Community Development - Building 00100.333.

Mission Statement

Our mission is to promote public safety, a healthy environment, and a strong local economy, and to provide courteous, timely, and efficient service to the public.

Function

The Permit Center was formed in June 2011 and dissolved per the 2023 Budget. The Building Permits and Plans and Current Planning Divisions were combined, with all functions, relating to permits, application processes, and inspections being governed under one manager, but are now managed separating with Long Range Planning functions being completed by the Professional Planners within the department. The Building Department is tasked with the review and inspection of building construction plans to the appropriate codes.

Building:

- Administer building, fire safety, land use, and environmental regulations and permitting.
- Provide public assistance in understanding county development regulations and the application process.
- Conduct plan review and inspections for all structures requiring a building permit.
- Coordinate building and land use review with other county departments, cities, tribes, state and federal regulatory agencies, and other stakeholders.
- Administer the county addressing system in coordination with 911 emergency services.
- County Fire Marshal's responsibilities include fire safety for new development; issuance of burn bans during dry conditions; inspections of existing commercial structures, fire hazard complaints, and fireworks stands; responding to fire safety complaints; and coordination with local fire districts.
- Website information for the public to facilitate development related activity including maps, permit data & integration with other county departments.
- Develop and maintain the county permitting system, and associated data to support department and county functions.
- Provide technical assistance to other county departments and outside agencies on special projects consistent with department and county objectives.
- Coordinate and automate electronic information storage and flow to maximize department and county objectives.

Trends/Events

The Building Division has noticed a decline in its efficiency, which can be attributed to the reallocation of staff from their position as Plans Examiner to perform building inspections. This change has impacted the timeliness and effectiveness of the Plan Review process and it affects our overall productivity and customer satisfaction.

An enormous amount of staff time has been designated to the transition to a new permitting system.

Increase in interest rates, new energy requirements, and new building codes coming into effect in 2023 may cause less construction than in the previous years.

Goals

1. Protect health and safety of county residents by fair administration of building, fire and land use laws.
2. Preserve the civil and property rights of county citizens and landowners.
3. Hire a Building Inspector to ensure that both building plan review and building inspections are adequately staffed, without compromising the quality or efficiency of either process.
4. Manage roll-out of new permit management software.
5. Develop strategy for succession planning.

Workload Indicators

	2021 Actual	2022 Actual	6/30/23 Actual
Building Permits Issued	1056	1065	536
Building Inspections Performed	6,525	6,899	3,900
Building Permits Finaled	907	953	571
Fire Inspections Performed	39	43	51
Fire Plans Reviewed	14	25	9
Fire, Life Safety	20	29	22
Construction Plans Reviewed	507	446	233

Grant Funding Sources

This fund does not receive any grant revenue.

Revenues

	2021 Actual	2022 Actual	6/30/23 Actual	2024 Budget
Taxes	0	0	0	0
Licenses and Permits	789,161	731,961	301,583	541,500
Intergovernmental Revenues	0	0	0	0
Charges for Goods and Services	476,404	336,931	198,562	452,010
Fines and Forfeits	0	0	0	0
Miscellaneous Revenues	0	0	0	0
Other Financing Sources	0	0	0	0
Transfers In	0	0	0	0

General Tax Support	-273,854	-8,143	-113,604	24,765
Total	991,711	1,060,749	386,540	1,018,275

Expenditures

	2021 Actual	2022 Actual	6/30/23 Actual	2024 Budget
Salaries and Wages	671,796	639,386	255,440	547,914
Personnel Benefits	301,600	282,401	119,566	248,880
Supplies	9,579	118,297	990	171,138
Other Services and Charges	8,737	20,666	10,545	37,343
Intergovernmental Services	0	0	0	0
Capital Outlays	0	0	0	13,000
Interfund Payments for Services	0	0	0	0
Transfers Out	0	0	0	0
Total	991,711	1,060,749	386,540	1,018,275

Staffing

	2021 Budget	2022 Budget	2023 Budget	2024 Budget
Full Time Equivalents	10.94	11.94	8.00	8.00