



## Juvenile Services

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### Mission Statement

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The Juvenile and Family Services Department is committed to providing quality, innovative, comprehensive, and effective services to youth, families, and the community. Clallam County Juvenile and Family Services will provide prevention, treatment, and accountability services to youth and families within budgetary limits.

Our agency continues to work through a Strategic Planning process, reviewing our Mission, Vision, and Values statement. It is a work in progress.

### Function

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The Juvenile and Family Services Department provides comprehensive services to youth, families, schools, the community, and Juvenile Justice System. The Department is responsible for maintaining the balance between community protection, treatment, and accountability for youth arrested for criminal activity, who have been abused, neglected, at risk youth, and truant. The Department provides support to the Superior Court, operates a juvenile corrections facility including a secure unit for crisis residential placement, probation, diversion, non-offender services for truant, at-risk youth, abused and neglected children, and the Child Advocate Program/Guardian ad Litem (CAP/GAL's) program assigned to dependency. True Star Behavioral Health, a licensed and certified agency providing drug/alcohol and mental health treatment, is also operated by the Department.

### Trends

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- 1 Challenging recruitment and retention efforts, currently filling nine vacancies.
- 2 Caseloads in all areas returning to end of 2020 levels.
- 3 Increased focus on providing enhanced and individualized services to youth and families (Baby Court, ICWA Court, Mental Health Court)
- 4 Supply Chain issues improving yet still experiencing:
  - i. Increased Costs
  - ii. Decreased availability

### Events

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- 1 COVID-19**
  - a. Continued to monitor environmental protocols to ensure staff, clients, and public safety
  - b. Essential services maintained to ensure continuous access to the courts and services
  - c. Finalized technology enhancements to increase access to court and services

## **2 Child Advocate Program (CAP) updates**

- a. New therapeutic courts were implemented-ICWA court (Indian Child Welfare Act) and Baby Court
- b. Participated in 4-6 volunteer training sessions via zoom. Resume in-house training 2022
- c. With volunteer retention efforts, maintained 57 volunteers, only 23 unassigned cases

## **3 Detention**

- a. Continue to monitor in-person school, visitation, and volunteer services without compromising the integrity of our COVID-19 protocols and safety measures
- b. Continued our recruitment and staff development efforts – 52 applicants screened during 2021, no successful applicants hired. 41 applicants screened and vetted so far in 2022 using NeoGov; 2 hired.
- c. Renewed our Secure Crisis Residential Center license and the Ancillary Treatment Services (ATS) grant, adding additional funding and Case Management Services
- d. Annual Fire Extinguisher / Alarm / Hood Inspections, Water Test, and bi-annual Environmental Health Kitchen Inspections - completed
- e. Completed all employee evaluations on time

## **4 True Star**

- a. Passed Salish BH-ASO fiscal and personnel file audit
- b. Continue to provide mental health support to Port Angeles School District
- c. Continue to provide detention based services
- d. Enhanced Ancillary Treatment Services (ATS) to youth in our Secure Crisis Residential Center by adding a Case Manager to link services during stay and upon release
- e. Renewed a small grant through the City of Sequim (Liquor Tax & Profit Distribution Fund) for incentives to acknowledge SMART (Specific, Measurable, Attainable, Relevant, and Time based) Goals toward positive behavior change for youth participating in treatment programming
- f. Seeking new opportunities to provide needed services for all adolescents, including grant funding opportunities for low income, uninsured and under-insured youth

## **5 Probation**

- a. Probation Officers continue to work on CMAP (Case Management Assessment Process) certification in Stages 3 (Moving Forward) and 4 (Reviewing & Supporting)
- b. Coordination of Services (COS), a state-funded program for low risk youth was brought in house for the first time since implementation of the program in 2012. Three seminars were held and graduated 21 youth/families.
- c. Renewed a small grant through Kiwanis of Sequim for incentives to acknowledge “small wins” and positive behavior change for youth participating in programming
- d. Assisted with helping cover detention supervision and services during severe staffing shortage.

## **6 Agency**

- a. Continue to restructure teams due to staff vacancies, changing workload, and funding
- b. Continue to pivot and adapt to pandemic conditions to meet the needs of youth, families, and employees in an ever-changing climate
- c. Focus on **Employee Recognition** by coordinating internal recognition of longevity, celebrating employee milestones and accomplishments, and hosted monthly “birthday” lunch by management

- d. Received Haller Grant award to purchase curriculum and train staff to provide evidence-based parenting class program, Guiding Good Choices. Held one class this spring with another scheduled for fall.
- e. Accepted small grant from DCYF to provide one-time supports and Concrete Goods and Services to needy families over the summer months.
- f. Continue implementation of the 20-month **Community Prevention & Wellness Initiative (CPWI)** Grant through the Washington Health Care Authority (HCA), in partnership with PASD High School Angeles to assess, evaluate, and plan prevention activities needed for youth in our community

## Goals

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1. Achieve and maintain full staffing and volunteer positions:
  - a. **Detention:** goal is to recruit enough staff to reach total capacity and increase our retention percentage to over ninety percent
  - b. Increase **Child Advocate Program (CAP)** Volunteer base to 100 so as to provide a volunteer for all children in Dependency
  - c. Continue to work with Human Resources to review job descriptions, classifications, and salaries. Current requests pending for review of open Mental Health Counselor position and reinstatement of Legal Process Coordinator position.
  - d. Recruit a **volunteer** yoga instructor to host weekly yoga sessions for juveniles in detention
2. Continue to adhere to professional standards and training by ensuring all certified staff maintain requirements and ongoing professional and program development.
  - a. Probation Officers: Get all Probation Officers trained to deliver i-ACT (individual Alternative Choice Training).
  - b. True Star Counselors: maintain licensure and continuing education standards annually
  - c. Juvenile Corrections Officers: Complete minimum of 40 hours of annual training including all SCRC requirements (24 hours) and Defensive Tactics (16 hours)
  - d. CAP Volunteers: Complete 12 hours of annual training in required categories
  - e. Legal Process: Ensure timely filing and processing of all legal documents within two business days
  - f. Management:
    - i. Participate in the Professional Development Academy (PDA) offered through the NACo High Performance Leadership Academy
    - ii. Obtain Career Level Certification for Managers through the Criminal Justice Training Commission
  - g. Ensure all staff and volunteers complete required on-line training annually
3. Continue to **evaluate effectiveness of Juvenile Programs and expand services**, use of evidenced-based programs, and increase community partnerships through exploration of new programs and funding options
  - a. **Education & Education Training (EET)** – engage 5 youth
  - b. **i-ACT (Individual Alternative Choice Training)** – engage 10 youth
  - c. **Coordination of Services (COS)** – engage 60 families
  - d. **Guiding Good Choices (GGC)** - engage 30 families

e. **True Star & Port Angeles School District Counseling Services** – continue to provide much needed mental health services to elementary and middle schools within Port Angeles

f. **Program considerations:**

- i. Establish a steady curriculum of social and emotional learning (SEL) and trauma-based training for both youth and staff
  - ii. Offer CPR training for youth
  - iii. Reinstitute Yoga / Meditation / Mindfulness offerings in detention
  - iv. Implement a Community Service Work Crew
4. Ensure all staff receive **annual evaluation**
  5. Maintain compliance with federal, state, county, and department training, licensing, and audit requirements including the Department of Health (DOH), the Salish Behavioral Health
  6. Follow all laws, rules, and codes specific to the Juvenile Justice Act and treatment including 13.50 and 13.34.

## Workload Indicators

	2020 Actual	2020 Actual	6/30/21 Actual
OFFENDER:			
New Filings	98	59	51
New Supervision Cases	31	44	36
Offender Proceedings Held	1,241	913	472
Total Offender Cases Resolved/Disposed	121	83	42
CDDA Average Monthly Caseload	11	4	3
SSODA Average Monthly Caseload	14.2	3.0	3.9
Diversions Processed/Referred	46	46	40
Total Number of Offense Referrals	298	195	165
NON-OFFENDER:			
Dependency Filings	124	69	37
At-Risk Youth Filings	15	23	13
CHINS (Child in Need of Services) Filings	6	6	6
Truancy Petitions Filed	90	69	109
Non-Offender Proceedings Held	2,354	2,475	1,192
CORRECTIONS/SCRC:			
Total Annual Corrections Bookings	219	132	98
Total Bed Days	2,728	1,330	814
Average Daily Corrections Population	7.5	3.7	4.0
Peak Corrections Population	20.0	9.0	10.0
Average Monthly Utilization Rate - SCRC	3.7	5.4	5.3

*\*Dependency filings include guardianships and terminations*

## Grant Funding Sources

1. Department of Agriculture (Federal)
2. Department of Commerce
3. Salish Behavioral Health Organization (BH-ASO)

4. Managed Care Organizations (*Amerigroup, Molina, United Behavioral Health, Coordinated Care, and Community Health Plan of Washington*)
5. Port Angeles School District
6. Department of Children, Youth, & Families
7. State of Washington Administrative Office of the Courts
8. Washington Health Care Authority

## Revenues

	2020 Actual	2021 Actual	6/30/22 Actual	2023 Budget
Taxes	1,507,253	1,811,544	882,232	1,949,000
Licenses and Permits	8,073	10,465	4,577	9,000
Intergovernmental Revenues	741,626	701,328	401,778	754,087
Charges for Goods and Services	381,142	340,914	157,291	479,969
Fines and Forfeits	0	13	0	300
Miscellaneous Revenues	295	308	5	2,000
Other Financing Sources	0	0	0	0
Transfers In	0	0	0	0
General Tax Support	529,321	312,204	128,263	699,855
Total	3,167,710	3,176,776	1,574,146	3,894,211

## Expenditures

	2020 Actual	2021 Actual	6/30/22 Actual	2023 Budget
Salaries and Wages	1,966,017	2,012,558	998,869	2,404,397
Personnel Benefits	858,874	875,298	431,715	1,107,236
Supplies	114,173	79,449	29,937	111,529
Other Services and Charges	228,646	209,471	112,642	236,049
Intergovernmental Services	0	0	0	0
Capital Outlays	0	0	983	0
Debt Service: Principal	0	0	0	35,000
Interfund Payments for Services	0	0	0	0
Transfers Out	0	0	0	0
Total	3,167,710	3,176,776	1,574,146	3,894,211

## Staffing

	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Full Time Equivalents	36.93	36.53	36.53	37.53