



Treasurer
00100.231.

Mission Statement

The mission of the Clallam County Treasurer's Office is to administer its duties in a manner that assures public confidence in its accuracy, productivity, and fairness.

Function

The county treasurer holds a key position of public trust in the financial affairs of local government. Acting as the bank for the county, school districts, fire districts, water districts and other units of local government, the treasurer's office receipts, disburses, invests and accounts for the funds of each of these entities. In addition, the treasurer is charged with the collection of various taxes that benefit a wide range of governmental units.

The major responsibilities of the county treasurer can be summarized in the following areas:

- Receipting and accounting of revenue
- Collection of taxes
- Disbursement of funds
- Cash management
- Debt management

Trends/Events

More customers are requesting autopay of their taxes; we need to give them more options to make payment easier.

RCW 36.29.180 allows for charging a collection fee for special assessments. Beginning in 2021 irrigation and lake management districts were charged a \$2 per parcel fee.

ESHB1410 modifies penalty and interest charged delinquent taxpayers beginning in 2022.

Goals

1. Continue review and fine-tuning of internal controls and procedures.
2. Continue to adopt applications that improve efficiency, accountability, and customer service.
 - a. Finalize automatic payments
 - b. Changing our current on-line payment vendor to one that will automatically upload the file to our tax collection software.
3. Explore investment options and update the policy.
4. Update delinquent statement process to be more efficient in notifying the delinquent accounts as well as lower the cost and heighten the efficiency in our office.

Workload Indicators

	2020 Actual	2021 Actual	6/30/22 Actual
Real and personal property receipts #	78,998	59,851	35,375
Name and address changes completed #	3,387	4,953	2,254
Real estate excise tax transactions #	3,715	4,175	1,697
Individual tax statements # (all including name change)	36,570	38,987	33,982
Bankruptcies #	10	35	35
Cancellations/Supplemental statements #	1,158	1,247	769
RID accounts #	2	2	2
Warrant reconciliation items #	30,646	28,466	14,125
Investments (\$)	\$112,454,775	\$147,797,511	\$162,319,388
Average daily cash receipts (\$) (Eden)	\$325,829	\$347,876	\$258,277
Average daily tax receipts (\$) (PACS)	\$463,353	\$535,335	\$635,504
Miscellaneous receipts #	5,631	6,674	3,035

Grant Funding Sources

This fund does not receive any grant revenue.

Revenues

	2020 Actual	2021 Actual	6/30/22 Actual	2023 Budget
Taxes	19,388,607	21,492,358	11,931,020	22,974,570
Licenses and Permits	277,072	240,330	119,534	233,450
Intergovernmental Revenues	2,859,423	3,279,043	2,453,682	4,472,283
Charges for Goods and Services	331,883	421,967	220,674	418,010
Fines and Forfeits*	244,600	322,756	137,009	205,000
Miscellaneous Revenues	1,534,144	1,230,342	333,292	1,921,300
Other Financing Sources	671,694	611,847	257,240	634,000
Transfers In	0	0	0	0
General Tax Support	-24,503,335	-26,968,876	-15,066,953	-30,012,015
Total	804,087	629,767	385,498	846,598

* included under "Taxes" prior to 2013

Expenditures

	2020 Actual	2021 Actual	6/30/22 Actual	2023 Budget
Salaries and Wages	371,091	385,577	207,873	505,868
Personnel Benefits	150,706	157,523	87,094	195,860
Supplies	10,619	11,259	1,970	9,000
Other Services and Charges	271,670	75,408	88,561	135,870
Intergovernmental Services	0	0	0	0
Capital Outlays	0	0	0	0
Interfund Payments for Services	0	0	0	0
Transfers Out	0	0	0	0

Total	804,087	629,767	385,498	846,598
-------	---------	---------	---------	---------

Staffing

	2020 Budget	2021 Budget	2022 Budget	2023 Budget
Full Time Equivalents	5.40	5.40	6.40	6.40