



CLALLAM COUNTY CHARTER REVIEW COMMISSION MINUTES of October 22, 2020

MEETING OF THE CHARTER REVIEW COMMISSION (CRC)

Chair Erzen called the meeting to order at 6 p.m., Thursday, October 22, 2020. Also present were Commissioners Lotzgesell, Turner, Murray, Cameron, Pratt, Stoffer, Doherty, Corrado, Stokan, Fleck, Morris. Commissioners Richards, Corson and May were absent. All Commissioners appeared by either video or audio. Due to Governor's Proclamation (COVID-19) in person attendance was prohibited.

APPROVAL OF AGENDA

- Commissioner Erzen requested to add a presentation by Prosecuting Attorney Mark Nichols before the County Coroner proposal. She noted she would like to move proposal 5 and the presentation by Prosecuting Attorney Mark Nichols after proposal 1 on the agenda

ACTION TAKEN: Commissioner Erzen moved to adopt the agenda as modified, second; motion carried (12 voted in favor of)

- Commissioner Stokan requested to add report on the Bill of Rights Committee Meeting.

ACTION TAKEN: Commissioner Turner moved to adopt the agenda as modified, second; motion carried (12 voted in favor of)

APPROVAL OF MINUTES

- Minutes October 8, 2020

ACTION TAKEN: Commissioner Turner moved to approve the minutes as presented, second; motion carried (12 voted in favor of)

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on the proposal by Turner on changes to Section 4.25 – DCD

CORRESPONDENCE/PETITIONS

Gores noted receipt of correspondences from Commissioner Stokan, Luke Strong-Cvetich – Jamestown S'Klallam Tribe, Mark Nichols, Commissioner Erzen and Ed Bowen (see attached).

REPORTS

- Chair Report – Committees

Commissioner Erzen commented the bylaws topic can be postponed if the meeting runs late.

- Forum Report – Commissioner Turner

Commissioner Turner thanked those who participated in the forums. She commented the last two forums were the Rotary and League of Women Voters. She noted Attorney Stanley attended the Kiwanis to give a presentation.

- Report of Bill of Rights Committee Meeting

Commissioner Stokan reported the Bill of Rights proposal committee meeting met on Thursday, October 15. She noted three Commissioners and one public member attended. She commented that the conclusion at the meeting was that the depth of the proposal was beyond the time constraints the Commission had to address the proposal. She briefly commented how to address key issues. She requested to send a letter to Dr. William Kildall.

BUSINESS ITEMS

- Step 2: The Commission will vote on which amendments will be moved to the November 12, 2020 CRC meeting for a final vote on which amendments to place on the 2021 ballot.

Commissioner Erzen briefed the Commission on the process to place amendments on the ballot for 2021.

CLALLAM COUNTY CHARTER REVIEW COMMISSION
MINUTES of October 22, 2020
Page 2

1) Changes to Section 4.25 DCD

Commissioner Turner commented that this proposal would only be put on the ballot if Department of Community Development Director remains an elected position. CRC Members discussed the proposed amendment. It was decided to amend the proposal as follows:

PROPOSAL SECTION 4.25

Ordinances shall be reviewed and amended, ~~if necessary by December 31, 2004~~ **by 30 Nov 2021** to incorporate changes required ~~by the conversion from an appointed administrative position to an elected office~~ **to address the DCD as an elected office.** The BOCC and the DCD shall commission a third party review of the County ordinances and solicit a report on proposed changes to ordinances and operating procedures to clarify the roles and responsibilities of the DCD. The BOCC will consider, after public review and hearings, any proposed ordinances for adoption within 120 days of the receipt of the commissioned report. BOCC shall place on the November 2022 ballot any necessary charter changes to clarify the powers and duties of an elected DCD Director.

Until such time as the review is complete and amendments, if any, adopted, the duties and responsibilities set forth therein with respect to the administrative Director of the Department of Community Development shall apply to the elected Director.

ACTION TAKEN: Commissioner Turner moved to forward the proposed amendment to Section 4.25 to the November 12, 2020 meeting for consideration to be placed on the ballot in November 2021 ballot only if the DCD Director position remains an elected position, second; motion carried (12 voted in favor of)
(Commissioners voted in favor: Stoffer, Corrado, Erzen, Pratt, Doherty, Morris, Cameron, Turner, Murray, Lotzgesell, Fleck and Stokan)

5) Change County Coroner to be Elected Article IV – Other Elected Officials: Section 4.20

Prosecuting Attorney Nichols commented that he wanted to make himself available to the CRC Commissioners for questions they might have regarding the Coroner position. He noted he provided correspondences to the Clerk to forward to the Commission. CRC Members held discussion with Prosecuting Attorney Nichols regarding the Coroner position.

Commissioner Stokan moved to forward the proposed amendment. CRC Members discussed the proposed amendment.

PROPOSAL SECTION 4.20

The Clallam County Coroner/Medical Examiner shall be a separately elected, non-partisan position, nationally accredited and certified by the American Board of Medicolegal Death Investigators (ABMI). The county shall provide adequate resources and capacity to ensure accuracy and timeliness in conduct of death investigation services.

The current prosecuting attorney may continue to serve as ex-officio coroner, until a coroner is elected, at the next general election.

ACTION TAKEN: Commissioner Stokan moved to forward the proposed amendment to Section 4.20 to the November 12, 2020 meeting for consideration to be placed on the ballot for November 2021, second; motion failed (1 voted in favor of and 10 voted opposed)
(Commissioners voted in favor of: Stokan and Commissioners voted opposed: Stoffer, Corrado, Erzen, Lotzgesell, Pratt, Morris, Cameron, Turner, Murray, Fleck and Doherty)

2) Addition to Public Health and Environmental Safety Advisory Commission Article IV Section 4.10: Composition

Commissioner Stokan moved to forward the proposed amendment. CRC Members discussed the proposed amendment.

PROPOSAL SECTION 4.10

The BOCC shall establish a permanent Public Health and Environmental Safety Advisory Commission that is comprised of non-compensated citizen volunteers, elected in a general election, and whose mission is to investigate issues affecting the health and safety of the citizens of Clallam County and to recommend actions to the BOCC. This Commission will have five members. Issues that the Commission shall investigate may include climate solutions, food and water sustainability, emergency preparedness,

**CLALLAM COUNTY CHARTER REVIEW COMMISSION
MINUTES of October 22, 2020
Page 3**

environmental hazards, factors related to homelessness, protection of public land and technological induced risk. This Commission will provide recommendations for action to the BOCC for consideration as potential ordinances and other initiatives as considered appropriate. Commissioners shall serve a two-year term of office.

ACTION TAKEN: Commissioner Stokan moved to forward the proposed amendment to Section 4.10 to the November 12, 2020 meeting for consideration to be placed on the ballot for November 2021, second; motion failed (1 voted in favor of and 11 voted opposed) (Commissioners voted in favor of: Stokan and Commissioners voted opposed: Stoffer, Corrado, Erzen, Lotzgesell, Pratt, Morris, Cameron, Turner, Murray, Doherty and Fleck)

3) Addition of 5 year term for Charter Review Commission to Article XI Section 11.10.10: Election and Period of Office

Commissioner Stokan moved to forward the proposed amendment.

PROPOSAL SECTION 11.10.10

The term of office shall be five years, from January 1 until December 31 of the fifth year. The Commission need not meet continuously, but may meet at such time and in such places as it deems appropriate upon given public notice.

ACTION TAKEN: Commissioner Stokan moved to forward the proposed amendment to Section 11.10.10 to the November 12, 2020 meeting for consideration to be placed on the ballot for November 2021, no second; motion failed

4) Addition Section 5.35: Terms of Office to Article II Legislative and Executive Branches

Commissioner Stokan moved to forward the proposed amendment.

PROPOSAL ADD SECTION 5.35

No person may serve in an elected office when that person has already served three full or partial terms in that office.

ACTION TAKEN: Commissioner Stokan moved to forward the proposed amendment to Section 5.35 to the November 12, 2020 meeting for consideration to be placed on the ballot for November 2021, no second; motion failed

6) Add statement about Racism to the Preamble of the Clallam County Charter

Commissioner Stokan moved to forward the proposed amendment.

PROPOSAL STATEMENT

Racist policies permeate our governments and other institutions and result in disparate impacts on indigenous, black and other people of color in the juvenile justice and criminal justice systems, as well as in access to housing, healthy food, transportation, communications technologies, and mental and physical health care.

Clallam County must take action to change its policies to promote racial equality and racial equity.

ACTION TAKEN: Commissioner Stokan moved to forward a statement about Racism to the Preamble of the Clallam County Charter to the November 12, 2020 meeting for consideration to be placed on the ballot for November 2021, no second; motion failed

• **PROPOSED AMENDMENTS TO THE BYLAWS**

Commissioner Erzen commented that due to the time the agenda item regarding the proposed amendment to the Charter Review Commission Bylaws will be moved to the November 12, 2020 meeting.

ACTION TAKEN: Commissioner Doherty moved to table the agenda item regarding the proposed amendments to the Bylaws to the November 12, 2020 meeting, second; motion carried (12 voted in favor of)

CLALLAM COUNTY CHARTER REVIEW COMMISSION
MINUTES of October 22, 2020
Page 4

ITEMS FOR NEXT MEETING – NOVEMBER 12, 2020

- Vote on amendment regarding Changes to Section 4.25 DCD – Commissioner Turner
- Proposed amendments to the Bylaws

ITEMS FOR THE GOOD OF THE ORDER

- Doherty requested that a letter be sent to Ed Bowen regarding the connection to BlueJeans. Commissioner Erzen commented that she would sign the letter if Commissioner Doherty would write the letter.
- Commissioner Erzen commented she will be send an email to the Commission to let them know when the next agenda items are due.
- Commissioner Erzen commented that Charter Review Commission business cannot be conducted on email because of the Open Public Meetings Act. She requested that items be submitted early so they can be put in the agenda packet.
- Attorney Stanley addressed step 3 – give notice to the public regarding amendments.
- Commissioner Stoffer commented the Board of County Commissioners will be holding a work session regarding the Charter Review Commission recommendations on Monday, October 26, 2020.

Attached are the BlueJeans chat log for the October 22, 2020 meeting.

ADJOURNMENT

Meeting concluded at 8:39 p.m.

Respectfully submitted,

Loni Gores, CMC
Clerk to the Charter Review Commission

Approved: November 12, 2020