



SPECIAL MEETING CLALLAM COUNTY CHARTER REVIEW COMMISSION MINUTES of September 10, 2020

SPECIAL MEETING OF THE CHARTER REVIEW COMMISSION (CRC)

Chair Erzen called the special meeting to order at 6 p.m., Thursday, September 10, 2020. Also present were Commissioners Lotzgesell, Turner, Murray, Cameron, Pratt, Stoffer, Doherty, Corrado, Stokan, Fleck, Morris and Richards (appeared late). Commissioners May and Corson were absent. All Commissioners appeared by either video or audio. Due to Governor's Proclamation (COVID-19) in person attendance was prohibited.

APPROVAL OF AGENDA

Commissioner Stokan requested to add a public comment update to the agenda. Commissioner Erzen noted the update can take place after Correspondences/Petitions.

ACTION TAKEN: Commissioner Erzen moved to adopt the agenda as modified, second; motion carried (12 voted in favor of)

APPROVAL OF MINUTES

ACTION TAKEN: Commissioner Stoffer moved to approve the minutes as presented, second; motion carried (12 voted in favor of)

CORRESPONDENCE/PETITIONS

Gores noted receipt of correspondences from Commissioner Stokan, CRC Executive Committee, Ed Bowen, and Shoona Riggs- Clallam County Auditor (see attached).

PUBLIC COMMENT UPDATE

- Commissioner Stokan provided a report of the public comments received. CRC Members discussed what they want to include in the public comment update going forward.

REPORTS

- Chair Report

Chair Erzen welcomed everyone back to the Charter Review Commission Meeting. She addressed COVID and wished everyone well during the pandemic.

Commissioner Erzen commented on the letter regarding EMF and noted the CRC would be sending the letter to the Board of Clallam County Commissioners (BOCC). She pointed out there will be a change in the third whereas paragraph to state "input from 40 individuals in support of EMF regulations".

Commissioner Stokan recommended adding additional language to the letter. CRC Members discussed the letter. Attorney Stanley stated an electronic signature should work to sign the document.

Commissioner Erzen and Commissioner Corrado will make a few adjustments and send the letter to the BOCC.

PROPOSED RECOMMENDATIONS TO BOCC

- Homelessness recommendation – report from committee – Commissioner Pratt

RECOMMENDATION:

The Clallam County Board of Commissioners immediately take active leadership to reclaim and renew their primary leadership role in engaging a group of public and private organizations and businesses to creatively increase affordable housing availability, apply forward thinking ideas proven to be successful in communities that have reduced the experience of homelessness effectively, and report progress back to the community every six months.

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Commissioner Pratt briefed the Commission on the Homelessness recommendation. She noted the word resolution has been changed to recommendation. CRC Members discussed the homelessness recommendation.

ACTION TAKEN: Commissioner Pratt moved to forward the Homelessness recommendation to the BOCC, second; motion carried (12 voted in favor of)

- Forester recommendation – report from committee – Commissioner Murray

RECOMMENDATION:

The Charter Review Commission recommends that Clallam County increase their monitoring of the DNR's management of its trust lands by hiring a forester.

Commissioner Murray briefed the Commission on the Forester recommendation. CRC Members discussed the Forester recommendation. Commissioner Fleck proposed to change "There has been minimal accountability or oversight from the County" to read "Such an approach would provide County oversight and involvement in the DNR's activities associated with the County's state managed trust lands."

ACTION TAKEN: Commissioner Stoffer moved to forward the Forester recommendation to the BOCC, second; Commissioner Stoffer withdrew his motion

ACTION TAKEN: Commissioner Fleck moved to adopt the recommendation with the last sentence under background now reading "Hiring a forester would provide County oversight and involvement in the DNR activities associated with the County's state managed trust land" and therefore, "The Charter Review Commission recommends that Clallam County increase their monitoring of the DNR's management of its trust lands by hiring a forester", second; motion carried (8 voted in favor of, 4 voted opposed and 1 abstained)

NEW FORESTER RECOMMENDATION:

Background:

The Department of Natural Resources (DNR) manages approximately 92,000 acres of Clallam County Trust Lands for commercial forestry with a mandate to return revenue to the county and junior taxing districts. Hiring a forester would provide County oversight and involvement in the DNR activities associated with the County's state managed trust lands.

Recommendation:

Therefore, the Charter Review Commission recommends that Clallam County increase their monitoring of the DNR's management of its trust lands by hiring a forester.

- Commissioner Erzen noted the intention is that those who sponsored the recommendations would attend the Board of Commissioners meeting to present the recommendation. Clerk Gores updated on the submitting items to the Board of Commissioners. CRC Members discussed submitting items. It was decided to present the Homelessness recommendation on Monday, September 21, EMF recommendation on Monday, September 28 and Forester recommendation on Monday, October 5.

Commission recessed at 7:53 p.m. and reconvened at 7:57 p.m.

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BUSINESS ITEMS

- Items proposed as an amendment to be placed on the ballot in 2021

Commissioner Erzen briefed the Commission and asked if there is anyone that has an amendment to propose for 2021.

Commissioner Pratt commented this is predicated on whether or not after the November election we still have an elected DCD Director. She addressed the third paragraph in section 4.25 of the Clallam County Charter and noted no Ordinances can be located. She stated that if we end up with an elected

DCD Director she would like to send a recommendation to the Board of Commissioners to write a job description and Ordinances for the Director of DCD per the Clallam County Charter section 4.25.

Commissioner Turner commented she would like an amendment to cleanup some of the language in the Charter. She stated she's willing to meet with others to work on some proposed language.

Commissioner Fleck commented that the County Administrator Sill had indicated that there was a need for some language in the Charter that certain personnel rules apply to even elected officials. He noted he had a brief conversation with Administrator Sill and Human Resources Analyst Sullenger regarding this topic and he needs to circle back around to talk with them again.

- Proposed calendar for the remainder of the year

Commissioner Erzen briefed the CRC on the proposed calendar for the remainder of the year.

CRC Members discussed the calendar dates and the last day the Commission can meet.

ACTION TAKEN: Commissioner Erzen moved not to meet on September 24 and have the next meet on October 8, second; motion carried (13 voted in favor of)

- Volunteers for committee to revise the CRC Bylaws

Commissioner Erzen requested volunteers to make revisions to the Bylaws. She noted she would like to see some clarification added for voting on amendments. Commissioners Turner and Murray volunteered.

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on the Forester recommendation, comments to the Board of Commissioners, and Department of Community Development Director Ordinance amendment to be proposed by Commissioner Pratt.

ITEMS FOR NEXT MEETING – OCTOBER 8

- Department of Community Development recommendation
- Charter language cleanup amendment
- Personnel rules to apply to elected officials amendment
- Water security amendment

ITEMS FOR THE GOOD OF THE ORDER

- Published the amendments – Noon Rotary discussion
- League of Women Voters Forum on October 13, 2020 at 7 p.m. to speak on amendments. Commissioner Stoffer recommends the "Pro and Con" Committees attend to speak.
- Commissioner Stokan requested to put a notice out when the recommendations are on the BOCC meetings to notify the public. CRC Members discussed the BOCC work sessions. Commissioner Erzen noted a press release will be sent out.
- Commissioner Doherty addressed the "Pro and Con" statements not being signed by those who wrote them.

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See attached for the BlueJeans chat log for September 10, 2020.

ADJOURNMENT

Meeting concluded at 8:36 p.m.

Respectfully submitted,

Loni Gores, CMC
Clerk to the Charter Review Commission

Approved: October 8, 2020