

Clallam Bay/Seki Sewer Advisory Committee
August 20, 2025, 3pm Meeting Minutes
Clallam Bay Fire Hall, Clallam Bay, WA

Abbreviations: Clallam County Public Works (CCPW), Wastewater Treatment Plant (WWTP)
Board of County Commissioners (BOCC)

(A recording of this meeting is available on the Clallam County website:
<https://www.clallamcountywa.gov/AgendaCenter>)

A. ROLL CALL:

Members:

Adele Kelly
Karin Ashton
Glenn Teeter
John Robinson
Pam Hill

Staff/Interested Parties:

Ron Garcelon, CCPW Utility Program Mgr.
Steve Gray, CCPW Deputy Director
Mike French, Clallam County Commissioner
Richard Moody, public

B. FOR THE GOOD OF THE ORDER:

- Approval of minutes: May 2025 - tabled
- Welcome newly appointed committee member: Pamela Hill (term expires 12/31/2028)

C. STAFF REPORTS

1. WWTP Staffing Update: Currently two operators working with one Public Works staff member helping on Tuesdays. Staff went over additional costs incurred due to unexpected staffing shortages in 2025.
2. I/I Project update: Funding awarded, awaiting contract for Ecology. Will apply to Opportunity Fund for loan payments.
3. Pump Station project update: Clallam Bay, Middle Point, Snob Hill pump stations – Bid opening, contract awarded/executed with Bruch & Bruch, work to begin early 2026 due to pump lead time.
4. Staff Presentation regarding costs/revenue, rates and fee structure:
(See attached PowerPoint Presentation)
 - Committee discussed various fee structures presented. Including rate increase with current format, rates with hybrid format with 300 cuft allotted for all ERUs after the first ERU, and rates with flat rate and no excess charges.
 - The committee discussed the prospect of hiring a 4th WWTP operator, the staffing level for the system, and a related fee increase.

D. PUBLIC COMMENT

- Richard Moody commented that he does not like the current rate structure with only 700 cuft included for commercial mobile home parks. Mr. Moody also commented that he prefers the flat fee structure option.

E. NEXT MEETING / FUTURE AGENDA ITEMS DISCUSSION

- September 2025

F. ADJOURNMENT – Meeting Adjourned @ 4:30 pm