



BOARD OF CLALLAM COUNTY COMMISSIONERS

MINUTES for the week of July 17 – 21, 2023

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WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, July 17, 2023. Present were Commissioners Ozias, Johnson and French, Deputy Administrator Reyes, and Administrator Sill.

Items of discussion per the agenda published July 6 were:

- Calendar/Correspondence
- Agreement with Hoch Construction, Inc. for the Courthouse Landscape Improvements Project
- Discussion and request to approve having Sharon Maggard to represent Clallam County for homeless issues and vote at the Washington State Balance of State – Continuum of Care Board
- Request for waiver of bid/RFP/quote requirement with Burton Flooring for vinyl flooring for Forks office
- Agreement with Haase Woodworks, Inc. for remodeling of the Auditor's Office
- Agreement with Department of Ecology for Solid Waste Management Litter Cleanup Program
- Briefing and a notice to call for bids to be received no later than Tuesday, August 15 at 10 a.m. regarding the Downtown Sekiu Sewer Main Replacement Project
- Update on Clallam County fire season
- Agreement with Todd Mielke for the Clallam County Administrator position
- Briefing and call for hearing to be held on Tuesday, August 8 at 10:30 a.m. regarding an Ordinance establishing an employment contract for the County Administrator
- Discussion regarding sign-on bonus increase for the Deputy Prosecuting Attorney positions

Meeting concluded at 10:41 a.m.

JOINT MEETING – July 17, 2023 at 1:30 p.m.

The Board of Commissioners attended a Special Joint Meeting on Monday, July 17, 2023. The meeting was hosted by the Jefferson County Commissioners in Port Townsend. The meeting convened at 1:30 pm. Present were Commissioners Ozias, Johnson and French attending virtually from the Clallam County Board Room. The topic of discussion was the regional Recompete application.

Meeting concluded at 2:32 p.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, July 18, 2023. Also present were Commissioners Johnson and French and Administrator Sill.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

Added:

- 4a Resolution and election form for Secure Rural Schools and Community Self Determination Funding and allocation of Title I, Title II, and Title III Funds

ACTION TAKEN: CRJm to adopt the agenda as modified, CMFs, mc

CONSENT AGENDA – Any Commissioner may remove items for discussion

- 1a Approval of vouchers for the week of July 10
1b Approval of payroll for the period ending June 30
1c Approval of minutes for the week of July 10

ACTION TAKEN: CRJm to adopt the consent agenda as presented, CMFs, mc

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REPORTS AND PRESENTATIONS

- CRJ commented on department meetings, courthouse safety and security
- CMO commented on Behavioral Health Advisory Board Annual Retreat, Recompete, department meetings

CONTRACTS AND AGREEMENTS

2a Agreement amendment 1 with North Olympic Regional Veteran’s Housing Network for American Rescue Plan Act Funds ARPA

ACTION TAKEN: CRJm to approve, CMFs, mc

2b Agreement with Peninsula Housing Authority for American Rescue Plan Act Funds ARPA

ACTION TAKEN: No action taken - Postpone item 2b to July 18 to allow the Prosecuting Attorney’s Office to update agreement language

2c Change order agreement with OAC Services, Inc. for the Joint Public Safety Facility Project

ACTION TAKEN: CRJm to approve, CMFs, mc

2d Land purchase agreement with Gary W. and Karen S. Johnson for right of way purchase Wisen Creek Road

ACTION TAKEN: CRJm to approve, CMFs, mc

2e Agreement with City of Port Angeles for the Joint Public Safety Facility Project

ACTION TAKEN: CRJm to approve, CMFs, mc

ADMINISTRATION

3a Request for waiver of bid/RFP/quote requirement with Rainbow Sweepers for chain-link fencing for Harm Reduction Health Center

ACTION TAKEN: CRJm to approve, CMFs, mc

3b Final approval of a Binding Site Plan LDV2022-00013 Traband

ACTION TAKEN: CRJm to approve, CMFs, mc

BUDGET

4a Resolution and election form for Secure Rural Schools and Community Self Determination Funding and allocation of Title I, Title II, and Title III Funds

ACTION TAKEN: CRJm to adopt, CMFs, mc

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on Highway 113 and 112 Korean War sign and secure rural schools

HEARING(S)

H1 2023 Mid-Year Budget Status Review

- Rebecca Turner, Finance Department, provided a staff report
- The Board and Turner discussed the 2022 Mid-year Budget Review

ACTION TAKEN: CRJm to open the public hearing, CMFs, mc

- The following commented:
 - Ed Telenick, Sequim
 - Ed Bowen, Clallam Bay
 - Kenneth Reandeau, Port Angeles

ACTION TAKEN: CRJm to close the public hearing, CMFs, mc

ACTION TAKEN: No action taken

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Meeting concluded at 11:05 a.m.

JOINT MEETING – July 18, 2023 at 5 p.m.

The Board of Commissioners attended a Special Joint Meeting on Tuesday, July 18, 2023. The meeting was hosted by the City of Port Angeles. The meeting convened at 5 pm. Present were Commissioners Ozias, Johnson and French attending in-person at the City of Port Angeles Council chambers. The topic of discussion was the Joint Emergency Operations Center.

Meeting concluded at 5:48 p.m.

EXECUTIVE SESSION – July 19, 2023 at 8:30 a.m.

Pursuant to RCW 42.30.110, an executive session will be held at 8:30 a.m., Wednesday, July 19, 2023 in the Commissioners Board Room, 223 East 4th Street, Port Angeles, Room 160. No Zoom option will be available.

This Executive Session is being held to discuss newly filed appeals with the Board of Tax Appeals.

This is a proper matter to be considered in executive session pursuant to RCW 42.30.110(1)(i), which allows for the use of an executive session "to discuss with legal counsel representing the agency litigation ... to which the agency, the governing body, or a member acting in an official capacity is, or is ... a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency."

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

The Board convened in open session at 8:31 a.m. to discuss the Board of Tax Appeals. Present were Commissioners Ozias, French and Johnson, Chief Civil Prosecuting Attorney Boughton, Deputy Director Human Resources/Administrator/Risk Reyes, and Assessor's Office Rushton, Kuss and Childress.

ACTION TAKEN: CRJm to recess to executive session for 30 minutes, CMFs, mc

The Board recessed into executive session at 8:32 a.m.

The Board convened in open session at 9:02 a.m.

ACTION TAKEN: CRJm to have Kenneth Harper from Menke, Jackson Byer LLP handle the additional tax appeal cases with Interfor, Port Angeles Hardwood, and GM Lauridsen Charity Trust, CMFs, mc


Meeting concluded at 9:03 a.m.

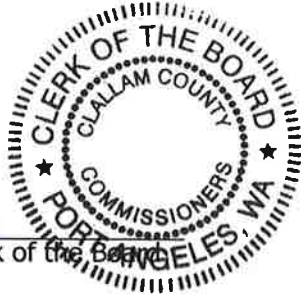
There are no Zoom chat logs for the week of July 17.

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The Board of Commissioners attended WSAC Virtual Update, Joint Meeting with Jefferson County Commissioners, Board of Health Meeting, Joint Meeting with City of Port Angeles, Coffee with Colleen, Clallam Transit Board Meeting, Finance Committee Meeting during the week of July 17.


PASSED AND ADOPTED this 25th day of July 2023.


ATTEST: 
Loni Gores, MMC, Clerk of the Board

 CLERK OF THE BOARD
CLALLAM COUNTY
COMMISSIONERS
PORT ANGELES, WA

BOARD OF CLALLAM COUNTY COMMISSIONERS


Mark Ozias


Randy Johnson


Mike French

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill

CMO Commissioner Mark Ozias

CRJ Commissioner Randy Johnson

CMF Commissioner Mike French

m moved

mc motion carried

s seconded