



**BOARD of CLALLAM COUNTY COMMISSIONERS**  
**MINUTES for the week of June 12 – 16, 2023**

JUN 20 2023

**WORK SESSION – 9 a.m.**

The work session convened at 9 a.m., Monday, June 12, 2023. Present were Commissioners Ozias, Johnson and French and Deputy Administrator Reyes. Administrator Sill was excused.

Items of discussion per the agenda published May 31 were:

- Calendar/Correspondence
- Pre-application questionnaire and letter of support for Washington State Administrative Office of the Courts for Therapeutic Courts
- Auditor's Office informational update on Board approval process for County credit card changes
- Discussion regarding the final stage of the hiring process for the Clallam County Administrator position
- Request for waiver of bid/RFP/quote requirements for B&R Painting and Burton Flooring for the Harm Reduction Health Center
- Lease agreement with William H. Clevenger and John A. Gray for the property located at 325 ½ West 2<sup>nd</sup> Street for the Harm Reduction Health Center
- Letter of support for Natural Resources Conservation Service for the Dungeness Reservoir Project
- Resolution appointing Mindy Mady and Cindy Kelly to the Fair Advisory Board
- Discussion on proposed budget revisions to be considered on June 27
- Discussion of proposed supplemental appropriations to be considered on June 27
- Discussion of proposed budget emergencies to be considered on June 27

Meeting concluded at 10:20 a.m.

**Continued Hearing(s) – Beginning at 6 p.m.- Sekiu Community Center**

H1. Proposed Clallam County Ordinance repealing and replacing Clallam County Chapter 13.04 – Clallam Bay Sekiu Sewerage Rate Schedule with a new chapter Clallam Bay / Sekiu Sewer System

The hearing convened at 6 p.m., Monday, June 12, 2023. Present were Commissioners Ozias, Johnson and French.

No action was taken.

Meeting concluded at 7:13 p.m.

**REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS**

Chair Ozias called the meeting to order at 10 a.m., Tuesday, June 13, 2023. Also present were Commissioners Johnson and French and Deputy Administrator Reyes. Administrator Sill was excused.

**REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA**

Added:

6a Proposed Clallam County Ordinance repealing and replacing Clallam County Chapter 13.04 Clallam Bay Sekiu Sewerage Rate Schedule with a new chapter Clallam Bay / Sekiu Sewer System

Postponed:

2a Lease agreement with William H. Clevenger and John A. Gray for the property located at 325 ½ West 2<sup>nd</sup> Street for the Harm Reduction Health Center

**ACTION TAKEN: CRJm to adopt the agenda as modified, CMFs, mc**

**PUBLIC COMMENT**

- Kenneth Reandeau, Port Angeles, commented on Clallam Bay Sekiu Sewer Ordinance
- Ed Bowen, Clallam Bay, commented on Clallam Bay Sekiu Sewer Ordinance

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**CONSENT AGENDA**

- 1a Approval of vouchers for the week of June 5
- 1b Approval of minutes for the week of June 5
- 1c Letter of support for Washington State Administrative Office of the Courts for Therapeutic Courts
- 1d Proclamation recognizing Pride Month

**ACTION TAKEN: CRJm to adopt the consent agenda as presented, CMFs, mc**

**REPORTS AND PRESENTATIONS**

- CMF read the Proclamation Recognizing Pride Month
- CRJ recognized Greg Ballard for over 16 years of service to Clallam County
  - Bruce Emery, Department of Community Development Director recognized Ballard
  - Ballard, provided comment
- CRJ commented on Lodging Tax survey, housing / homeless update, Port Angeles Business Association Meeting, Port Angeles Chamber, Port Angeles Maritime Festival
- CMF commented on Hobuck House tour, Slip Point, Crescent Community Advisory Council Meeting, Port Angeles Association of Realtors Meeting
- CMO commented on entrepreneur meeting, Veterans program,

**CONTRACTS AND AGREEMENTS**

- 2a Lease agreement with William H. Clevenger and John A. Gray for the property located at 325 ½ West 2<sup>nd</sup> Street for the Harm Reduction Health Center

**ACTION TAKEN: Item was postponed**

**BIDS AND AWARDS**

- 3a Bid opening – Clallam County Landscape Improvements

<u>CONTRACTOR</u>	<u>AMOUNT</u>
Hoch Constructions, Inc.	\$201,725

**ACTION TAKEN: CRJm to forward the bids to the Parks, Fair and Facilities Department for review and recommendation to the Board of Commissioners, CMFs, mc**

**ADMINISTRATION**

- 4a Resolution appointing Heidi L. Anderson to the Behavioral Health Advisory Board

**ACTION TAKEN: CRJm to adopt, CMFs, mc**

- 4b Resolution authorizing Linda Capps to sign closing documents for property located at 140 C Street, Forks WA owners R and H Family LLC

**ACTION TAKEN: CRJm to adopt, CMFs, mc**

- 4c Request for waiver of bid/RFP/quote requirement for B&R Painting and Burton Flooring for the Harm Reduction Health Center

**ACTION TAKEN: CRJm to approve, CMFs, mc**

**BUDGET**

- 5a Notice that the following budget revisions will be adopted by Resolution on June 27:
  - Parks and Facilities – Capital Projects – Transform existing shower facility into a fully functional Mother’s Lounge/\$30,000
  - HHS – Operations – Foundational Public Health Services (FPHS) Lifecourse funding to be used for furnishing employee workstations and public service areas at the Harm Reduction Health Center/\$36,032
  - HHS – Foundational Public Health Services

- Funding for Forks Health Department related costs such as the building purchase, inspection and related costs, HVAC system, and flooring (1 of 2)/\$274,800

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- Funding for the following HRHC – Harm Reduction Health Center costs: HVAC system, flooring, painting, and copy machine (1 of 2)/\$49,168  
Sheriff – Jail - Contracted costs for Norpoint Services to provide courthouse security for the month of May 2023/\$20,570  
Information Technology – Reallocation of current budgeted IT funds to more relevant BARS accounts and amounts/\$592,283  
Geographic Information System - Reallocation of current budgeted GIS funds to more relevant BARS accounts and amount/\$7,500

#### **ACTION TAKEN: CRJm to issue notice, CMFs, mc**

5b Notice that the following supplemental appropriations will be adopted by Resolution on June 27:

##### HHS - Operations

- Receipt of funding from the Washington State Department of Health for drug users' health program supplies/\$7,500
- Funding for Forks Health Department related costs such as the building purchase, inspection and related costs, HVAC system, and flooring (2 of 2)/\$274,800
- Funding for the following HRHC – Harm Reduction Health Center costs: HVAC system, flooring, painting, and copy machine (2 of 2)/\$49,168

HHS Environmental Health – Receipt of funding from the Washington State Department of Health to perform mosquito trapping for West Nile Virus identification/\$3,000

Sheriff – OPNET Drug – Reimbursement for purchase of (1) digital currency counter that will adequately scan paper currency in a format suitable for retaining evidentiary value/\$9,850

Public Works – Road – Waterline and Sewer line work reimbursements from utility owners Dry Creek Water Association and the Lower Elwha Klallam Tribe/\$515,640

#### **ACTION TAKEN: CRJm to issue notice, CMFs, mc**

5c Resolution calling for a hearing to be held June 27 at 10:30 a.m. for the following debatable emergencies:

Parks and Facilities – Funding for wages and benefits associated with the reclassification of the Administrative Specialist IV position to Administrative Operations Coordinator and pay equalization of the Facilities Maintenance Supervisor and eight Maintenance workers/\$35,000

NonDepartmental – Additional funding for a new Escrow Holding & Clearing account to be utilized to facilitate disbursement of earnest funds for real estate purchases by the County/\$30,000

#### **ACTION TAKEN: CRJm to adopt, CMFs, mc**

### **PUBLIC WORKS**

6a Proposed Clallam County Ordinance repealing and replacing Clallam County Chapter 13.04 – Clallam Bay Sekiu Sewerage Rate Schedule with a new chapter Clallam Bay / Sekiu Sewer System

#### **ACTION TAKEN: CRJm to adopt the Ordinances, CMFs, mc**

**ACTION TAKEN: CMFm to amend the motion to add to table 1 section b to read 0.35 ERU per RV Hookup (Maximum of 7 ERU), no second, motion failed**

### **PUBLIC COMMENT**

- Kenneth Reandeau, Port Angeles, commented on Administrator search
- Ed Bowen, Clallam Bay, commented on Administrator search, Slip Point

The meeting concluded at 11:04 a.m. and continued to 9 a.m., Tuesday, June 20, 2023.

There are no Zoom chat logs for the week of June 12.

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The Board of Commissioners attended WSAC Virtual Update, Clallam Bay/Seki Public Hearing, Coffee with Colleen, Flag Day Ceremony, Olympic Medical Center Roundtable, WSU Clallam Extension Open House and Clallam Bay Fire District Community BBQ during the week of June 12.

PASSED AND ADOPTED this 20<sup>th</sup> day of June 2023.




ATTEST:

  
Loni Gores, MMC, Clerk of the Board

BOARD OF CLALLAM COUNTY COMMISSIONERS

  
Mark Ozias

  
Randy Johnson

  
Mike French

**KEY TO ABBREVIATIONS:**

ARS Administrator Rich Sill

CMO Commissioner Mark Ozias

CRJ Commissioner Randy Johnson

CMF Commissioner Mike French

m moved







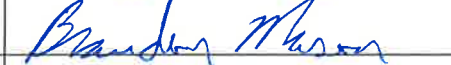


mc motion carried

s seconded

**BOARD OF CLALLAM COUNTY COMMISSIONERS PUBLIC HEARING**

**H1 Proposed Clallam County Ordinance repealing and replacing Clallam County Chapter 13.04 – Clallam Bay Sekiu Sewerage Rate Schedule with a new chapter Clallam Bay / Sekiu Sewer System**

**I declare under penalty of perjury under the laws of the State of Washington that any testimony that I give is true and accurate. Please print name and address clearly.**

No	PRINTED NAME	SIGNATURE	ADDRESS
1	Pam Hill		15572 WHyW 112 #07
2	DAVE YARNCHAK		COHO LOT 14
3	DICK MOODY		17073 Highway 112 SAMS
4			280 Front St - 98381
5	GREG BELLAMY		193 GT 1ST 98320
6	Brandon Mason		444 Front St sekia
7	Brad Rish		
8	Cara Pankey		43 Thompson St
9	Bryan Pankey		43 Thompson St.
10			
11	Jane Heilmann		
12			
13			
14			
15			
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Signed on June 12, 2023 in <sup>Sekiu</sup> Port Angeles, Washington