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BOARD of CLALLAM COUNTY COMMISSIONERS MINUTES for the week of May 29 – June 2, 2023

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Tuesday, May 30, 2023. Present were Commissioners Johnson and French and Deputy Administrator Reyes. Commissioner Ozias and Administrator Sill were excused.

Items of discussion per the agenda published May 25 were:

- Calendar/Correspondence
- Request for waiver of bid / RFP / quote requirement for purchase of a used 2021 Nissan V200 Compact Cargo Van for mobile harm reduction services
- Discussion and next steps on funding for maintaining programs and investments for Consolidated Homeless Grant to Serenity House of Clallam County
- Pre-application questionnaire with FEMA for Hazard Mitigation Grant Program
- Presentation regarding Dungeness Reservoir Project

Meeting concluded at 9:38 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Vice Chair Johnson called the meeting to order at 10 a.m., Tuesday, May 30, 2023. Also present were Commissioner French and Deputy Administrator Reyes. Commissioner Ozias and Administrator Sill were excused.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CMFm to adopt the agenda as presented, CRJs, mc

PUBLIC COMMENT

- Kenneth Reandeau, Port Angeles, commented on item 3b
- Tammy Dziadek, Port Angeles, commented on Power Plant and TCB 23 – Elwha River

CONSENT AGENDA

- 1a Approval of vouchers for the week of May 22
- 1b Approval of payroll for the period ending May 15
- 1c Approval of special payroll for the period ending May 17
- 1d Approval of minutes for the week of May 22

ACTION TAKEN: CMFm to adopt the consent agenda as presented, CRJs, mc

REPORTS AND PRESENTATIONS

- CMF commented on Economic Development Council Board Meeting
- CRJ commented on Memorial Day, Timber Counties Caucus Meeting,

CONTRACTS AND AGREEMENTS

- 2a Agreement amendment 12 with Department of Health for Infectious Disease Prevention Services-SSP, Injury & Violence Prevention Overdose Data to Action, Office of Immunization COVID-19 Vaccine, OSS LMP Implementation, and Zoonotic Disease Program

ACTION TAKEN: CMFm to approve, CRJs, mc

- 2b Contract Amendment A with Washington State Department of Commerce for Multi-Jurisdictional Gang-Drug Task Force

ACTION TAKEN: CMFm to approve, CRJs, mc

- 2c Agreement amendment 11 with Shannon & Wilson, Inc. for Lower Dungeness River Floodplain Project

ACTION TAKEN: CMFm to approve, CRJs, mc

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ADMINISTRATION

3a Resolution reappointing David Colthorp and Lawrence Dempsey to the Port Crescent Pioneer Cemetery Advisory Board

ACTION TAKEN: CMFm to adopt, CRJs, mc

3b Verbal approval to move forward with the Clallam County Fair Beer Garden

ACTION TAKEN: CMFm to approve moving forward with Clallam County Fair Beer Garden, CRJs, mc

PUBLIC WORKS

4a Call for hearing to be held Tuesday, June 27 at 10:30 a.m. regarding a proposed vacation of a portion of Hermison Road

ACTION TAKEN: CMFm to issue notice, CRJs, mc

BUDGET

5a Resolution adopting the following Budget Revisions:

Sheriff – Jail

- Contracted costs for Norpoint Services to provide courthouse security for the month of March 2023/\$18,865
- Contracted costs for Norpoint Services to provide courthouse security for the month of April 2023/\$20,433

BOCC – Operations – Reallocation of funds for Express Personnel expenses for training newly hired BOCC Analyst/\$13,300

Auditor - To move budget from wages/benefits to Personnel Services to cover temporary replacement for vacated staff positions in Finance, Recording and Licensing/\$9,076

Auditor – Document Preservation – To move budget from wages/benefits to Personnel Services to cover temporary replacement for vacated staff positions in Document Preservation/\$5,950

HHS – Environmental Health – Funding for the replacement of office furniture in the environmental health permit center/\$50,000

NonDept – American Rescue Plan Act – Reallocation of ARPA funding for the ARPA Retention Recruitment Bonus Program which now includes Deputy Prosecuting Attorneys, Nurses and Juvenile Corrections Officers/\$134,200

ACTION TAKEN: CMFm to adopt, CRJs, mc

5b Resolution adopting the following Supplemental Appropriations:

HHS – Environmental Health

- FPHS funding to pay for overtime costs to staff members working on the permit center transfer project/\$50,000
- FPHS Water System funding to pay for operations of the water lab/\$38,000
- Receipt of revenue from Department of Ecology for providing services in the Pollution Identification and Control Area/\$35,168

HHS Operations – Receipt of revenue from Department of Commerce for providing services for housing needs/\$150,000

Noxious Weed Control – Addition Title II funds will be received for seasonal help, field supplies and equipment/\$17,000

Parks & Facilities – REET 2 – Washington State Department of Commerce grant funding for the Electric Vehicle Charging Stations project/\$67,890

ACTION TAKEN: CMFm to adopt, CRJs, mc

5c Resolution adopting the following Budget Reductions:

Sheriff – Operations - Reduction of Sheriff Operations budget to increase the Sheriff OPNET budget for part of the German Building lease (1 of 2)/\$9,800

ACTION TAKEN: CMFm to adopt, CRJs, mc

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PUBLIC COMMENT

- Nils Andermo, Port Angeles, commented on Power Plant and TCB 23 – Elwha River
- David Mattern, Port Angeles, commented on Power Plant and TCB 23 – Elwha River

HEARING(S)

- H1 Consideration of resolution adopting the following Debatable Emergencies:
- Sheriff – OPNET Drug – Reduction of Sheriff Operations budget to increase the Sheriff OPNET budget for part of the German Building lease (2 of 2)/\$9,800
 - Superior Court
 - Washington Citizens’ Commission on Salaries pay increase for judicial officers as of July 1, 2023/\$17,959
 - Current regular time and benefits for Superior Court employees and conversion of Family Juvenile Court Improvement Plan Coordinator position from parttime to fulltime/\$69,908
 - Parks & Facilities – REET 2
 - The Phone System Upgrade project was not completed in 2022 and is carried over into 2023 (1 of 2)/\$177,423
 - Additional funds needed to cover the unanticipated bid proposal amount that exceeds the amount covered by grant funds and the current REET 2 budget/\$50,000
 - Information Tech – Capital Projects - The Phone System Upgrade project was not completed in 2022 and is carried over into 2023 (2 of 2)/\$177,423
 - NonDepartmental – Funding for a one-time Washington Association of Counties (WSAC) Special Assessment supporting the National Center for Public Land Counties (The Center)/\$25,107
 - Reyes read the agenda item into the record

ACTION TAKEN: CMFm to open the public hearing, CRJs, mc

- CRJ noted no one provided testimony

ACTION TAKEN: CMFm to close the public hearing and adopt, CRJs, mc

PUBLIC COMMENT


- Teresa Sesma-Meyers, Port Angeles, commented on Power Plant and TCB 23 – Elwha River
- Ed Chadd, Port Angeles, commented on Power Plant and TCB 23 – Elwha River


The meeting concluded at 10:46 a.m. and continued to 9 a.m., Monday, June 5, 2023.

There are no Zoom chat logs for the week of May 30.

The Board of Commissioners attended Coffee with Colleen and Housing Solutions Committee Meeting during the week of May 30.

PASSED AND ADOPTED this 6th day of June 2023.

ATTEST: 
Loni Gores, MMC, Clerk of the Board

 BOARD OF CLALLAM COUNTY COMMISSIONERS
Mark Ozias
Randy Johnson
Mike French

KEY TO ABBREVIATIONS:

ARS	Administrator Rich Sill	m	moved
CMO	Commissioner Mark Ozias	mc	motion carried
CRJ	Commissioner Randy Johnson	s	seconded
CMF	Commissioner Mike French		