



BOARD of CLALLAM COUNTY COMMISSIONERS

MINUTES for the week of April 24 – 28, 2023

1C
MAY 02 2023

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, April 24, 2023. Present were Commissioners Ozias, Johnson, and French and Deputy Administrator Reyes. Administrator Sill was excused.

Items of discussion per the agenda published April 20 were:

- Calendar/Correspondence
- Pre-application questionnaire with Department of Commerce for Office of Homeless Youth Grant
- Agreement amendment with Code Publishing for document hosting services
- Resolution authorizing Commissioner Mark Ozias to sign closing documents for the property located at South Tyler Road, Port Angeles, WA from Mark and EA Matthews for the Emergency Operations Center
- Overview of American Rescue Plan Act ARPA project and expenditures report for first quarter of 2023

Meeting concluded at 9:48 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, April 25, 2023. Also present were Commissioners Johnson and French and Deputy Administrator Reyes. Administrator Sill was excused.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to adopt the agenda as presented, CMFs, mc

PUBLIC COMMENT

- Ed Chadd, Port Angeles, commented on item 4d, protecting forest
- Maureen McElravy, Clallam Bay, commented on item 4d
- Elizabeth Dunne, Port Angeles, commented on Power Plant and TCB 23 – Elwha River, item 4d, protecting forest

CONSENT AGENDA

1a Approval of vouchers for the week of April 17

1b Approval of minutes for the week of April 17

ACTION TAKEN: CRJm to adopt the consent agenda as presented, CMFs, mc

REPORTS AND PRESENTATIONS

- CMF commented on Clallam Bay Sekiu Sewer Advisory Committee Meeting, sewer draft Ordinance, Sewer Operator position, Bullman Beach Public Meeting
- CRJ commented on Washington State Department of Transportation update, Earth Day
- CMO commented County Poet Laureate Program, leadership training, North Olympic Land Trust Annual Breakfast, Power Plant and TCB 23 – Elwha River

CONTRACTS AND AGREEMENTS

2a Agreement with Wilson Engineering, LLC for Clallam Bay/Sekiu Sewer Capital Improvement Plan

ACTION TAKEN: CRJm to approve, CMFs, mc

2b Agreement with Jamestown S'Klallam Tribe for Olympia Oyster Restoration Program

ACTION TAKEN: CRJm to approve, CMFs, mc

2c Agreement amendment with Code Publishing for document hosting services

ACTION TAKEN: CRJm to approve, CMFs, mc

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of April 24 – 28, 2023
Page 2

BIDS AND AWARDS

3a Proposal opening – Water Treatment Plant for the Bullman Beach Water System Project

ACTION TAKEN: No action taken. No proposals were received.

HEARING(S)

H1 Consideration of resolution adopting the following Debatable Emergencies:

Sheriff – Animal Control – Additional funding to meet increased contract costs for the Humane Society for 2023/\$21,000

PW – Roads – Employee retirement vacation and sick pay out/\$37,530

PW – Carlsborg Sewer - Adjustment of 2022 City of Sequim True-Up due to incorrect rates and underbilling/\$79,936

- Reyes read the agenda item into the record

ACTION TAKEN: CRJm to open the public hearing, CMFs, mc

- CMO noted no one provided Testimony

ACTION TAKEN: CRJm to close the public hearing and adopt, CMFs, mc

ADMINISTRATION

4a Resolution authorizing an expenditure from the Clallam County Heritage Advisory Board Grant Fund

ACTION TAKEN: CRJm to adopt, CMFs, mc

4b Request for waiver of BID/RFP/Quote Requirement form with Pacific Office Equipment, Inc. for Finance Department office furniture

ACTION TAKEN: CRJm to approve, CMFs, mc

4c Call for hearing to be held on Tuesday, May 9, 2023 at 10:30 a.m. regarding a proposed Ordinance amending Clallam County Code 5.100 – Fairground Division Services 215-A

ACTION TAKEN: CRJm to issue notice, CMFs, mc

4d Resolution adopting a Clallam County Climate Action Plan

ACTION TAKEN: CRJm to adopt, CMFs, mc

4e Resolution authorizing Commissioner Mark Ozias to sign closing documents for the property located at South Tyler Road, Port Angeles, WA from Mark and EA Matthews for the Emergency Operations Center

ACTION TAKEN: CRJm to adopt, CMFs, mc

PUBLIC WORKS

5a Call for bids to be received no later than Tuesday, May 9, 2023 at 10 a.m. regarding 2023 Hot Mix Asphalt Requirement

ACTION TAKEN: CRJm to issue notice, CMFs, mc

5b Request for waiver of Bid/RFP/Quote Requirement form with PacWest Machinery, LLC for 2019 Volvo DD105 OSC Tandem Drum Vibratory Roller

ACTION TAKEN: CRJm to approve, CMFs, mc

BUDGET

6a Resolution adopting the following Supplemental Appropriations:

HHS – Developmental Disabilities – Additional funding from DSHS/DDD for increasing services provided to individuals with developmental disabilities and increase in administration funds/\$546,167

HHS Operations – Funding received for providing COVID 19 services and providing lodging and housing assistance/\$71,387

ACTION TAKEN: CRJm to adopt, CMFs, mc

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of April 24 – 28, 2023
Page 3

PUBLIC COMMENT

- Maureen McElravy, Clallam Bay, commented on Bullman Beach
- Ed Chadd, Port Angeles, commented on protecting forest,
- Peter Stedman, Port Angeles, commented on Power Plant and TCB 23 - Elwha River
- Nina Sarmiento, Port Angeles commented on Power Plant and TCB 23 - Elwha River

Meeting concluded at 11:14 a.m. and continued to 9 a.m., Monday, May 1, 2023.

There are no Zoom chat logs for the week of April 24.

The Board of Commissioners attended WSAC Virtual update, Joint Meeting with the Port of Port Angeles, William Shore Memorial Pool District Meeting, Coffee with Colleen, and WSAC Legislative Recap Virtual Meeting during the week of April 24.

PASSED AND ADOPTED this 2nd day of May 2023.

ATTEST: 
Loni Gores, MMC, Clerk of the Board

 BOARD OF CLALLAM COUNTY COMMISSIONERS
Mark Ozias 
Randy Johnson 
Mike French 

KEY TO ABBREVIATIONS:

ARS	Administrator Rich Sill	m	moved
CMO	Commissioner Mark Ozias	mc	motion carried
CRJ	Commissioner Randy Johnson	s	seconded
CMF	Commissioner Mike French		