



CLALLAM COUNTY CHARTER REVIEW COMMISSION MINUTES of April 23, 2020

MEETING OF THE CHARTER REVIEW COMMISSION (CRC)

Chair Erzen called the meeting to order at 6 p.m., Thursday, April 23, 2020. Also present were Commissioners Lotzgesell, Morris, Cameron, Turner, Hunter, Murray, Stokan, Pratt, Stoffer, Richards, Doherty and Fleck. Commissioner May is absent. Commissioner Corrado (present) was voted into the vacant District I position. All Commissioners appeared by either video or audio. Due to Governor's Proclamation 20-28 (COVID-19) in person attendance was prohibited.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

Stokan requested to add a brief update on resolution regarding homelessness, Roberts Rules of Order and subcommittee organization.

CRC Members discussed the order of the agenda items and wording concerns with the survey.

ACTION TAKEN: Stokan moved to briefly discuss the protocol for running subcommittee meetings, no second; motion defeated

ACTION TAKEN: Fleck moved to change the order of discussion of items on the agenda to read as follows (1) motion to suspend all future meetings until COVID is over, (2) Homelessness subcommittee report, (3) motion to put survey on Survey Monkey and (4) vacancy for District I Commissioner, seconded; motion defeated (4 voted in favor of, 8 voted opposed and 1 voted abstain)

ACTION TAKEN: Lotzgesell moved to strike the words "Survey Monkey" on the agenda item "Motion to put survey on Survey Monkey" and just call the agenda item "Survey", seconded; motion carried (12 voted in favor of)

ACTION TAKEN: Turner moved to adopt the agenda as modified, seconded; motion carried (13 voted in favor of)

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented of the District I vacancy, survey and suspending meetings.
- Ron Richards, Port Angeles, commented on the modifications to the agenda items discussion, Charter being an essential service, Department of Community Development, Finance Officer and Personnel Department.

APPROVAL OF MINUTES

Pratt noted an error in the Request for Modifications and the Approval of the Agenda. She pointed out the minutes read the motion was defeated with 13 voting in favor of and 2 voting opposed, but it should read motion was defeated with 2 voting in favor of and 13 voting opposed. She also questioned why there are 66 pages included for Code Enforcement. Cameron commented that he requested the document from Mary Ellen Winborn, Director of Department of Community Development. He noted that these documents were given to him from Winborn and he forwarded them to the Commission as correspondences.

- Meeting Minutes April 9, 2020

ACTION TAKEN: Erzen moved to approve the minutes as modified, seconded; motion carried (13 voted in favor of)

CORRESPONDENCE/PETITIONS

Gores noted receipt of correspondences from Therese Stokan, Ron Richards, David Lotzgesell, William Kildall, Ed Bowen, and Jim Stoffer. Patti Morris forwarded correspondences during the meeting that weren't announced. (See attached)

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REPORTS

- Chair Erzen acknowledge the suffering of citizens during the COVID pandemic. She commented that everyone is working hard to keep us safe and reminded everyone to be respectful. She took a moment to acknowledge Commissioner Ted Miller's passing. She noted he has given many years of dedicated service to the County.

DISCUSSION ITEMS

- Motion regarding vacancy on CRC District I

Erzen commented there is a vacancy in District I due to the passing of Commissioner Ted Miller. She stated there was a notice of vacancy issued and the vacancy is filled by a majority vote. She noted that historically a vacancy has been filled by the person with the next highest number of votes. Tony Corrado received the sixth highest number of votes. Corrado appeared by video for the meeting.

ACTION TAKEN: Murray moved to replace the vacancy created by the passing of Commissioner Ted Miller with Tony Corrado and if the Commission approves the appointment of Corrado he can participate in the meeting tonight, seconded; motion carried (12 voted in favor of)

Gores administered the Oath of Office to Tony Corrado.

- Homeless/Affordable Housing Subcommittee Report – Commissioner Pratt

Pratt briefed the Commission on the summaries presented in the agenda packet. She noted the subcommittee is bringing forward a proposal to the Commission for support.

CRC Members discussed homelessness and affordable housing.

Stokan briefed the CRC Members on the Clallam County Homelessness Task Force.

ACTION TAKEN: Pratt moved the CRC support the Homeless Committee writing a resolution including specific recommendations to the Board of County Commissioners (BOCC) urging them to take the lead in a community effort to create more affordable housing as one tool in reducing homelessness in Clallam County, seconded; motion carried (13 voted in favor of and 1 voted opposed)

- Survey – Commissioner Turner

Turner noted there was an updated survey sent out after the agenda packet was posted.

CRC Members discussed the survey.

ACTION TAKEN: Turner moved to move forward with putting out the survey received on April 22, 2020 on Survey Monkey or other avenues, seconded; motion carried (9 voted in favor of and 4 voted opposed)

ACTION TAKEN: Pratt moved the survey be distributed by PUD and City utility bills, no second; motion defeated

ACTION TAKEN: Fleck moved to strike questions 3 from the survey, seconded; motion defeated (4 voted in favor of and 10 voted opposed)

ACTION TAKEN: Fleck moved to strike questions 5 from the survey, seconded; motion defeated (5 voted in favor of and 9 voted opposed)

- Motion to suspend all our meetings until the COVID-19 emergency ends – Commissioner Fleck
Fleck stated his concerns with the public being unable to attend, video/audio communication, downloading packets and taking public comment. He feels things can move to the 2021 ballot. CRC Members discussed suspending all meetings until the COVID-19 emergency ends.

ACTION TAKEN: Fleck moved to suspend all meetings until the COVID-19 emergency is declared over by Governor Inslee or Governor Inslee issues a proclamation allowing agencies to meet in regular normal order, seconded; motion carried (10 voted in favor of, 2 voted opposed and 2 abstained)

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PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on the survey questions.

DISCUSSION ITEMS FOR THE NEXT MEETING

Erzen noted there will be no meeting held on May 14, 2020.

ITEMS FOR THE GOOD OF THE ORDER

- Stoffer commented on a handout he emailed to the Clerk titled Understanding Tribal Governments and the Governors Proclamation regarding Open Public Meeting Act.
- Turner commented since the Commission isn't meeting they shouldn't be sending items to the Clerk to forward. CRC Members discussed forwarding correspondences.
- Commissioner Lotzgesell questioned how many absences a Commissioner is allowed when serving a term.

ADJOURNMENT

Meeting concluded at 9:07 p.m.

Respectfully submitted,

Loni Gores, CMC
Clerk to the Charter Review Commission

Approved: June 11, 2020