



CLALLAM COUNTY DISTRICTING COMMISSION MEETING MINUTES of March 15, 2021

MEETING OF THE DISTRICTING COMMISSION (DC)

Chair Teichert called the meeting to order at 1 p.m., March 15, 2021. Also present were Commissioners Livingston, Hetrick-Oosterveld, McEntire and Collins. All Commissioners appeared in person.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

Collins request to add a discuss regarding SSB 5013 as the first item on the business items section.

ACTION TAKEN: McEntire moved to approve as modified, Collins second, motion carried

APPROVAL OF MINUTES

- Minutes February 22, 2021

Livingston requested to change Shaw to Shah.

ACTION TAKEN: McEntire moved to approve as modified, Livingston second, motion carried

REPORTS AND PRESENTATIONS

- Chair report
No Chair report.

BUSINESS ITEMS

- Discussion on SSB 5013

McEntire briefed the DC on SSB 5013. He noted that there is a scheduled executive action in the House Committee. Summary of Bill – Modifies the deadline by when certain political subdivisions using district-based systems to elect their governing bodies are required to prepare its redistricting plan from eight months after the receipt of census data, to the earlier months after the receipt of census data on November 15 of each year ending in one. McEntire proposed to draft an email to the Board of County Commissioners to have them contact the state legislators about Districting Commission dilemmas. He noted he'll send the letter to Gores. DC held discussion regarding SSB 5013.

- Districting Master Agreement

Teichert briefed the DC on the personal services agreement. DC held discussion on the agreement and budget for the Districting Master. Teichert commented that the personal services agreement included in the agenda packet on March 15, 2021 will be the agreement used for the Districting Master. He noted that the budget items will need to be updated. DC held discussion on the scope of work regarding the Districting Commission/Districting Master process.

ACTION TAKEN: McEntire moved to approve the draft agreement as modified, Hetrick-Oosterveld second, motion carried

- Districting Master RFP review and selection

Teichert commented that three RFP were received for the Districting Master. Teichert requested to move into executive session to review the Districting Master RFP.

ACTION TAKEN: McEntire moved to executive session to evaluate proposals received for the Districting Master agreement, Livingston second, motion carried

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The DC convened in open session at 4:33 p.m. and Teichert noted the executive session is extended for 7 minutes.

ACTION TAKEN: McEntire moved to extend the executive session for 7 minutes, Hetrick-Oosterveld second, motion carried

Board convened in open session at 4:46 p.m.

Teichert updated that the RFP submitted by the partnership of Gene H. Unger and Donald L. Corson has been selected for the Districting Master. He noted that clarification of GIS data needs to be determined. DC expressed their appreciation to the candidates for submitting RFP in a compressed timeframe.

ACTION TAKEN: McEntire moved that after extensive evaluation of the RFP it was determined that Unger and Corson are the preliminary selection of the DC subject to negotiating a final agreement., Hetrick-Oosterveld second, motion carried

NEXT MEETING DATE

- Next meeting date – April 5, 2021 at 1 p.m. – Regular Meeting

DC discussed next meeting date and agenda items. Teichert and Gores will follow-up with the County regarding the agreement and GIS information for the Districting Master.

ACTION TAKEN: McEntire moved to authorize Chair Teichert to enter in negotiations and discussion with the County GIS Department and combination of Gene H. Unger/Donald L. Corson to finalize a Districting Mater agreement, Hetrick-Oosterveld second, motion carried

Hetrick-Oosterveld requested to see a copy of the email before sending to the BOCC.

ACTION TAKEN: McEntire moved to authorize himself on behalf of the Commission to send an email to the Board of Commissioners (BOCC) regarding the strict timeline with SSB 5013 and ask the BOCC to contact the legislative delegation, Livingston second, motion carried

DC discussed where the public hearings in the three districts would take place.

Gores asked for clarification on sending letters to the candidates for the Districting Master RFP. DC agreed to send letters once approved by Teichert.

ADJOURNMENT

Meeting concluded at 5:01 p.m.

ACTION TAKEN: McEntire moved to adjourn, Hetrick-Oosterveld second, motion carried

Respectfully submitted,



Loni Gores, CMC

Clerk to the Districting Commission

Approved: April 5, 2021