



CLALLAM COUNTY CHARTER REVIEW COMMISSION MINUTES of February 27, 2020

MEETING OF THE CHARTER REVIEW COMMISSION (CRC)

Chair Erzen called the meeting to order at 6 p.m., Thursday, February 27, 2020. Also present were Commissioners Miller, Lotzgesell, Morris, Cameron, Turner, Hunter, Murray, Stokan, Doherty (via telephone), Pratt (via telephone), Stoffer (appeared late) and Fleck (via telephone/appeared late). Excused absences were noted for Richards and May.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

CRC Members discussed the motion presented by Stokan to allow any topic to be discussed during both public comment sessions as long as it complies with the 3 minute rule.

ACTION TAKEN: Erzen moved to close the debate regarding the motion proposed by Stokan, second; motion carried (8 voted in favor of, 2 voted opposed and 1 abstain)

ACTION TAKEN: Stokan moved that during both public comment sessions any topic may be addressed as long as the comment complies with the 3 minute limit, second; motion carried (10 voted in favor of and 1 voted opposed)

ACTION TAKEN: Pratt moved to add items for the good of the order to end of agenda just prior to adjournment, second, motion carried (11 voted in favor of)

ACTION TAKEN: Turner moved to adopt the agenda as modified, second, motion carried (11 voted in favor of)

APPROVAL OF MINUTES

- Special Meeting Minutes February 20, 2020

ACTION TAKEN: Erzen moved to approve the minutes as presented, seconded, motion carried; (11 voted in favor of)

CORRESPONDENCE/PETITIONS

Gores noted receipt of correspondences from Commissioner Mark Ozias, Chief Financial Officer Mark Lane and Therese Stokan (see attached).

TALLY OF COMMENTS

- Review tally of comments – Commissioner Stokan

Stokan briefed the Commission and public on the tally of comments. CRC Members discussed the tally of comments (see attached).

REPORT

Chair Erzen reported there will be no meeting in Forks on March 12. CRC Members discussed having a video meeting in Neah Bay or Clallam Bay. Erzen noted that Deputy Prosecuting Attorney Elizabeth Stanley will be giving a presentation on the differences between Ordinance, Policy, Code and Charter.

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on the interviews of the Administrator and Director of Department of Community Development, Section 4.25 of the Charter and possible conflict with the dual role of the Administrator and Human Resource Director positions.
- Ingrid Carmean, Port Angeles, commented on homelessness (see attached).
- Kenneth Reandeau, Port Angeles, commented on the proposed Charter amendment regarding the elected Department of Community Development Director.
- Ron Richards, Port Angeles, commented on the proposed Charter amendment regarding the elected Department of Community Development Director and prior CRC interviews with the Elected Officials.

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INTERVIEWS

- County Administrator
 - Administrator – Rich Sill

CRC Members interviewed Clallam County Administrator. Topics discussed were the dual role of the Administrator and Human Resource positions, code enforcement, strategic plans and written goals for departments, Sections 6.10, 6.20 and 10.10, whistleblower protection and risk management.

- Department of Community Development
 - Director Mary Ellen Winborn

CRC Members interviewed Clallam County Department of Community Development Director Mary Ellen Winborn. Topics discussed were relationship between Director of Department of Community Development and Clallam County Commissioners, code reflection of Department of Community Development Director being elected, legal services for Department of Community Development, code enforcement, homelessness and protection of public land, strategic plan and staffing for code enforcement.

OPEN PUBLIC MEETINGS ACT

- Email correspondence discussion – request for all emails to be sent to all Commissioners – Elizabeth Stanley, Deputy Prosecuting Attorney
Stanley briefed the CRC members of the Open Public Meetings Act and sending email correspondences.

SURVEY FOR PUBLIC COMMENTS

- Create survey for public comments
- Volunteers to be on survey committee

Turner commented that the Executive Committee discussed creating a survey tool to receive public comments from the public on specific questions. Turner noted volunteers would meet to create a proposed questionnaire and bring back to a future meeting for approval. CRC Members discussed the questionnaire.

ACTION TAKEN: Stoffer moved allow Commissioner Turner to come back to the next meeting with a process for a survey, seconded, motion carried; (8 voted in favor of, 4 voted opposed and 1 abstain)

PROPOSED CHARTER AMENDMENTS

- Appointed Department of Community Development Director – Commissioner Morris
CRC Members discussed the proposed amendment regarding an appointed Department of Community Development Director.
- Postponed - Making Prosecutor a nonpartisan position because its sponsor, Commissioner Richards, was absent.

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on the elected or appointed Department of Community Development Director position and Chapter 31.06 Western Regional Comprehensive Plan (see attached).
- Ron Richards, Port Angeles, commented on getting a request for proposal to have an Attorney rewrite the Charter, Administrator Coordinator, Chief Financial Officer, state laws giving powers and Prosecuting Attorney Mark Nichols
- Kenneth Reandau, Port Angeles, commented the County organization and focusing on Department of Community Development issues.

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ITEMS FOR THE GOOD OF THE ORDER

- Executive Committee meets on Thursday, March 5. All proposed agenda items and documents need to be submitted to the Clerk by 12 p.m., Thursday, March 5 to be considered on the next agenda.
- Stoffer questioned Stokan's concerns regarding not getting information out timely to the public. Stokan stated her concerns.

DISCUSSION ITEMS FOR NEXT MEETING

- Recommendation for agenda items:
 - Electromagnetic Field (EMF) – Commissioner Stokan (see attached)
 - Requested to discuss if Clallam County should amend the Charter to elect five county Commissioners elected by district – Commissioner Turner (see attached)
 - Forming Committees – Commissioner Erzen
 - Presentation on differences between Ordinance, Policy, Code and Charter – Deputy Prosecuting Attorney Elizabeth Stanley
 - Tally of comments presentation – Commissioner Stokan
 - Making Prosecutor a nonpartisan position– Commissioner Richards
 - Homelessness and public sanitation – Commissioner Stokan (see attached)
 - Survey process – Commissioner Turner

ADJOURNMENT

Meeting concluded at 9:16 p.m.

Respectfully submitted,

Loni Gores, CMC
Clerk to the Charter Review Commission

Approved: March 12, 2020