



# BOARD of CLALLAM COUNTY COMMISSIONERS

## MINUTES for the week of February 13 – 17, 2023

1b  
2/21/23

### WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, February 13, 2023. Present were Commissioners Ozias, Johnson, and French and Deputy Administrator Reyes.

Items of discussion per the agenda published February 9 were:

- Calendar/Correspondence
- Resolution appointing Helle Andersen to the Marine Resources Committee
- Agreement with Amanda K. Sanders for Client Services Contract
- Agreement amendment 3 with Norpoint Protective Services for security services
- Agreement with Dale E. Jackson for the project manager for Joint Public Safety Facility JPSF Project
- Discussion regarding an agreement amendment with OAC Services Inc. regarding Joint Public Safety Facility JPSF Project
- Emergency management Division update on hazard mitigation efforts
- Letter of support for Puget Sound to Pacific FY23 RAISE application
- Request to add Code Enforcement staff
- Discussion on proposed budget revisions to be considered on February 28
- Discussion on proposed budget reductions to be considered on February 28
- Discussion of proposed supplemental appropriations to be considered on February 28
- Discussion of proposed budget emergencies to be considered on February 28
- Agreement with Port Angeles Waterfront Center for American Rescue Plan Act Funds
- Review the "How Did We Do" reports comparing each month's actual performance

Meeting concluded at 12:33 p.m.

### REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, February 14, 2023. Also present were Commissioner French and Administrator Sill. Commissioner Johnson was excused.

### REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

Amended: 5a Notice that the following budget revisions will be adopted by Resolution on February 28

**ACTION TAKEN: CMFm to adopt the agenda as modified, CMOs, mc**

### PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on item 5d

### CONSENT AGENDA

- 1a Approval of vouchers for the week of February 6
- 1b Approval of payroll for the period ending January 31
- 1c Approval of minutes for the week of February 6
- 1d Letter of support for Feiro Marine Life Center
- 1e Letter of support for Foreign Trade Zone Board

**ACTION TAKEN: CMFm to adopt the consent agenda, CMOs, mc**

### REPORTS AND PRESENTATIONS

- CMF commented on Clallam County North Coast Operation Emergency Management Meeting, west end tours, workforce housing in Clallam Bay, 4PA Town Hall Meeting, West End Business and Forks Chamber Meetings week of February 13
- CMO commented on North Olympic Library System, Clallam County Poet Laureate, Representative Kilmer Tours – All-View Motel, Boys and Girls Club, Clallam PUD, and Sequim Food Bank, State Board of Health application, Representative Kilmer portal system

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**CONTRACTS AND AGREEMENTS**

2a Contract amendment C with Salish Behavioral Health Administrative Services Organization (SBH-ASO) for substance use disorder outpatient services

**ACTION TAKEN: CMFm to approve, CMOs, mc**

2b Contract amendment 1 with the Health Care Authority for Medicaid Administrative Claiming Contract

**ACTION TAKEN: CMFm to approve, CMOs, mc**

2c Agreement amendment 1 with Department of Ecology for Pollution, Identification and Correction Programs

**ACTION TAKEN: CMFm to approve, CMOs, mc**

2d Agreement with Clallam County Public Defender for Indigent Public Defense Services

**ACTION TAKEN: CMFm to approve, CMOs, mc**

**BIDS AND AWARDS**

3a Proposal opening – 2023 Architecture Engineering Consulting Services

**Contractor**

AHBL, Inc.

Wetherholt and Associates, Inc.

Tres West Engineers, Inc.

Watersmith Construction, Inc.

Coastal Geologic Services, Inc.

Erickson McGovern Architects

Hunt Engineering

**ACTION TAKEN: CMFm to forward the proposal to Parks, Fairs and Facilities for review and recommendation, CMOs, mc**

**ADMINISTRATION**

4a Resolution appointing Jeff Gingell to the Clallam County Board of Health

**ACTION TAKEN: CMFm to adopt, CMOs, mc**

**BUDGET**

5a Notice that the following budget revisions will be adopted by Resolution on February 28:

NonDepartmental – American Rescue Plan Act

- Reallocation of American Rescue Plan Act ARPA Funding based on project status/\$1,055,383

- Reallocation of American Rescue Plan Act ARP Funding for Black Diamond Water District/\$49,388

NonDepartmental – Affordable Housing Sales Tax – Reallocation of funds to cover car allowance benefit for the Housing / Grant Resources Director/\$4,080

Sheriff – Jail – Contracted costs for Norpoint Services to provide Courthouse security/\$16,335

**ACTION TAKEN: CMFm to issue notice, CMOs, mc**

5b Notice that the following budget reductions will be adopted by Resolution on February 28:

Sheriff – Operation – Code Enforcement Budget moving from Sheriff's Department to the Department of Community Development/\$311,989

Superior Court – Conflict attorney contracts are required to move from Superior Court to NonDepartmental Indigent Defense Fund/\$200,200

District Court I – Conflict attorney contracts from District Court I to NonDepartmental Indigent Defense fund/\$24,000

**ACTION TAKEN: CMFm to issue notice, CMOs, mc**

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**HEARING(S)**

H1 Resolution amending Clallam County Policy 220 Classification, Work Hours, and Compensation

- ARS, provided a summary
- Brent Basden, provided a staff report

**ACTION TAKEN: CMFm to open the public hearing, CMOs, mc**

- CMO noted no one provided testimony

**ACTION TAKEN: CMFm to close the public hearing and adopt, CMOs, mc**

H2 Resolution amending Clallam County Policy 225 Employee Benefits

- ARS, provided a summary
- Brent Basden, provided a staff report

**ACTION TAKEN: CMFm to open the public hearing, CMOs, mc**

- CMO noted no one provided testimony

**ACTION TAKEN: CMFm to close the public hearing and adopt, CMOs, mc**

5c Notice that the following supplemental appropriations will be adopted by Resolution on February 28:  
HHS – Operations – Funding received for Prescription Drug Overdose Prevention Grant for providing harm reduction services/\$129,489

Department of Community Development – Environmental Quality – Marine Resources Committee will enhance substrate for recruitment of the Olympia oyster populations in Sequim Bay/\$94,600

Sheriff – Emergency Services – reimburse expenditures for consultant to design and implement training exercise/\$3,334

Sheriff – Operations – reimburse expenditures for training costs for patrol deputies, management and administration costs/\$16,417

Parks & Facilities – Fair – New sponsorship program for Fair Rodeo & Logging Show/\$70,000

Superior Court

- Salish Behavioral Associated Health Organization for Criminal Justice Treatment Account/\$21,718
- Funding support for the Parents for Parents Program/\$15,000
- Reimbursement funds for court interpreter and language services/\$6,008

**ACTION TAKEN: CMFm to issue notice, CMOs, mc**

5d Resolution calling for a hearing to be held February 28 at 10:30 a.m. for the following debatable emergencies:

NonDepartmental – Conservation Futures – Unused 2022 funds to be used toward purchase of conservation easements/\$400,000

BOCC Operations – Funds to be used for costs associated with the Washington Association of County Commissioners and Council Clerks Annual Conference/\$6,000

General Funds Reserves

- Funds need to cover increased overtime costs due to changes in the Washington State Labor & Industries minimum salary requirements/\$15,000 (1 of 2)
- Funds need to cover increased overtime costs due to changes in the Washington State Labor & Industries minimum salary requirements/\$5,000 (1 of 2)

Prosecuting Attorney – Local Crime Victim Compensation - Funds need to cover increased costs due to changes in the Washington State Labor & Industries minimum salary requirements/\$15,000 (2 of 2)

NonDepartmental – Veterans Relief - Funds need to cover increased overtime costs due to changes in Washington State Labor & Industries minimum salary requirements/\$5,000 (2 of 2)

NonDepartmental Indigent Defense

- Funding needed for the 2023 Clallam Public Defender contract/\$45,354
- Conflict attorney contracts moved from Superior Court to NonDepartmental Indigent Defense fund/\$200,200
- Conflict attorney contracts moved from District Court I to NonDepartmental Indigent Defense/\$24,000

Informational Technology – Capital Projects – Rollover of unused 2022 allocated funds to process payment of remaining 2022 invoices due to supply chain issues/\$23,500

Parks and Facilities – REET

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- Variable Air Volume System Project and Park Trail Project invoices/\$505,000
  - Courthouse access control system project/\$185,067
- Department of Community Development – Administration - Code Enforcement budget from the Sheriff's Department to the Department of Community Development/\$311,989
- Department of Community Development – Permit Center – Tyler Technologies Planning Permit System/\$15,166
- Sheriff – Jail Medical – Inmate Health Care – Correctional Healthcare Companies to provide emergency nursing staff until regular positions could be filled/\$83,050

**ACTION TAKEN: CMFm to adopt, CMOs, mc**

**PUBLIC COMMENT**

- Harry Gasnick, Clallam Public Defenders, commented on item 2d
- Ed Bowen, Clallam Bay, commented on Representative Kilmer portal system, 603 and 605 funds, legislative update

Meeting concluded at 10:53 a.m. and continued to 9 a.m., Tuesday, February 21, 2023.

There are no Zoom chat logs for the week of February 13.

The Board of Commissioners attended WSAC Virtual update, Coffee with Colleen, Clallam Transit Meeting during the week of February 13.

PASSED AND ADOPTED this 21<sup>st</sup> day of February 2023.



ATTEST:

*Loni Gores*  
Loni Gores, MMC, Clerk of the Board

BOARD OF CLALLAM COUNTY COMMISSIONERS

*Mark Ozias*  
Mark Ozias

*Randy Johnson*  
Randy Johnson

*Mike French*  
Mike French

**KEY TO ABBREVIATIONS:**

ARS Administrator Rich Sill

CMO Commissioner Mark Ozias

CRJ Commissioner Randy Johnson

CMF Commissioner Mike French

m moved

mc motion carried

s seconded