



WORK SESSION

BOARD OF CLALLAM COUNTY COMMISSIONERS

223 East 4th Street, Room 160

Port Angeles, Washington

March 2, 2026

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 836 9266 4344 and passcode: 12345 and use *9 to raise your hand.

If you would like to participate in the meeting via Zoom video conference, visit <https://us06web.zoom.us/j/83692664344> and use meeting ID: 836 9266 4344 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

Administration – 9 a.m.

- 1a Calendar/Correspondence
- 1b Resolution appointing Jon Hamilton and Brian Hilderman to the Marine Resources Committee
- 1c Resolution appointing John Gagan and Billie Bryant to the Trails Advisory Committee
- 1d Discussion and next steps regarding the North Olympic History Center request for Heritage Funding
- 1e Easement agreement with Ecotrust Forest III, LLC for the Olympic Discovery Trail Forks to La Push
- 1f Clallam County Clinical Services Re-Entry Project update

Board of Commissioners

- 2a Olympic National Forest Update – 10 a.m.
- 2b Olympic National Park Update
- 2c Agreement with Economic Development Council for 2026 services
- 2d Agreement with the Peninsula Daily News for legal advertising services
- 2e Agreement amendment for Salish Behavioral Health Administrative Services Organization (2p)
- 2f 2026 NACO Legislative Conference update

General Discussion/Items for Future Agendas

- Joint Meeting with the Department of Natural Resources (3/16 at 1 p.m.)
- Department of Transportation Highway 101 Projects (3/23 - CANCELLED)
- Joint Meeting with the Port of Port Angeles (4/27 at 11 a.m. Hosted at Port)
- Joint Meeting with the Department of Natural Resources (6/15 at 1 p.m.)
- Department of Transportation Highway 101 Projects (6/22 at 9 a.m.)
- Joint Meeting with the Department of Natural Resources (8/17 at 1 p.m.)
- Department of Transportation Highway 101 Projects (9/14 at 9 a.m.)
- Joint Meeting with the Port of Port Angeles (10/26 at 11 a.m. Hosted at BOCC)
- Joint Meeting with the Department of Natural Resources (11/9 at 1 p.m.)
- Department of Transportation Highway 101 Projects (12/7 at 9 a.m.)

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110.

- Other items may be added at the discretion of the Board and additional Work Sessions may be scheduled if more time is needed to allow for adequate discussion.
- Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.



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AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

MAR 02 2026

Department: **BOCC**

WORK SESSION Meeting Date: **3-2-26**

REGULAR AGENDA Meeting Date: **3-10-26**

Item summary:

- | | | |
|--|--|--------------------------------------|
| <input type="checkbox"/> Call for Hearing | <input type="checkbox"/> Contract/Agreement/MOU - Contract # | |
| <input checked="" type="checkbox"/> Resolution | <input type="checkbox"/> Proclamation | <input type="checkbox"/> Budget Item |
| <input type="checkbox"/> Draft Ordinance | <input type="checkbox"/> Final Ordinance | <input type="checkbox"/> Other |

Documents exempt from public disclosure attached:

Executive summary:

Vacancies exist on the Marine Resources Committee.

A press release was issued in December 2025 to solicit applications.

The City of Port Angeles recommended Jon Hamilton to serve as the City of Port Angeles representative alternate.

Department of Community recommended Brian Hilderman to serve as the Community Development representative.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign a resolution to appoint.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Department of Community Development – Chase O'Neil

Relevant Departments: Board of Commissioners, Department of Community Development

* Work Session Meeting - Submit 1 single sided/not stapled copy Marine Resources Committee 3-10-26.docx
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019



RESOLUTION _____, 2026

APPOINTING MEMBERS TO THE
MARINE RESOURCES COMMITTEE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Vacancies exist on the Marine Resources Committee.
2. A press release was issued in December 2025 to solicit applications.
3. The City of Port Angeles recommended Jon Hamilton to serve as the City of Port Angeles representative alternate.
4. Department of Community recommended Brian Hilderman to serve as the Community Development representative.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. **Jon Hamilton** is appointed to serve as the City of Port Angeles representative alternate for a standing term.
2. **Brian Hilderman** is appointed to serve as the Development Community representative for a term ending December 31, 2027.

PASSED AND ADOPTED this 10th day of March 2025

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mike French, Chair

Randy Johnson

Mark Ozias

ATTEST:

Loni Gores, MMC, Clerk of the Board

A22.164
Appointee
DCD

10



AGENDA ITEM SUMMARY MAR 02 2026
(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION **Meeting Date: 3/2/26**

REGULAR AGENDA **Meeting Date: 3/10/26**

Required originals approved and attached?
Will be provided on:

Item summary:

- Call for Hearing
- Contract/Agreement/MOU - Contract #
- Resolution
- Proclamation
- Budget Item
- Draft Ordinance
- Final Ordinance
- Other

Documents exempt from public disclosure attached:

Executive summary:

Vacancies exist on the Trails Advisory Committee.

A press release was issued during the month of December 2025 soliciting applications.

Public Works / Road Department endorses the reappointment of John Gagan and Billie Bryant to the Trails Advisory Committee.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**

N/A

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approval of the Resolution appointing.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Road/Public Works Department

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2026

APPOINTING MEMBERS TO THE
TRAILS ADVISORY COMMITTEE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Vacancies exist on the Trails Advisory Committee.
2. A press release was issued during the month of December 2025 soliciting applications.
3. Public Works / Road Department endorses the reappointment of John Gagan and Billie Bryant to the Trails Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. **John Gagan** is appointed to the Sequim Area Trails Citizen at large position for the term expiring December 31, 2027.
2. **Billie Bryant II** is appointed to the Port Angeles Area Trails Citizen at large position for the term expiring December 31, 2027.

PASSED AND ADOPTED this 10th day of March 2026

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mike French, Chair

Randy Johnson

ATTEST:

Loni Gores, MMC, Clerk of the Board

Mark Ozias

A22.177
Appointee
Public Works



February 11, 2026

Dear County Commissioners,

The North Olympic History Center was recently notified that the Clallam County Heritage Advisory Board (HAB) denied our 2026 grant application. Our application sought \$3,654.31 to preserve a collection of 376 volumes of historic North Olympic newspapers that we received from Carpenter Media in the Fall of 2025. The grant funds would purchase archival preservation materials and shelving to curate and ensure these materials are preserved for future generations of researchers and Clallam County residents. This request is urgent – these newspapers are in severely deteriorated condition and are taking up a substantial amount of collection space due to lack of shelving and supplies. Our application was also the only HAB application received during this grant cycle.

We are concerned about the HAB's use of arbitrary and inconsistent criteria to evaluate our grant. Despite the HAB describing our application as "a really worthy" application and "a well written grant", they declined our request based on factors like the NOHC's financial health, and the fact that we have successfully applied for HAB grants multiple years in a row. This is the third year in a row that the finances of our organization and our success at applying for HAB grant have been brought up in discussion of our grant applications. We believe our application met all the evaluation criteria outlined in the HAB grant guidelines:

- The quality, historical significance, and lasting impact of the project.
- A clearly defined public benefit.
- The capacity to successfully complete the project.
- Time urgency and/or level of need.

The HAB also decided not to allow another funding cycle in 2026, which means that we would not be able to reapply for funding until 2027. Carpenter Media has declined requests for financial assistance for curation of the collection. We have used NOHC funds to send out fundraising mailers to secure approximately \$1,500 in donations, but we urgently need the \$3,654.31 to stabilize this historic collection. We urge you to reconsider our 2026 HAB funding request. Please contact us with any questions at (360) 452-2662 or director@northolympichistory.org.

Thank you,

A handwritten signature in black ink that reads "Steve Hargis".

Steve Hargis, Board President

A handwritten signature in black ink that reads "David Brownell".

David Brownell, Executive Director

RECEIVED
CLALLAM CO. COMMISSIONERS

NOV 19 2025
1...2...3...A...
12:40 PM

**Clallam County Heritage Grant Program
2026 Application Form**

1. Summary of project

A. Project Title: North Olympic Peninsula Historic Newspaper Preservation Project

B. Project Description: Following the sale of Sound Publishing to Carpenter Media, the

NOHC received donation of 388 bound volumes of historic newspapers covering over 100 years

of North Olympic history. We are seeking funds to purchase archival preservation materials and

shelving to curate this collection and ensure these materials are preserved for future generations of researchers.

C. Project Type (check one):

(a) Public Programming (b) Capital Improvements and Equipment

(c) Collections Management (d) Training

D. Total project budget: \$6,498.35

E. Amount of grant request: \$3,654.31 Request category: 1) Less than \$2,500 _____
2) More than \$2,500

F. Matching amount (cash, in-kind materials, equipment, labor, etc.): \$2,844.04

2. Applicant Information

Name of organization: North Olympic History Center

Authorized organization representative: David Brownell

Name of project leader/primary contact: David Brownell

Primary contact phone number: 360-452-2662 Email: director@northolympichistory.org

Organization street address: 933 W 9th Street

City: Port Angeles State: WA Zip code: 98362

Organization Federal Tax ID: 91-6054757

Nonprofit status: Yes No

If yes, attach a copy of IRS Form 501(c)(3) demonstrating the organization's tax-exempt status and a copy of the first page of the organization's most recent IRS Form 990, Return of Organization Exempt from Income Tax. Do not included the entire return.

3. Project Details

A. Describe the goal/expected outcome of the project.

The goal of the project is to stabilize and preserve 388 bound volumes of historic newspapers, research files, photographs and other archival documents of high research and cultural value to the North Olympic Peninsula. A successful outcome would see the collection properly housed in acid-free archival boxes and folders and arranged in an accessible manner on adequate shelving. These materials would be made accessible to researchers at the NOHC and at some point in the future, digitized and made available online.

Our purchase list include acid-free archival folders for the Tribune Times newspapers, which have not been bound and were received sandwiched between two pieces of cardboard and tied together with twine. We will also purchase 40 newspaper storage boxes to house the many bound volumes received in this collection that have had their binding destroyed. The archival corrugated board will be used to provide support and an acid-free buffer between volumes. Once the collection has been rehoused, we will purchase three Costco "Gorilla" industrial shelving units to store the collection in the NOHC's Artifact Storage Facility with the rest of our newspaper collection.

B. Explain the historical significance of the project.

The archival collection includes over 30 boxes of research files containing xerox copies of Peninsula Daily News clippings, organized alphabetically by subject, covering the 1990s up through the 2010s; original clippings of PDN articles, organized alphabetically by subject, covering the 1970s through the 1980s; thousands of photos of individuals used in local media, organized alphabetically by name; proof sheets of images used in local media covering the 1970s through early 2000s; organizational records of local media including the Port Angeles Evening News and Peninsula Daily News. The historic newspapers are the documents of record for the North Olympic Peninsula. They contain the historic record of the Sequim, Port Angeles and North Olympic communities including marriage announcements, obituaries and legal announcements. Many of these volumes have not been digitized and this is the only collection of these volumes in existence.

An overview of the newspaper collection, arranged by (Title/Number of Volumes/Date range):

Sequim Gazette: 70 volumes [1990-2014].
Jimmycomelately Gazette: 23 volumes [1974-1989].
Sequim Sun: 7 volumes [1985-1992].
Peninsula Daily News: 51 volumes [1988-2000].
Peninsula Business: 12 volumes.
Port Angeles Evening News: 213 volumes [1932-1967].
Tribune Times: 5 volumes [1906-1910, 1913/1914, 1918/1919].

One volume each of the following:

Port Angeles Daily Herald [1920]
Sequim Shopper
Peninsula Shopper
Living on the Peninsula
Who's Who – Port Angeles

Who's Who – Sequim
Peninsula Visitor's Guide

The *Tribune Times* was formed when the printing plant of the *Times* (the first daily newspaper in Port Angeles) was merged with the *Tribune*. In 1894 the *Tribune-Times* became the first newspaper to own its newspaper building. In 1916 owner A. A. Smith merged the *Tribune-Times* with E.B. Webster, forming the *Port Angeles Evening News*. The *Port Angeles Evening News* eventually changed names to the *Port Angeles Daily News* in the 1960s. The *Sequim Gazette* originated as the *Sequim Shopper*, which then became the *Jimmycomelately Gazette* before switching to the current title in 1976.

C. Explain why this project is a priority for Heritage Grant Program funding.

In Spring 2025 the NOHC was contacted by the Washington State Historical Society and Washington State Library with an urgent request to receive four pallets of historic newspapers from the North Olympic Peninsula.

Due to the recent purchase of Sound Publishing by Carpenter Media, several regional publications & distribution offices were closed in Port Angeles, Everett, Whidbey and other areas. Bound newspaper issues ranging from the late 1890s through the early 2000s were in danger of being recycled. Some are bound volumes that have not been preserved on microfilm or other formats and may be the only copies left in existence. The State Library would like to eventually preserve these on microfilm, but they needed to find a new location for them before the end of June where they would be safe until they can be digitized.

The Washington State Library (WSL) in partnership with the University of Washington Libraries have been working over the years to make sure these newspapers are preserved on microfilm, as an alternative long term storage format, and eventually hope to digitize more of these issues to make them more accessible to researchers as funding permits. The filming and digitization process can take a while due to limited funds and therefore WSL wants to keep complete title runs together in one place. Some of these titles cover long date ranges and others may only have a few volumes of print issues represented.

The NOHC did not anticipate receiving these materials and we do not have adequate supplies on hand to preserve and store these newspapers. Many of the volumes are extremely fragile, some have lost their binding, and others are held together with wire and string. We have found damage from water, fire, rodents and general deterioration due to age (see attached photos). We need HAB support to make sure these materials are stabilized for future use, including digitization.

D. Explain how this project benefits the community.

The preservation of these unique records of our community's history will ensure they are available for future generations to enjoy. Stabilizing the newspapers, arranging and storing them will also ensure they are available for digitization, at which time they would be made available to anyone with internet access.

A completed inventory of the collection is currently being completed. The inventory will be used to create catalog records in our database, which will then be made accessible to the general public through our catalog access site (nohc.catalogaccess.com). The research files are being incorporated into our research library collections and are already being used by local researchers.

F. Describe how you will document the progress and completion of the project. (Photographs, video, newsletters, reports to board of directors, receipts, etc.)

The project will be photo documented and progress updates will be published in our quarterly Strait History newsletter. Progress updates will include an acknowledgement of the HAB's support. A project report will be submitted to the Heritage Advisory Board at the completion of the project, and the HAB will be invited to tour the collection.

G. State the timeline for completing the project and explain how will you meet this goal. Provide a work schedule, including estimated beginning and completion dates for each phase (if there is more than one). Note any planning, preparation or work that has already been completed.

Summer 2025 – Spring 2026: Inventory of newspaper volumes.

May/June 2026: Order archival supplies and shelving.

July 2026: Construct shelving in Artifact Storage Facility. Begin rehousing volumes.

September 2026: Begin archival processing of photos, records and non-periodical archival materials.

H. List other funding sources have you secured for this project, including other grants; capital funds; gifts of materials and equipment; monetary donations; and volunteer labor. Note partnerships with other organizations and the scope of their involvement and any contributions they will make.

As of the drafting of this grant application in November 2025, the NOHC has committed 42 volunteer hours to moving, inventorying and storing the newspaper collection, and incorporating the research materials into our research files. The Jefferson County Historical Society donated five used metal shelving units which have space to store approximately half of the bound volumes.

4. Budget request

The budget request may be divided into two phases that would allow funding of a portion of the project. An example of a completed budget request can be found in Appendix A.

Total expenditures must equal total income, including in-kind contributions (the cash value of donated materials and services), other cash income and requested grant funds.

- Break down expenditures by category to include rate of pay, cost of materials, etc.
- Indicate specific use of requested funds.
- In-Kind: Break out materials, equipment and labor (use Washington State Department of Labor & Industry prevailing wage found at www.lni.wa.gov/licensing-permits/public-works-projects/prevailing-wage-rates.)

Project Phase	Requested funds	Cash income match	In-kind contributions	Total project expenditures
Project phase 1				
Collection inventory and organization (50 hrs @ \$34.79/hr)	\$	\$	\$1,739.50	\$1,739.50
Archival Supplies (plus shipping)	\$ 2,454.35	\$	\$	\$2,454.35
Newspaper encapsulation (24 hrs @ \$34.79/hr)	\$	\$	\$834.96	\$834.96
Project phase 2				
Industrial Shelving	\$1,199.96	\$	\$	\$ 1,199.96
Shelving construction (2 hrs @ \$34.79/hr)	\$	\$	\$69.58	\$69.58
JCHS shelving donation	\$	\$	\$200	\$200
	\$3,654.31	\$	\$2,844.04	\$

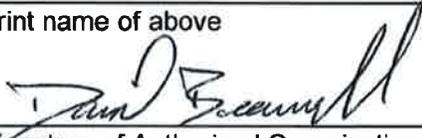
Total project budget _\$6,498.35__

**Clallam County Heritage Grant Program
2026 Signature Page**

Signature of Project Leader and Primary Contact

Date

Print name of above



11/19/25

Signature of Authorized Organization Representative

Date

David Brownell

Print name of above

Executive Director

Title

The signatories declare they are authorized to submit this application and assure that any funds received as a result will only be used for the purposes set forth herein.

Internal Revenue Service

Department of the Treasury

District
Director

P.O. Box 2350 Los Angeles, Calif. 90053

Clallam County Historical Society
223 E. Fourth St.
Port Angeles, WA 98362-3025

Person to Contact:
L. Barragan
Telephone Number:
(213) 894-2336
Refer Reply to:
EO (060194)

Date: JUN 10 1994

RE: Clallam County Historical Society
EIN: 91-6054757

Dear Taxpayer:

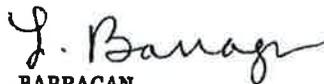
This letter is in response to your request for a copy of the determination letter for the above named organization.

Our records indicate that this organization was recognized to be exempt from Federal Income Tax in December 1957 as described in Internal Revenue Code Section 501(c)(3). It is further classified as an organization that is not a private foundation as defined in Section 509(a) of the code, because it is an organization described in Section 509(a)(2).

The exempt status for the determination letter issued in December 1957 continues to be in effect.

If you need further assistance, please contact our office at the above address or telephone number.

Sincerely,


L. BARRAGAN
Disclosure Assistant

orm 990

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public.

Go to www.irs.gov/Form990 for instructions and the latest information.

2024

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

A For the 2024 calendar year, or tax year beginning , 2024, and ending , 20

B Check if applicable:
 Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization NORTH OLYMPIC HISTORY CENTER
 Doing business as
 Number and street (or P.O. box if mail is not delivered to street address) Room/suite
 PO BOX 1327
 City or town, state or province, country, and ZIP or foreign postal code
 PORT ANGELES, WA 98362

D Employer identification number
91-6054757

E Telephone number
(360) 452-2662

G Gross receipts
\$ 493,443

F Name and address of principal officer:
 H(a) Is this a group return for subordinates? Yes No
 H(b) Are all subordinates included? Yes No
 If "No," attach a list. See instructions

I Tax-exempt status: 501(c)(3) 501(c) () (insert no.) 4947(a)(1) or 527

J Website: CLALLAMHISTORICALSOCIETY.COM
 H(c) Group exemption number

K Form of organization: Corporation Trust Association Other
L Year of formation: 1958 **M State of legal domicile:** WA

Part I Summary				
1 Briefly describe the organization's mission or most significant activities: MUSEUM OPERATIONS AND ARTIFACT PRESERVATION				
2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.				
Activities & Governance	3	Number of voting members of the governing body (Part VI, line 1a)	3	13
	4	Number of independent voting members of the governing body (Part VI, line 1b)	4	13
	5	Total number of individuals employed in calendar year 2024 (Part V, line 2a)	5	1
	6	Total number of volunteers (estimate if necessary)	6	
	7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a	0
	7b	Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0
	Revenue			Prior Year
8		Contributions and grants (Part VIII, line 1h)	40,552	37,504
9		Program service revenue (Part VIII, line 2g)	11,987	12,612
10		Investment income (Part VIII, column (A), lines 3, 4, and 7d)	4,801	42,682
11		Other revenue (Part VIII, column (A), lines 5, 6d, 6e, 8c, 10c, and 11e)		1,085
12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)		57,340	93,963	
Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)		0
	14	Benefits paid to or for members (Part IX, column (A), line 4)		0
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	80,500	94,279
	16a	Professional fundraising fees (Part IX, column (A), line 11e)		0
	16b	Total fundraising expenses (Part IX, column (B), line 25)		0
	17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	48,774	62,417
18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)		129,274	156,696	
19 Revenue less expenses. Subtract line 18 from line 12		(71,934)	(62,733)	
Net Assets or Fund Balances			Beginning of Current Year	End of Year
	20	Total assets (Part X, line 15)	1,903,317	1,842,137
	21	Total liabilities (Part X, line 26)	3,050	4,603
22 Net assets or fund balances. Subtract line 21 from line 20		1,900,267	1,837,534	

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here
 Signature of officer: JOHN MCNUTT
 Date: _____
 Type or print name and title: JOHN MCNUTT, TREASURER

Paid Preparer Use Only
 Preparer's name: JENNIFER SWEENEY
 Preparer's signature: _____
 Date: 07-03-2025
 Check if PTIN self-employed: P03075509
 Firm's name: SEQUIM ACCOUNTING SERVICES LLC
 Firm's address: 350 W WASHINGTON ST APT 3 Sequim WA 98382
 Firm's EIN: _____
 Phone no.: 360-683-2511

May the IRS discuss this return with the preparer shown above? See instructions Yes No

For Paperwork Reduction Act Notice, see the separate instructions. Form 990 (2024)

North Olympic Peninsula Historic Newspaper Preservation Project
Purchase List

University Products (universityproducts.com)

Item Description	Item #	Cost (per)	Qty	Total
Newspaper storage folders	727-2420	55.15 (10)	5	275.50
Newspaper Storage boxes	801-1925	34.70 (ea)	20	694
Drop Front Boxes, E-Flute	612-2024	27.80 (ea)	20	556
Archival Corrugated Board	613-4001	428.85(8)	1	428.85
Shipping & Handling				500.00
				2,454.35

Costco

Gorilla Rack Industrial Shelving	1600208	299.99(ea)	4	1,199.96
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North Olympic Peninsula Historic Newspaper Preservation Project



Volunteers unloading the collection, July 2025.



Port Angeles Evening News, Tribune Times and Peninsula Daily News volumes during inventory.



Fire damage, 1942 PA Evening News.
1936 PA Evening News.



Missing cover and damage,



Rodent nest, 1915 Tribune Times.



Crumbling and brittle paper, 1957 PAEN.

1e

MAR 02 2026



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Public Works

WORK SESSION **Meeting Date: 03/02/2026**

REGULAR AGENDA **Meeting Date: 03/10/2026**

Required originals approved and attached?

Will be provided on: 2-27-26

Item summary:

- Call for Hearing
- Contract/Agreement/MOU - Contract # 101-26-002
- Resolution
- Proclamation
- Budget Item
- Draft Ordinance
- Final Ordinance
- Other

Documents exempt from public disclosure attached:

Executive summary:

Ecotrust Forest Management (EFM) is granting Clallam County Public Works an easement for a portion of Olympic Discovery Trail (ODT) from Forks to La Push. The trail easement width varies from 100 to 527-feet wide and is approximately 1.6 miles in length. The average width of the easement is approximately 150 feet, with variations from that average width for topographic considerations. Total acreage of the easement is 35.33 acres.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**

The cost of the trail easement is \$320,000.00 which will be fully funded by a combination of a WA. State Recreation Conservation Office (RCO)--Washington Wildlife and Recreation Program (WWRP) grant and Clallam County Lodging Tax Grant. This grant revenue is planned for in the 2026 Road Fund budget.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

The Department recommends the Board approve executing the attached Easement Agreement. EFM has already signed the Agreement.

County Official signature & print name: Steve Gray

Name of Employee/Stakeholder attending meeting: Steve Gray, Linda Capps, Will Habel

Relevant Departments: Public Works

Date submitted: 02/25/2026

* Work Session Meeting - Submit 1 single sided/not stapled copy Agenda Item Summary EFM Acquisition Furthest West (2)
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019

AFTER RECORDING RETURN TO:

Clallam County Public Works
223 East 4th Street, Suite 6
Port Angeles, WA 98362

DOCUMENT TITLE: EASEMENT AGREEMENT

REFERENCE NUMBER(S) OF DOCUMENTS ASSIGNED/RELEASED: N/A

GRANTOR(S): Ecotrust Forests III, LLC, an Oregon limited liability company

GRANTEE(S): Clallam County, a political subdivision of the State of Washington, by and through its Public Works Department

ABBREVIATED LEGAL DESCRIPTION:

Grantor's Property (Burdened Property): SE1/4 & S1/2SW1/4 Sec 25 T28N R15W, SW1/4 Sec 30 T28N R14W

Complete legal description of Grantor's Property listed on attached Exhibit A.

ASSESSOR'S TAX PARCEL NUMBER(S):

Grantor's Property (Burdened Property): 152825410000, 15282510000, 142830300000

EASEMENT AGREEMENT

THIS EASEMENT AGREEMENT (“**Agreement**”) is made effective as of this 24th day of February _____, 2026 (the “**Effective Date**”), between Ecotrust Forests III, LLC, an Oregon limited liability company (“**Grantor**”), and Clallam County, a political subdivision of the State of Washington, by and through its Public Works Department (collectively, “**Grantee**”). The State of Washington, by and through the Washington State Recreation and Conservation Office, individually referred to as “**RCO**” is a third-party beneficiary under this Easement and has certain right hereunder under Provision 6 of the terms and conditions of this Agreement.

RECITALS

A. Grantor owns certain real property located in Section 25, Township 28 North, Range 15 West, and Section 30, Township 28 North, Range 14 West, Willamette Meridian, Clallam County, Washington, more particularly described on attached Exhibit A (the “**Burdened Property**”).

B. Grantee desires to obtain an easement over and across a portion of the Burdened Property more particularly described on attached Exhibit B and illustrated on Exhibit C (the “**Easement Area**”).

C. Grantor and Grantee desire to enter into this Agreement on the terms and conditions set forth below.

AGREEMENT

NOW THEREFORE, in consideration of the promises and agreements set forth herein and for other valuable consideration, receipt of which is acknowledged, Grantor hereby grants to Grantee, its successors and assigns, a perpetual non-exclusive easement (the “**Easement**”) over, upon, under, and through the Easement Area.

The Easement is granted to Grantee on the following terms and conditions:

1. **Purpose/Use.** The Easement is granted for the purpose of constructing and maintaining a recreational trail (the “**Trail**”) within the Easement Area to provide public recreation; provided that no rights for public parking within the Easement Area are included in this Agreement. The conveyance of this Easement also includes the right of Grantee to all standing timber on or hereinafter growing on the Easement Area but excludes all non-timber forest products on or hereinafter growing on the Easement Area non-exhaustive examples are as such: salal, huckleberry, fern, and mushroom harvest. The Easement is subject to all matters of record and all matters that would be disclosed by an accurate survey or diligent inspection of the Burdened Property. Grantee accepts the Easement in its AS-IS, WHERE-IS condition, with all faults, and acknowledges and agrees that Grantor is making no representations or warranties (express or implied) regarding the Burdened Property or its fitness for construction of the Trail.

The parties agree that Grantee shall be solely responsible, at Grantee's sole expense, for maintaining the Trail and Easement Area in a manner sufficient for the purposes described herein. The Easement granted herein is limited to recreational use only; no commercial use is allowed under the terms of this Agreement, except for temporary trail events that are authorized by the Grantee.

2. **Operations Acknowledgement and Cooperation.** Grantee acknowledges that the primary use of the Burdened Property outside of the Easement Area is to benefit Grantor's forest management operations. Grantee further acknowledges that this primary use may include unusual hours of operation, dust, noise, rough road conditions, and heavy traffic by large equipment that are not normally encountered by recreational users. Grantee agrees to construct the Trail in a manner to minimize impacts on any access roads maintained by Grantor through the Easement Area and Grantor's operations outside of the Easement Area and further agrees to exercise its rights granted under this Agreement in such a manner as to avoid conflicts with Grantor's operations. Upon reasonable notice of planned operations by Grantor, Grantee shall mark the Easement Area boundary bordering such operations. Grantee shall construct the Trail in such a manner to withstand heavy equipment and log truck traffic at any points where the Trail crosses an access road maintained by Grantor and so as not to increase any routine maintenance costs of Grantor.

3. **Payment.** On or prior to the Effective Date, Grantee will deliver to Grantor a one-time payment of \$320,000.00 as consideration for granting the Easement; if such payment is not delivered, Grantee's rights under this Agreement shall immediately terminate.

4. **Trail Crossing; Grantor's Reservations.** Grantor reserves for itself and its successors and assigns any lawful use related to the use, operation, or management of the Burdened Property outside of the Easement Area and any adjacent property owned by Grantor or any affiliate of Grantor that does not unreasonably interfere with the rights granted to Grantee hereunder. Grantor further reserves the right, for itself and its permittees and invitees, to cross and re-cross the Easement Area, in any manner that will not unreasonably interfere with the rights granted to Grantee hereunder. Grantor will repair any material damage to the Easement Area resulting from Grantor's use provided that such damage does not result from insufficiencies in the construction by Grantee of access road crossings for use by heavy equipment and log trucks. The parties shall cooperate during periods of joint use so that each party's use shall cause a minimum of interference to the others' use. Notwithstanding anything to the contrary in this Easement, Grantor shall not grant within the Easement Area any reserved rights described in this Section 4 to any third party in a manner that would interfere with the purpose of the Easement.

5. **Exercise of Rights.** Grantee may permit the public to use the Trail within the Easement Area (collectively, "Guests"). Grantee may also permit its agents, contractors, licensees, and/or other invitees (each a "Permittee", and collectively, the "Permittees") to exercise the rights granted to Grantee under this Agreement, provided such use by any Permittee is directly related to the purpose for which the Easement is granted.

6. **Conveyance of Certain Rights to State of Washington.** For and in consideration of grant funding provided by RCO to County under project #20-1491A, RCO is hereby designated a third -party beneficiary to the Easement. RCO shall have the rights of access and enforcement, and the right to review and approve any modifications to the Easement to ensure compliance with the RCO Grant Agreement. In no way do RCO's right relieve the County of its duties to enforce or comply with the terms of the Easement.

7. **Damage.** Grantee shall repair or cause to be repaired, at its sole cost and expense, by a contractor approved by Grantor, any and all damage to the Burdened Property outside of the Easement Area which is caused by Grantee or its Guests or Permittees in exercising the rights granted to it under this Agreement. If the damage is of a type that cannot be repaired (including damage to or destruction of any trees and timber on Grantor's Property outside of the Easement Area), Grantee will promptly reimburse Grantor for the fair market value of such lost or damaged property or timber.

8. **Weed Control/Pesticides.** Grantee shall control at its own cost all noxious weeds on any portion of the Easement Area herein granted. Such weed control shall comply with Clallam County noxious weed control board rules and regulations established under the Uniform Noxious Weed Control Statute (Chapter 17.10 RCW). Grantee shall be responsible for, or shall immediately reimburse Grantor for any weed control cost incurred because of Grantee's failure to control weeds on the Easement Area.

9. **Inadvertent Discovery.** Grantee acknowledges that cultural resources as defined in WAC 222-16-010 may exist within the Easement Area and that the existence and location of such resources may be unknown at the time this Agreement is executed. Grantee has a duty to exercise due care in its operations and in the event any human skeletal remains are discovered by the Grantee during the course of operations, Grantee shall immediately halt operations and notify both local law enforcement and the Quileute Tribe.

In the event cultural resources are discovered by the Grantee, the Grantee shall immediately halt operations and notify the State Department of Archaeology and Historic Preservation (DAHP) and the Quileute Tribe. DAHP may require that the Grantee retain a qualified professional to perform a cultural resources survey for the Easement Area. Grantee shall follow all requirements of DAHP prior to resuming operations.

10. **Cultural Resources Monitoring.** When cultural resources monitoring is required by DAHP or other regulatory agencies, the Grantee shall submit a Cultural Resources Monitoring Plan (Monitoring Plan). If Grantee encounters cultural features, artifact concentrations, bone, midden or other historic or cultural artifacts during monitoring, Grantee shall halt work in the immediate vicinity and take the appropriate steps as outlined in the Monitoring Plan.

11. **Sanitation.** Grantee shall be responsible for maintaining the Easement Area in a sanitary condition. This includes removal of litter or garbage dumped within the Easement Area.

12. **Trail Closures.** Grantor from time to time, may require Grantee to temporarily close portions of the Easement Area and Trail to the public so that Grantor's operations on adjacent lands can be accomplished in a safe manner. Grantor agrees to minimize the scope and duration of such closures. Grantee agrees to notify the public of such closures and provide signage to inform the public of closures and alternate routes. Grantor agrees to notify Grantee of planned closures no less than four (4) weeks prior to the need for such closure and an estimate of the anticipated duration of the needed closure.

13. **Signage.** Grantee shall install and maintain signage informing users of the extent of the Trail and the existence of adjacent private lands and its policies regarding sanitation, camping and litter control.

14. **Indemnification.** Grantee will indemnify, defend and hold Grantor harmless from and against, and shall compensate and reimburse Grantor for, any and all claims, actions, suits, demands, penalties, fines, losses, judgments, damages or liabilities of every nature and description, including all reasonable attorneys' fees and costs, arising out of, or in any way relating to the breach of any material provisions of this Agreement or the activities, uses, acts or omissions of Grantee, Guests, or Permittees under this Agreement, except to the extent caused by the gross negligence or willful misconduct of Grantor. Grantee shall have the right to control the defense, disposition or settlement of the matter at its own expense; provided that Grantee shall not, without the consent of Grantor, enter into any settlement or agree to any disposition that imposes any conditions or obligations on Grantor. Grantor shall at all times have the option to participate in any matter or litigation, including but not limited to participation through counsel of its own selection, if desired, the hiring of such separate counsel being at Grantor's own expense.

15. **Insurance.** Grantee shall maintain commercially reasonable levels of insurance or self-insurance to insure Grantee's obligations under this Agreement and shall provide, to Grantor's reasonable satisfaction, annual evidence of such insurance to Grantor.

16. **Liens.** Grantee shall keep the Burdened Property free of liens arising out of labor, supplies or materials furnished to the Easement Area in connection with Trail construction, repair or maintenance activities conducted by Grantee or any Permittee.

17. **Taxes.** Grantee assumes the obligation to pay and agrees to indemnify and hold harmless Grantor from and against all compensating or other additional real property taxes, charges, penalties and/or liens arising as a result of any failure to continue such forest land classification or designation or any change in use classification of the Easement Area or Burdened Property resulting from this Agreement.

18. **Compliance with Laws.** When exercising its rights pursuant to this Agreement, Grantee shall comply with all applicable laws, including without limitation, the Washington Forest Practices Act.

19. **Hazardous Substances.** Grantee will comply with all applicable laws regarding the use, storage, and handling of Hazardous Substances. In addition, Grantee must: (a) not dispose or discard any dangerous, hazardous, or regulated products, materials or substances including petroleum products, anti-freeze, oil filters, grease tubes, and similar items on the Easement Area; (b) regularly inspect any vehicles and equipment used by Grantee for hydraulic and fuel leaks, and ensure that such vehicles and equipment are repaired and properly maintained before use on the Trail or Easement Area; (c) immediately cleanup and properly dispose of any and all leaks, spills, and overfills of any material or substance, including any contaminated soil; and (d) immediately notify Grantor of any event which is required to be reported under environmental laws. As used in this Agreement, the term “**Hazardous Substance**” means any fuels, oils, pollutants, contaminants, chemicals or hazardous, toxic, or dangerous wastes, substances, chemicals or materials regulated or controlled pursuant to any applicable law now or at any time hereafter in effect.

20. **Notices.** Any notice, request, demand, statement, approval, or other communications under this Agreement shall be in writing, and shall be delivered (i) by hand, (ii) overnight courier, or mailed, first-class, postage prepaid and addressed as follows:

For Grantor: Ecotrust Forests III, LLC
c/o EFM Investments & Advisory, LLC
721 NW 9th Avenue Suite 230
Portland, Oregon 97209

For Grantee: Clallam County Public Works
223 East 4th St, Suite 6
Port Angeles, Washington 98362

Or in each case to any other address as may from time to time be designated by notice from the respective party to the other in writing. Any notice given by mail shall be deemed received on the third day after mailing and any notice given by overnight courier shall be deemed received on the next day after depositing with the overnight courier.

21. **Successors and Assigns.** Except as specified in Section 6, the rights and obligations herein shall not be assignable by Grantee without the express written consent of Grantor, in Grantor’s sole discretion. Any assignment or attempted assignment by Grantee without the express written consent shall be void and have no force or effect.

22. **Transfer, Termination and Suspension.** This is a voluntary acquisition. The Grantee will not acquire the property by condemnation. However, the easement is acquired to the same extent and purpose as if the rights herein conveyed had been acquired under Eminent Domain statutes of the State of Washington. The parties agree that all rights and obligations of Grantee under this Agreement shall terminate in the event that Grantee abandons the Trail.

23. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

24. **Counterparts.** This Agreement may be executed in two or more counterparts and each counterpart shall be deemed to be an original, but all of which together shall constitute one and the same instrument upon delivery of one such counterpart by each party to this Agreement.

[Signatures and acknowledgements on following page(s)]

IN WITNESS WHEREOF, Grantor has executed this Agreement with the intent that it be effective as of the Effective Date.

GRANTOR:

Ecotrust Forests III, LLC,
An Oregon limited liability company

By: EFM Investments & Advisory, LLC,
its Manager

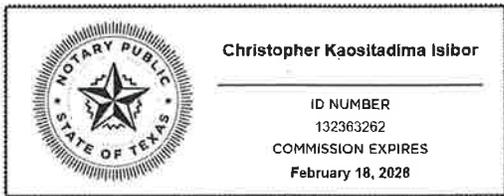
By: Christopher John Sweeney
Name: Christopher Sweeney
Title: Chief Operating Officer

STATE OF ~~MAINE~~ ^{CRF} Texas)
)ss.
COUNTY OF Williamson)

On this 24th day of February, 2026, before me personally appeared Christopher Sweeney, to me known (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he executed the same in his capacity as Chief Operating Officer of EFM Investments & Advisory, LLC, an Oregon limited liability company, in its capacity as manager of Ecotrust Forests III, LLC, an Oregon limited liability company, and that by his signature on the instrument, the entity executed the instrument.

Given under my hand and seal.

(Seal)



Christ ^{CRF}
Notary Public for ~~Maine~~ Texas
Printed Name: Christopher Kaositadima Isibor
My commission expires: 02/18/2028

Electronically signed and notarized online using the Proof platform.

[Signature page to Easement Agreement]

[Signature page to Easement Agreement]

EXHIBIT A

Legal Description of Burdened Property

Parcel 1:

142830 300000

Lots 4 and 5 and the East one-half of the Southwest Quarter of Section 30, Township 28 North, Range 14 West, W.M., Clallam County, Washington;

EXCEPT that portion conveyed to Clallam County for road purposes (LaPush Road) by deed recorded July 14, 1958 under Auditor's File No. 309316.

Situate in the County of Clallam, State of Washington.

Parcel 10:

152825 310000, 152825 320000 & 152825 410000

The Southeast Quarter of Section 25, Township 28 North, Range 15 West, W.M., Clallam County, Washington, the North boundary of which is the East-West centerline of said Section 25, as established by boundary line agreement in Clallam County Superior Court Cause No. 22929;

EXCEPT that portion conveyed to Clallam County for road purposes (LaPush Road) by deed recorded July 14, 1958 under Auditor's File No. 309316;

ALSO EXCEPT that portion conveyed to the Quileute Indian Tribe by deed recorded June 10, 1992, under Auditor's File No. 669613 (Parcel A Survey Volume 22, page 59);

And

The Southwest Quarter of Section 25, Township 28 North, Range 15 West, W.M., Clallam County, Washington, the North boundary of which is the East-West centerline of said Section 25 as established by boundary line agreement in Clallam County Superior Court Cause No. 22929;

EXCEPT that portion conveyed to Clallam County for road purposes (LaPush Road) by deed recorded February 5, 1979, under Auditor's File No. 312643.

Situate in the County of Clallam, State of Washington.

EXHIBIT B

Description of the Easement Area

Bearings and distances used for this description are based on the Washington State Coordinate System, North Zone, datum of 1983, 1991 adjustment;

Commencing at the Center quarter corner of Section 30, T. 28 N., R. 14 W., W.M. as shown on Vol. 28 of Surveys, Pg. 52, records of Clallam County, WA.;

Thence S 0°25'03" W along the east line of the NE1/4, SW1/4 of said Section 30 a distance of 979.94 feet to a point on the southerly right of way for S.R. 110 and beginning of this description;
(See WSDOT plans "SR 110, JCT. SR 110 Spur vic. To National Park Boundary, Sheets 4 – 8, adopted 10\6\95" for right of way reference)

Thence along said S.R. 110 right of way S 55°32'31" W at a distance of 509.05 feet;

Thence continuing along said S.R. 110 right of way S 34°27'29" W at a distance of 5.00 feet to the beginning of a tangent curve to the right; said curve has a central angle of 29°21'48", radius of 750.98 feet and length of 384.87 feet;

Thence continuing along said S.R. 110 right of way S 84°54'18" W a distance of 548.50 feet to a point on the east line of the SW1/4, SW1/4 of said Section 30;

Thence continuing along said S.R. 110 right of way S 84°54'18" W a distance of 683.78 feet;

Thence continuing along said S.R. 110 right of way S 5°05'42" E a distance of 15.00 feet;

Thence continuing along said S.R. 110 right of way S 84°54'18" W a distance of 400.00 feet;

Thence continuing along said S.R. 110 right of way N 5°05'42" W a distance of 10.00 feet;

Thence continuing along said S.R. 110 right of way S 84°54'18" W a distance of 270.00 feet to a point on the west line of the SW1/4, SW1/4 of said Section 30;

Thence continuing along said S.R. 110 right of way S 84°54'18" W a distance of 430.00 feet;

Thence continuing along said S.R. 110 right of way N 5°05'42" W a distance of 5.00 feet;

Thence continuing along said S.R. 110 right of way S 84°54'18" W a distance of 1144.04 feet to the beginning of a tangent curve to the right; said curve has a central angle of 18°04'42", radius of 989.58 feet and length of 312.24 feet;

Thence continuing along said S.R. 110 right of way N 77°00'59" W a distance of 1232.45 feet to a point on the west line of the SW1/4, SE1/4 of Section 25, T. 28 N., R. 15 W., W.M.;

Thence continuing along said S.R. 110 right of way N 77°00'59" W a distance of 622.27 feet;

Thence continuing along said S.R. 110 right of way N 12°59'01" E a distance of 5.00 feet;

Thence continuing along said S.R. 110 right of way N 77°00'59" W a distance of 305.99 feet to the beginning of a tangent curve to the left; said curve has a central angle of 34°08'37", radius of 543.45 feet and length of 323.85 feet;

Thence continuing along said S.R. 110 right of way S 53°14'08" W a distance of 140.55 feet;

Thence continuing along said S.R. 110 right of way S 60°57'39" W a distance of 95.02 feet to the beginning of a curve to the left with a radial bearing into the radius point of S 46°08'19" E"; said curve has a central angle of 19°35'13", radius of 543.45 feet and length of 185.78 feet;

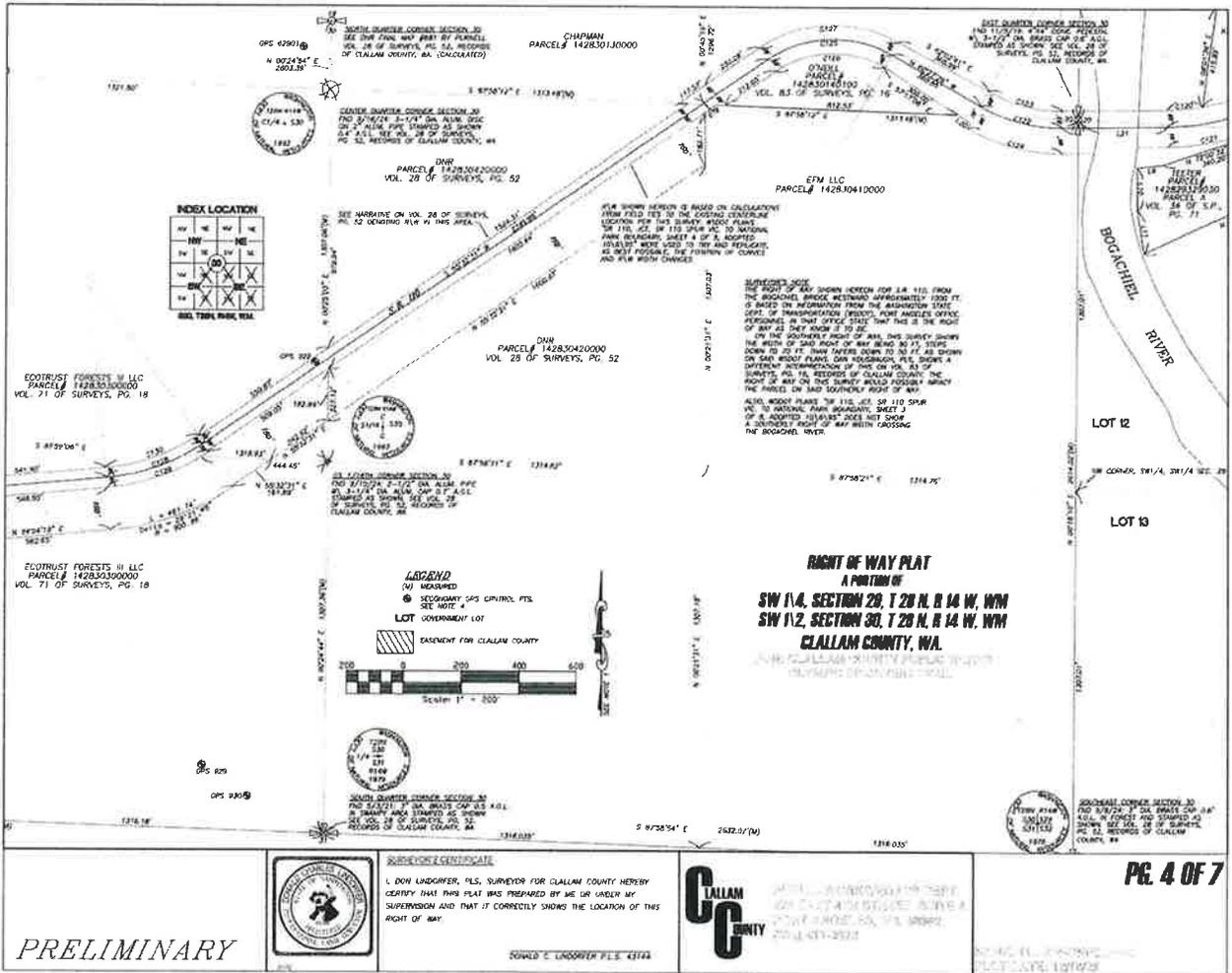
Thence continuing along said S.R. 110 right of way S 24°16'28" W a distance of 951.66 feet to a point on the south line of the SW1/4, SW1/4 of Section 25, T. 28 N., R. 15 W., W.M.;

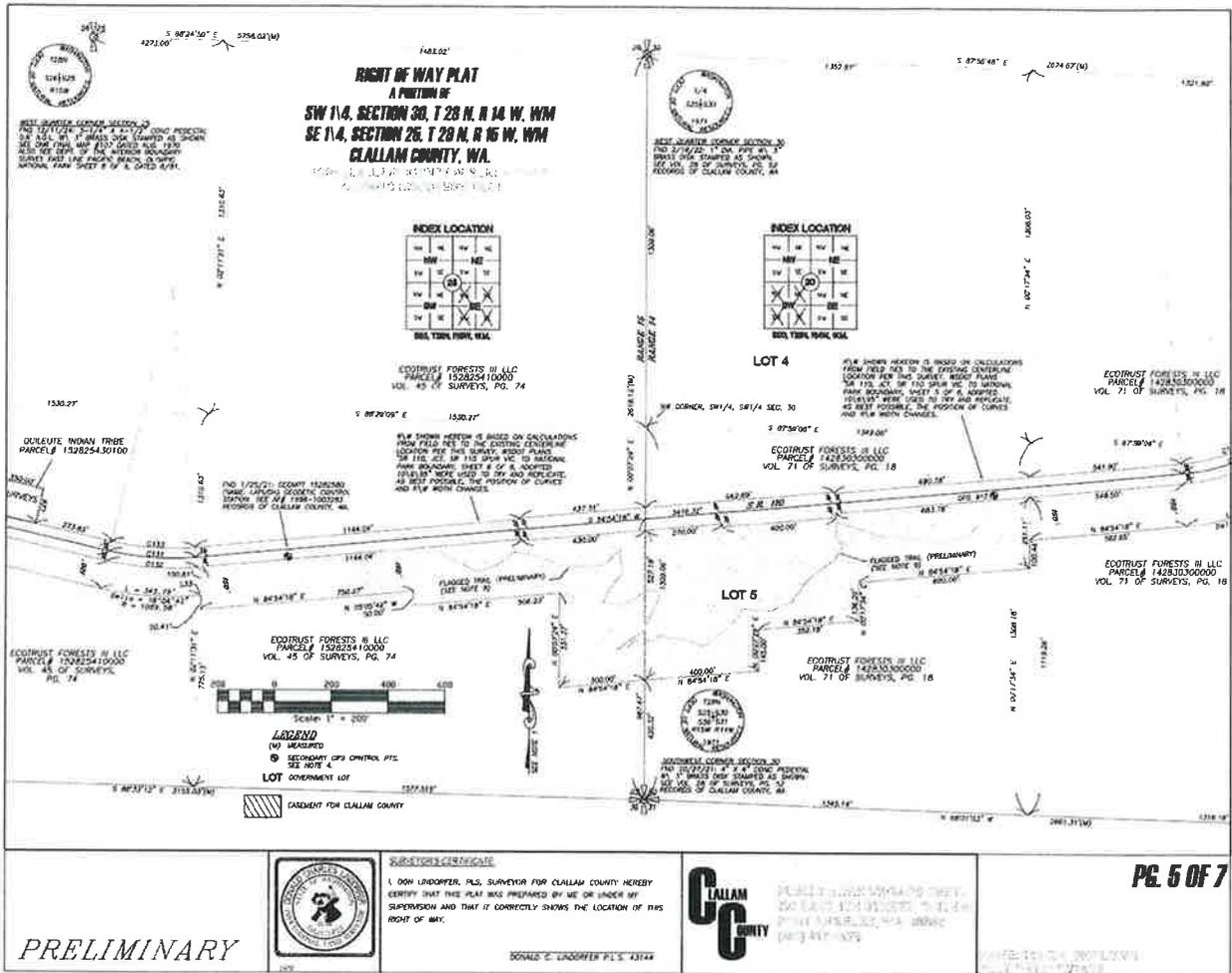
Thence S 87°46'54" E along the south line of the SW1/4, SW1/4 of said Section 25 a distance of 161.84 feet;

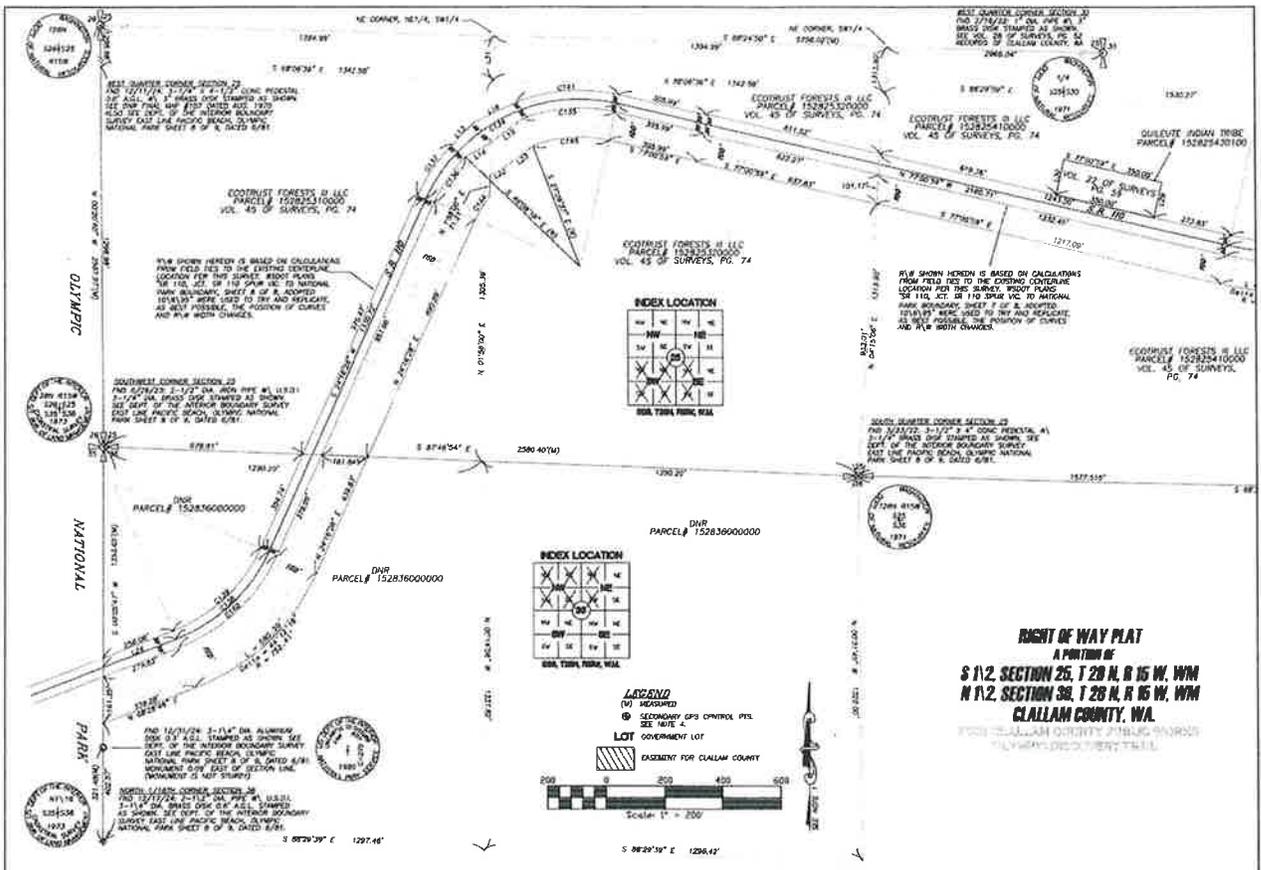
Thence N 24°16'28" E a distance of 890.89 feet to the beginning of a tangent curve to the right; said curve has a central angle of 13°55'35", radius of 393.45 feet and length of 95.63 feet;
Thence N 1°58'00" E a distance of 71.21 feet;
Thence N 60°57'39" E a distance of 62.68 feet;
Thence N 53°14'08" E a distance of 114.68 feet to the beginning of a curve to the right with a radial bearing into the radius point of S 21°09'37" E"; said curve has a central angle of 34°08'37", radius of 443.45 feet and length of 264.26 feet;
Thence S 77°00'59" E a distance of 305.99 feet;
Thence S 12°59'01" W a distance of 5.00 feet;
Thence S 77°00'59" E a distance of 637.63 feet to a point on the west line of the SW1/4, SE1/4 of Section 25, T. 28 N., R. 15 W., W.M.;
Thence continuing S 77°00'59" E a distance of 1217.09 feet to the beginning of a tangent curve to the left; said curve has a central angle of 18°04'42", radius of 1089.58 feet and length of 343.79 feet;
Thence N 84°54'18" E a distance of 6.13 feet to a point on the west line of the SE1/4, SE1/4 of Section 25, T. 28 N., R. 15 W., W.M.;
Thence S 02°11'31" W along the west line of the SE1/4, SE1/4 of said Section 25 a distance of 50.41 feet;
Thence N 84°54'18" E a distance of 750.27 feet;
Thence S 5°05'42" E a distance of 50.00 feet;
Thence N 84°54'18" E a distance of 506.23 feet;
Thence S 0°07'29" W a distance of 331.37 feet;
Thence N 84°54'18" E a distance of 300.00 feet to a point on the west line of the SW1/4, SW1/4 of Section 30, T. 28 N., R. 14 W., W.M.; Said point bears N 0°07'29" E at a distance of 420.32 feet from the Southwest corner of Section 30, T. 28 N., R. 14 W., W.M.
Thence continuing N 84°54'18" E a distance of 400.00 feet;
Thence N 0°07'29" E a distance of 145.00 feet;
Thence N 84°54'18" E a distance of 352.18 feet;
Thence N 0°17'34" E a distance of 136.20 feet;
Thence N 84°54'18" E a distance of 600.00 feet to a point on the east line of the SW1/4, SW1/4 of said Section 30;
Thence N 0°17'34" E along the east line of the SW1/4, SW1/4 of said Section 30 a distance of 100.44 feet;
Thence N 84°54'18" E a distance of 562.65 feet to the beginning of a tangent curve to the left; said curve has a central angle of 29°21'48", radius of 900.98 feet and length of 461.74 feet;
Thence N 34°27'29" W a distance of 5.00 feet;
Thence N 55°32'31" E a distance of 161.89 feet to a point on the north line of the SE1/4, SW1/4 of said Section 30;
Thence continuing N 55°32'31" E a distance of 242.62 feet to a point on the east line of the NE1/4, SW1/4 of said Section 30;
Thence N 0°25'03" E along the east line of the NE1/4, SW1/4 of said Section 25 a distance of 182.84 feet and terminates at the point of beginning; Said point bears N 0°25'03" E at a distance 327.12 feet from the Center-South 1/16th corner of Section 30, T. 28 N., R. 14 W., W.M. as shown on Vol. 28 of Surveys, Pg. 52, records of Clallam County, WA.;

EXHIBIT C

Easement Depiction







RIGHT OF WAY PLAT
 A PORTION OF
S 1/2, SECTION 25, T 28 N, R 15 W, W1/4
N 1/2, SECTION 30, T 28 N, R 15 W, W1/4
CLALLAM COUNTY, WA.
 FOR THE CLALLAM COUNTY PUBLIC ROADS
 HIGHWAY DEPARTMENT TRAIL

PRELIMINARY



SURVEYOR'S CERTIFICATE
 I, DON LINDORFER, P.E.S., SURVEYOR FOR CLALLAM COUNTY HEREBY
 CERTIFY THAT THIS PLAT WAS PREPARED BY ME OR UNDER MY
 SUPERVISION AND THAT IT CORRECTLY SHOWS THE LOCATION OF THIS
 RIGHT OF WAY.



SHIRLEY ANN LINDORFER, P.E.S.,
 1000 PACIFIC BEACH, SUITE 200
 BOSTON, WA 98521
 (360) 417-2018

PG. 6 OF 7

17

MAR 02 2026



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Sheriff

WORK SESSION **Meeting Date: 3/2/2026**

REGULAR AGENDA **Meeting Date:**

Required originals approved and attached?
Will be provided on:

Item summary:

- Call for Hearing
- Resolution
- Draft Ordinance
- Contract/Agreement/MOU - Contract #
- Proclamation
- Final Ordinance
- Budget Item
- Other - Discussion

Documents exempt from public disclosure attached:

Executive summary: The Clallam County Clinical Services division of the Sheriff's Office was created in July of 2025, to consolidate staffing and resources needed to care for inmates of both the adult jail and juvenile facility. This consolidated division has been establishing new schedules, procedures, and creating new levels of community coordination with outside partners. These efforts not only maximize the care inmates receives while in custody, increasing the likelihood of successful treatment or recovery plans, but also maximizes the efficiency of tax payer dollars the county spends on staffing and operational needs.

Budgetary impact: None

Recommended action: BOCC feedback on progress and direction

County Official signature & print name: Elizabeth Biasell 

Name of Employee/Stakeholder attending meeting: Madison Gallentine

Relevant Departments: Sheriff

Date submitted: 2/25/26

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Clinical Services update
Revised: 3-04-2019



Clallam County
Clinical Services

RE-ENTRY PROJECT

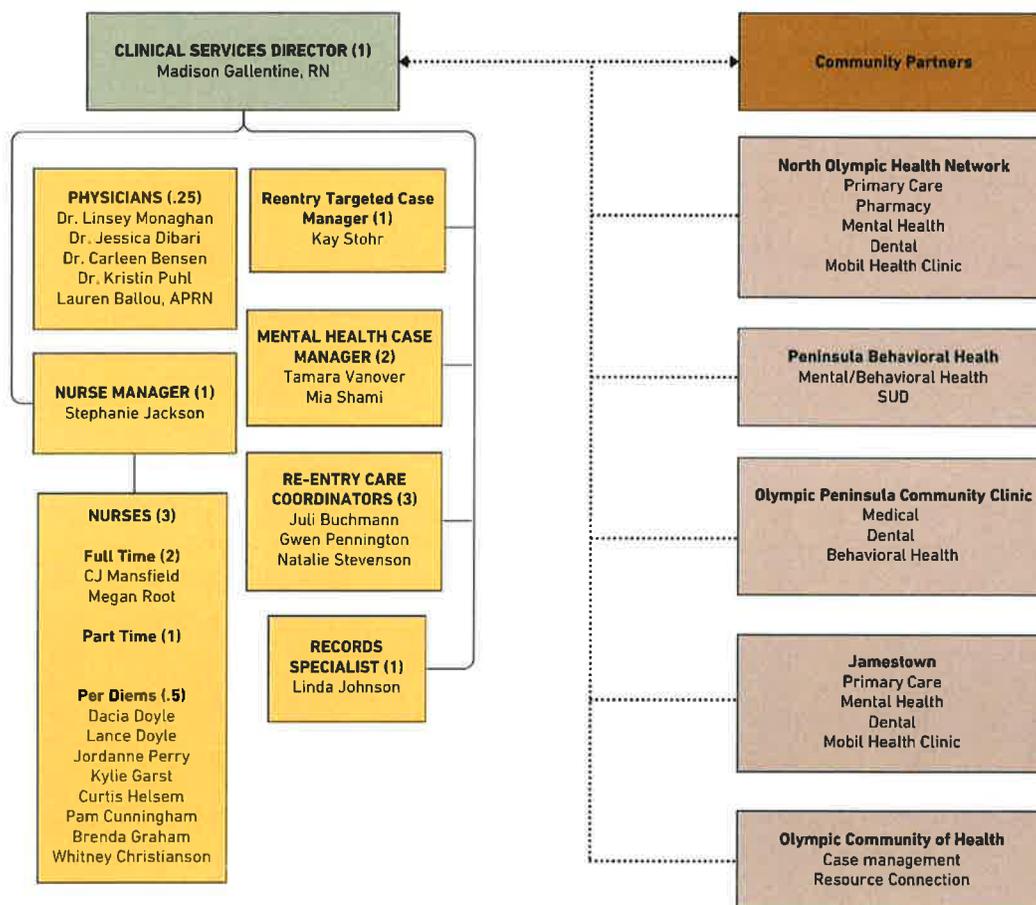
Update



CLINICAL SERVICES ORGANIZATIONAL CHART

ORGANIZATIONAL CHART

CLALLAM COUNTY CLINICAL SERVICES





PROGRAM OVERVIEW



- Clallam County Sheriff's Office aligned jail clinical services with Washington's HCA Reentry Initiative, enabling Medicaid-funded services during the final 90 days of incarceration.
- The program enables prerelease medical and behavioral health services, bridging the gap between custody and community care.
- The program provides prerelease case management, medications for substance use disorder, and a 30-day supply of prescriptions at release.
- Individuals are connected to primary care, behavioral health, and substance use treatment providers prior to release to ensure continuity of care.
- This goal is to reduce recidivism, overdose risk, and treatment gaps while positioning Clallam County as an early adopter of evidence-based, health-driven reentry practices.



THE JAIL NUMBERS

JULY 1, 2025-DECEMBER 31, 2025



**763 New
incarcerations**

125 Individual repeats
(88: 2 times, 28: 3 times, 6: 4times, 3: 5 times)

377 Released prior to screening:
released within 24 hours

73 Opted out

246 Enrolled in re-entry
services

88 Known/anticipated
release date

- 131 PBH referrals
 - 41 continued services after release!
- 53 Referrals to REdisCOVERY (Sep-Dec)

Great!!!





THE JUVY NUMBERS

JULY 1, 2025-DECEMBER 31, 2025

**114 New
incarcerations**

21 Individual repeats
(1: 7 times, 5: 4 times, 4: 3 times, 10: 2 times)

35 Released prior to screening:
released within 24 hours

10 Opted out

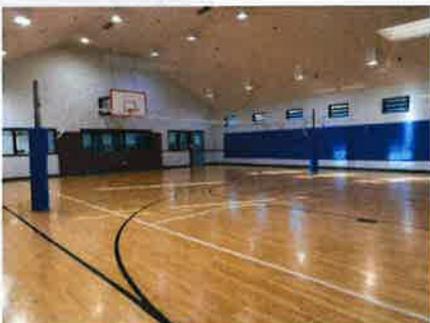
48 Enrolled in re-entry
services

26 Known/anticipated
release date

17 PBH
referrals

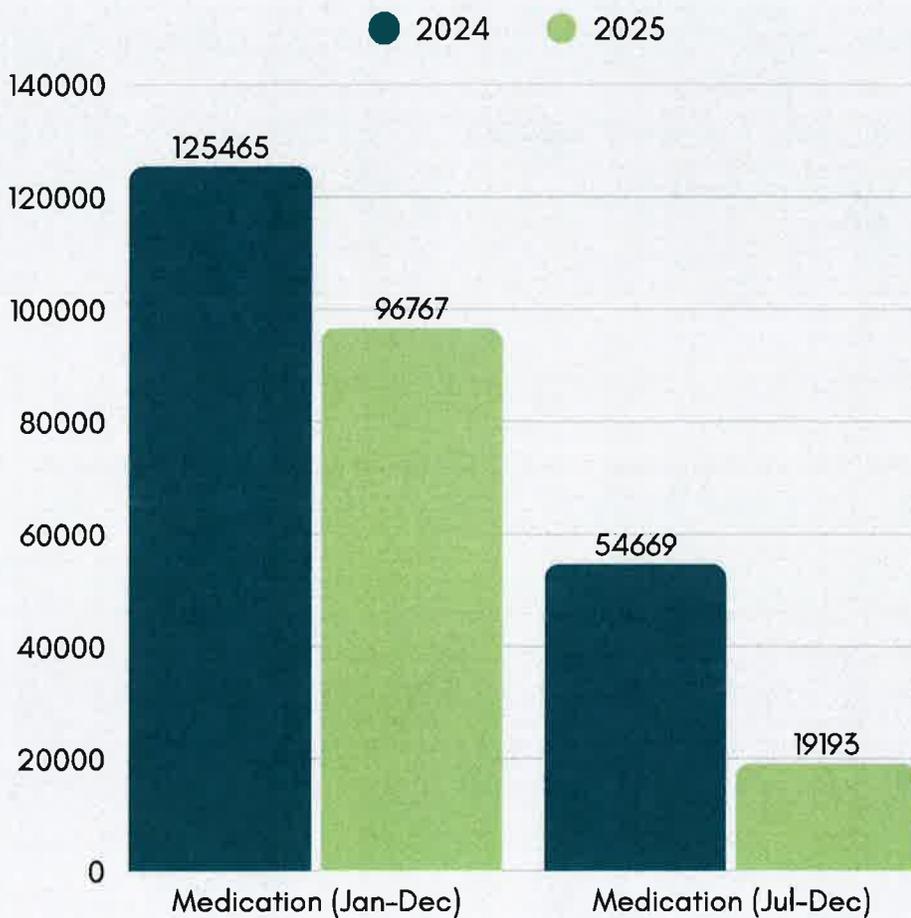
11 Referrals to
other treatment
facilities

18 OPG
Referrals



TAX PAYER SAVINGS

Prior vs. Current Year Expenses: Inmate Medications



cost decrease in medication for 2025 vs 2024



cost decrease in medication for Jul-Dec (2025 vs 2024)





TAX PAYER SAVINGS

- Prior to the Medicaid 1115 Reentry Waiver, Clallam County spent approximately \$1 million per year on constitutionally required inmate medical care.
 - Funding for inmate medical services was supported by county tax dollars.
 - Many incarcerated individuals were Medicaid-eligible in the community but could not access Medicaid coverage while in custody.
 - Local taxpayers were effectively paying twice — once to fund jail medical services and again to fund the Medicaid system.
 - The result is improved health outcomes, strengthened public safety, and improved fiscal stewardship.
 - July 1, 2025 - December 31, 2025, received \$189,838.69 in billing reimbursements.
- 



TRUE STAR BEHAVIORAL HEALTH SERVICES

- Implementation of the Medicaid 1115 Reentry Waiver has strengthened the local continuum of care for justice-involved individuals.
 - The 1115 Waiver supports structured care coordination, connection to treatment providers, medication access, and warm handoffs prior to release.
 - Continued operation of a county-run behavioral health DBA places the County in the unintended role of competing with local providers.
 - Operating a behavioral health DBA requires significant administrative and regulatory obligations, including audits, inspections, compliance monitoring, and reporting.
 - These obligations consume considerable staff time and public resources that could otherwise support core governmental functions.
 - Dissolving the True Star Behavioral Health DBA would align with fiscal stewardship principles and reduce administrative burden.
 - Dissolution would reinforce the County's role as a system convener rather than a direct service competitor.
 - This approach supports a sustainable behavioral health infrastructure by strengthening community providers.
- 



SUCCESSSES

- A client requiring Crohn's Disease medication costing \$6,922.62 twice a month received full Medicaid coverage, getting him access to necessary medications and preventing the expense from being billed to the county.
 - Two clients requiring specialized HIV medications costing \$8,856.43 each (totaling \$17,712.86) also received Medicaid coverage.
 - For individuals living with HIV, maintaining a viral load under 200 is critical, as viral suppression means the virus is not transmissible ("Undetectable = Untransmittable").
 - Patients received Hep C testing and treatment.
 - By preventing gaps in medication access, the program reduces the risk of community transmission and supports long-term public health stability.
 - A drug court participant enrolled in the Re-Entry Demonstration had been incarcerated seven times in the four years prior to program reorganization.
 - Clinical Services connected the client to coordinated community-based treatment and supports to augment drug court services.
 - The client is now 8 months sober, has completed Intensive Outpatient Treatment (IOP), leads group discussions, and is planning to start a business.
- 





2a
MAR 02 2026

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: **BOCC**

WORK SESSION Meeting Date: **3-2-26 – 10 a.m.**

REGULAR AGENDA Meeting Date:

Required originals approved and attached?

Will be provided on:

Item summary:

- Call for Hearing
- Resolution
- Draft Ordinance
- Contract/Agreement/MOU - Contract #
- Proclamation
- Final Ordinance
- Budget Item
- Other - update

Documents exempt from public disclosure attached:

Executive summary:

Olympic National Forest Update:

The Olympic National Forest is a vital resource and asset for residents of, and visitors to, Clallam County - both as a source of outdoor recreation, and as a source of revenue including serving as a substantial component of the county's annual PILT (Payment In Lieu of Taxes) revenue.

To better foster communication, the Board of Commissioners has invited ONF managers for updates, information-sharing and conversation.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

To better foster communication, the Board of Commissioners has invited ONF managers for updates, information-sharing and conversation.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners and Olympic National Forest – Kelly Lawrence

Relevant Departments: Board of Commissioners

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Olympic National Forest update 3-2-26
Revised: 3-04-2019



26

MAR 02 2026

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: **BOCC**

WORK SESSION Meeting Date: **3-2-26**

REGULAR AGENDA Meeting Date:

Required originals approved and attached?
Will be provided on:

Item summary:

- Call for Hearing
- Resolution
- Draft Ordinance
- Contract/Agreement/MOU - Contract #
- Proclamation
- Final Ordinance
- Budget Item
- Other - update

Documents exempt from public disclosure attached:

Executive summary:

Olympic National Park Update:

The Olympic National Park is a vital resource and asset for residents of, and visitors to, Clallam County. Olympic National Park Superintendent Sula Jacobs has requested to attend a Board of Commissioners work session to provide updates, information-sharing and conversation regarding the park.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Olympic National Park Superintendent Sula Jacobs has requested to attend a Board of Commissioners work session to provide updates, information-sharing and conversation regarding the park.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners and Olympic National Park – Sula Jacobs – Superintendent

Relevant Departments: Board of Commissioners

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Olympic National Park update 3-2-26
Revised: 3-04-2019

20
MAR 02 2026



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC/Finance

WORK SESSION Meeting Date: 3/2/2026

REGULAR AGENDA Meeting Date: 3/10/2026

Required originals approved and attached?
Will be provided on:

Item summary:

- Call for Hearing
- Contract/Agreement/MOU - Contract # 19941.26.002
- Resolution
- Proclamation
- Budget Item
- Draft Ordinance
- Final Ordinance
- Other

Documents exempt from public disclosure attached:

Executive summary:

This is our 2026 Personal Services Agreement with the Clallam County Economic Development Council in the amount of \$154,415.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**

Funding for this contract is already included in the 2026 Budget.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Please review and sign.

County Official signature & print name:  Eleanor Hill

Name of Employee/Stakeholder attending meeting: Eleanor Hill, Coleen McAleer

Relevant Departments: BOCC/Finance

Date submitted: 2/20/2025

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Sum 3-2-2026
Revised: 3-04-2019



PERSONAL SERVICES AGREEMENT

Contract Number: 19941.26.002

THIS AGREEMENT is entered into between CLALLAM COUNTY, a political subdivision of the State of Washington, (hereinafter called "County" or "Clallam County") and

Name: Clallam County Economic Development Council

Address: P.O. Box 1085
Port Angeles, WA 98362

Phone N^o: 360.457.7793

(hereinafter called "Contractor").

This Agreement is comprised of:

- Attachment A – Scope of Work
- Attachment B – Compensation
- Attachment C – General Conditions
- Attachment D – Special Terms and Conditions
- Attachment E – (specify)

copies of which are attached hereto and incorporated herein by this reference as if fully set forth.

The term of this Agreement shall commence on the first day of January 2026 and shall, unless terminated as provided elsewhere in the Agreement, terminate on the thirty-first day of December 2026.

IN WITNESS WHEREOF, the parties have executed this Agreement on this _____ day of _____, 2026.

CONTRACTOR:



Colleen McAleer, Executive Director

BOARD OF CLALLAM COUNTY COMMISSIONERS



Mike French, Chair

Date: 12-31-2025

ATTEST:

Loni Gores, Clerk of the Board


THIS CONTRACT HAS BEEN APPROVED AS TO
FORM BY THE CLALLAM COUNTY PROSECUTING
ATTORNEY

Originals: BOCC
Vendor
Initiating Department

SCOPE OF WORK

The Contractor is a non-profit educational and research corporation of the State of Washington, and the County has need of research and education with regard to its operations.

The County performs various services, including land-use planning and road maintenance and construction, and is interested and concerned with the present and future utilization of these services and the economic stability and well-being of the County.

The County needs development and implementation of an overall economic development plan.

PERFORMANCE BY THE CONTRACTOR

ACTIVITIES:

Required reporting by Associate Development Organizations (ADOs) on performance measures listed below represent two broad areas of work mandated by statute RCW 43.330.080

- Direct assistance, including business planning, to companies throughout the county who need support to continue their business, expand, or relocate to Washington from out of state, from other counties or other countries. Assistance must comply with business recruitment and retention protocols established in RCW 43.330.062.
- Support for regional economic research, regional planning efforts to implement target industry sector strategies and other economic development strategies, including cluster-based strategies and writing grants that support economic development of Clallam County, especially the county's most underserved communities and populations. Research and planning efforts should support increased living standards and increased foreign direct investment and be aligned with the statewide economic development strategy. Regional associate development organizations retain their independence to address local concerns and goals.

DELIVERABLES:

1. The Clallam County Economic Development Council (EDC) 2026 Work Plan is outlined in Section A below.
2. The EDC and the CLALLAM COUNTY have agreed to the required performance measures that will be used by the EDC and the CLALLAM COUNTY to assess the EDC's performance. These performance measure targets are identified in Section B below. These performance measures are specific deliverables under this agreement.
3. The EDC shall collect data and shall provide quarterly reports to the BOARD OF COUNTY COMMISSIONERS (BOCC) on all required data in Table B below Performance Measures. These reports are an agreement deliverable.
4. Only those activities identified in Section B "Performance Measures" will be used by the EDC and CLALLAM COUNTY to assess achievement of "Performance Measure Targets".
5. Diversity, Equity, and Inclusion (DEI) work is an integral part of the EDC's work. The EDC will use Census data to target DEI within Clallam County. The EDC will pursue partnerships with the four tribal governments to remove barriers to access opportunities and resources to ensure these residents have every opportunity to prosper. The EDC will use the state resiliency network which CIE is a part of and use their advisors who are fluent in Spanish or other languages as needed to work with local business owners.
6. Demographic Information for Business Ownership and Certifications – Using the online Interaction and Initiative forms or the Business Survey – The EDC will capture demographic and other relevant data from the businesses we serve to help us improve our efforts to remove systemic barriers which impact marginalized businesses and communities. These demographic reports are an agreement deliverable.
7. Quarterly Reports and quarterly invoices will be submitted to the Chair of the BOCC or his/her designee by the following dates:

- a. April 15, 2026
- b. July 15, 2026
- c. October 15, 2026
- d. January 15, 2027

SECTION A – WORK PLAN FOR 2026

1. The EDC will provide direct assistance, including business planning, to companies throughout the county who need support to stay in business, expand, or relocate to Washington from other states, from other counties or other countries. Assistance complies with business recruitment and retention protocols established in RCW 43.330.062, and will include:
 - a. **Providing information to business owners on state and local permitting processes, utility barriers, tax issues and incentives, export assistance available, and for operating, expanding, or locating a business in Clallam County.**
 - The EDC will readily distribute information to business owners using the social media, newsletters, and our website, www.clallam.org.
 - The EDC will present (with partners if possible) information regarding our Initiatives at each of the four chamber forums across Clallam County and with community organizations such as Rotary Clubs, Soroptimist, Kiwanis, etc.
 - The EDC will communicate with the local Realtor Associations to understand barriers for business growth which produce living wage jobs and desired development. The EDC will coordinate meetings and forums to connect decision-makers at the local level to ensure barriers are understood and addressed if possible.
 - The EDC will respond to requests for assistance which will include regulatory research and support, community forums, housing study, recruitment incentives research and negotiations, land use planning and code assistance, and referrals. The EDC will refer inquiries to appropriate partners across the county.
 - b. **Marketing CLALLAM COUNTY as an excellent location to expand or relocate a business and positioning Clallam County as a competitive place to grow business, which may include developing and executing regional plans to attract companies from out of the area:**
 - The EDC will work actively with local government staff to actively market, recruit, and support businesses in Clallam. This will include conferences that directly support of the county and cities primary industry sectors.
 - The EDC will respond to inquiries from businesses seeking to locate in our area.
 - The EDC will actively participate in recruitment of businesses in partnership with Dept of Commerce, Impact Washington, and local leaders.
 - The EDC will distribute existing Clallam County marketing videos and will produce videos for targeted purposes when appropriate.
 - c. **Working with businesses to support site location and selection assistance:**
 - The EDC will review all site selection opportunities presented. The EDC will send the inquiry to appropriate partners if the area meets the minimum qualifications to assess interest.
 - The EDC will assess zoning requirements and needs throughout the county and provide feedback to local governments and elected officials.
 - The EDC staff will support calls for assistance with site selection and facilitate research through pertinent parties such as PNNL, utility specialists, planners, and Realtors©.

Additionally, the EDC will communicate with business owners regularly to support their needs and understand the economies within the county.

d. Providing business retention and expansion services throughout the county. These support services include business outreach through multiple methods including in-person meetings (when allowed), surveys to identify and address challenges and opportunities faced by businesses.

- The EDC's APEX Accelerator Program Director and Counselor will reach out to local businesses and provide technical assistance to those businesses who express interest in selling to local, state, or federal government.
- The EDC will partner with Peninsula College to collect business data through surveys.
- The EDC will share information to existing Clallam businesses about:
 - 1) Resources available for microenterprise development.
 - 2) The opportunity to maintain jobs through shared work programs authorized under chapter 50.60 RCW.
 - 3) Resources for manufacturers available through Impact Washington.
 - 4) Strategic Reserve Fund applications as appropriate; and
 - 5) Opportunity Fund applications through local government as appropriate.
- The EDC will continue to partner with the WSBDC, APEX Accelerator, each of the four Chambers, CIE, NODC, NPBA, Realtor Associations, Peninsula College, and PORT and city staffs to help serve the needs of businesses throughout the county.
- The EDC staff will provide assistance with research, site selection and workforce issues. We facilitate research through pertinent parties such as utility specialists, planners.

e. Participating in economic development system-wide discussions regarding gaps in business start-up assistance in Washington.

- The EDC will participate in the semi-annual State Best Practices Conferences and will present information and programs to help other areas of the state understand barriers and practices that most readily overcome those barriers.
- The EDC will share its partnership and practices with the Washington State Small Business Development Center (SBDC) and the Center for Inclusive Entrepreneurship (CIE).
- The EDC will assist interested buyers and existing small business owners to accommodate small business succession.
- The EDC will actively coordinate with childcare providers to assess the need in Clallam County and identify and initiate innovative and collective solutions to make the Childcare industry more financially sustainable in 2026. The EDC will continue to pursue grant funding to offer technical assistance, equipment and supplies at no cost to our local childcare providers.

2. Support for regional economic research and regional planning efforts to implement target industry sector strategies and other economic development strategies, including cluster-based strategies. Research and planning efforts should support increased living standards and increased foreign direct investment and be aligned with the statewide economic development strategy. Regional associate development organizations retain their independence to address local concerns and goals. Activities include:

a. Advance the Natural Resources Innovations Center (NRIC) work.

- Coalesce industry leaders on the North Olympic Peninsula in the forest products and marine industries to drive the transformation of the region's natural resource economy toward more innovative, value-added, circular, and sustainable uses of forest and marine resources.

Funds would be used to support development and implementation of a Natural Resource Innovations Center to drive ongoing economic development, and for outreach to sustain meaningful participation of the area's 5 Indian Tribes, and Latino and low-income communities on the Peninsula's West End.

- If Industry members deem the program's value is valuable to them, convert the EDC NRIC Subcommittee into a separate nonprofit with its own board of directors.

b. Participating with the State Board for Community and Technical Colleges, and Peninsula College, High School Career & Technical Programs and the Olympic Workforce Development Council.

- The EDC will continue its on-going partnership with Peninsula College (PC) in workforce education, outreach, and economic development efforts throughout the County. The EDC will meet regularly with PC leadership. The PC president serves on the EDC Executive Committee as well as an active member of the Clallam EDC Board of Directors.
- The EDC will serve as a Director on the Olympic Workforce Development Council.
- We The EDC will coordinate on WorkSource programs in an attempt to make them more effective for local small businesses.
- The EDC will act as a partner for Gates Foundation funding and the Washington Student Achievement Council Regional Challenge funding to ensure young adults move from training opportunities into the workforce.

c. Participating in development of a countywide economic development plan in conjunction with other governmental jurisdictions and institutions.

- The EDC, in coordination with our county, cities and special district partners and non-profits such as NPBA, Realtor Associations, PABA, NODC, West End Business and Professional Association, United Way and our four county chambers, will collaborate on economic initiatives, including inputs to the annual review of the CEDS document for Clallam and Jefferson Counties.
- The EDC will participate in the County's Housing Solutions Committee and offer to provide analysis on the affordable housing projects. The EDC will pursue developers of multi-family projects to build affordable housing, workforce housing and market-rate housing.

d. Champion and provide administrative support to the North Olympic Legislative Alliance (NOLA).

- The EDC will contract with Gordon Thomas Honeywell to provide lobbying support services.
- The EDC will host Josh Weiss on Coffee with Colleen monthly through the 2026 legislative Session.
- The EDC will organize the process for Steering Committee members to provide input to establish legislative priorities for 2026.

SECTION B: 2026 PERFORMANCE MEASURES

1. RECRUITMENT& MARKETING ACTIVITIES

Recruitment & Marketing — Business attraction (recruitment and marketing) is a means of contributing to the economic vitality of the community to enhance and diversify the local tax base, to increase the number of jobs available to residents in the community, and to improve the local quality of life. For communities to maintain and boost their economic vitality, they must persuade businesses or investors to locate, expand or remain in the area rather than in a competing location. Economic development marketing and attraction is not just selling business sites or attracting businesses, it is a means of promoting the community as a viable location for economic activity. Marketing techniques to reach targeted audience and attract potential investors could include advertising; public (e.g., press kits, public official speeches, news releases, public relations); promotional materials (e.g., trade exhibits, economic development newsletters, slide and video presentations, brochures, fact books, websites); direct mail; personal selling (e.g., trade fairs, trade shows, business envoys, events); email (e.g., electronic newsletters, event invitations, announcements, links to your website for prospects); social media.

RECRUITMENT & MARKETING ACTIVITY	Performance Measure Targets – 2026
Number of first-time businesses contacts initiated, site selector contacts initiated, and trade shows attended suitable for location in Clallam County.	12

2. BUSINESS RETENTION & EXPANSION ACTIVITIES:

Retention & Expansion — Businesses retention and expansion (BRE) is the core program of any economic development plan. These programs are designed to 1) retain or keep existing businesses in the community; and 2) aid to businesses to expand. Retention and expansion programs can be implemented at the local, regional, and state levels in a variety of ways.

BUSINESS RETENTION & EXPANSION ACTIVITIES (BRE):	Performance Measure Targets – 2026
Number of outreach interactions initiated with existing businesses such as phone calls, site visits, or surveys This includes unique businesses which request assistance that the EDC supports in Clallam County.	72

3. START-UPS

Start-ups: Small and emerging businesses generate wealth and provide significant source of employment in today's high technology global economy. They stimulate job creations, develop crucial innovations in both products and services, and diversify the economic base. It is critical that communities' economic development strategies dedicate resources to developing and promoting new business start-ups and establishing effective support systems so these new businesses can grow successfully. A community that meets the needs of its entrepreneurs increases its chances of job growth within small businesses, and those gains translate into a more vibrant community.

START-UPS	Performance Measure Targets – 2026
Support to number of start-up businesses in Clallam County.	24

5. TRAINING

Training. This can include small business and leadership training in addition to most other training geared toward helping businesses to grow or expand their business.

TRAINING	Performance Measure Targets – 2026
Number of training opportunities the EDC provides within Clallam County, either directly and/or leveraging resources through other organizations.	15

COMPENSATION

1. **a. FIXED FEE FOR SERVICE:** For services rendered, the County shall pay to the Contractor a fixed fee of ONE HUNDRED FIFTY FOUR THOUSAND FOUR HUNDRED FIFTEEN HUNDRED DOLLARS (\$154,415) per calendar year for the completed work set forth in Attachment A. Payments for completed tasks shall be made no more frequently than monthly invoiced.

Each request for payment shall be supported by an invoice specifying the tasks completed up to the request for payment and the payment amount requested. In no event shall payment be sought in an amount which represents a percentage of the fee greater than the percentage of completed tasks.

OR

b. HOURLY RATES: For services rendered, the County shall compensate the Contractor at the following hourly rates:

<i>Name/Position</i>	<i>Hourly Rate</i>
-----------------------------	---------------------------

Payments for completed tasks shall be made no more frequently than monthly; quarterly; semi-annually; annually; at completion of project; other (specify) .

Each request for payment shall be supported by an invoice specifying: the name/position of the Contractor's employee if two or more are identified above; number of hours worked; completed tasks for which compensation is sought; estimated percentage of task completion; payment amount requested; other (specify) .

In no event shall Contractor be compensated in excess of _____ DOLLARS (\$ _____) for the completed work set forth in Attachment "A."

2. AND

a. The compensation set forth herein includes, without limitation: labor, materials, equipment, travel, telephone, computer, copiers and the like.

OR

b. The County shall reimburse the Contractor for actual expenses incurred for travel, telephone, copiers and computer. Reimbursement for airfare, mileage, meals and/or accommodations shall be at the same rate as that applicable to county employees traveling on county business.

OR

c. Other (specify):

GENERAL CONDITIONS

1. **Scope of Contractor's Services.** The Contractor agrees to provide to the County services and any materials set forth in the project narrative identified as Attachment A during the agreement period. No material, labor, or facilities will be furnished by the County, unless otherwise provided for in the Agreement.
2. **Accounting and Payment for Contractor Services.** Payment to the Contractor for services rendered under this Agreement shall be as set forth in Attachment B. Unless specifically stated in Attachment B, the County will not reimburse the Contractor for any costs or expenses incurred by the Contractor in the performance of this contract.

The County shall compensate the Contractor through the County voucher system for the Contractor's service pursuant to the fee schedule set forth in Attachment B.

3. **Delegation and Subcontracting.** Contractor's services are deemed personal and no portion of this contract may be delegated or subcontracted to any other individual, firm or entity without the express and prior written approval of the County Project Manager.
4. **Independent Contractor.** The Contractor's services shall be furnished by the Contractor as an independent contractor and nothing herein contained shall be construed to create a relationship of employer/employee or master/servant.

The Contractor acknowledges that the entire compensation for this Agreement is specified in Attachment B and the Contractor is not entitled to any county benefits including, but not limited to: vacation pay, holiday pay, sick leave pay, medical, dental or other insurance benefits, or any other rights or privileges afforded to Clallam County employees. The Contractor represents that it maintains a separate place of business, serves clients other than the County, will report all income and expense accrued under this contract with the Internal Revenue Service on a business tax schedule, and has a tax account with the State of Washington Department of Revenue for payment of all sales and use and Business and Occupation taxes collected by the State of Washington.

In the event that either the state or federal government determines that an employer/employee or master/servant relationship exists rather than an independent contractor relationship such that Clallam County is deemed responsible for federal withholding, social security contributions, workers compensation and the like, the Contractor agrees to reimburse Clallam County for any payments made or required to be made by Clallam County. Should any payments be due to the Contractor pursuant to this Agreement, the Contractor agrees that reimbursement may be made by deducting from such future payments a pro rata share of the amount to be reimbursed.

Notwithstanding any determination by the state or federal government that an employer/employee or master/servant relationship exists, the Contractor, its officers, employees and agents, shall not be entitled to any benefits which Clallam County provides to its employees.

5. **No Guarantee of Employment.** The performance of all or part of this contract by the Contractor shall not operate to vest any employment rights whatsoever and shall not be deemed to guarantee any employment of the Contractor or any employee of the Contractor or any subcontractor or any employee of any subcontractor by the County at the present time or in the future.
6. **Regulations and Requirements.** This Agreement shall be subject to all federal, state and local laws, rules, and regulations.
7. **Right to Review.** This contract is subject to review by any federal or state auditor. The County shall have the right to review and monitor the financial and service components of this program by whatever means are deemed expedient by the County Project Manager. Such review may occur with or without notice, and may include, but is not limited to, on-site inspection by County agents or employees, inspection of all records or other materials which the County deems pertinent to the Agreement and

its performance, and any and all communications with or evaluations by service recipients under this Agreement. The Contractor shall preserve and maintain all financial records and records relating to the performance of work under this Agreement for three (3) years after contract termination, and shall make them available for such review, within Clallam County, State of Washington, upon request, during reasonable business hours.

8. Modifications. Either party may request changes in the Agreement. Any and all agreed modifications shall be in writing, signed by each of the parties.
9. Termination for Default. If the Contractor defaults by failing to perform any of the obligations of the contract or becomes insolvent or is declared bankrupt or makes an assignment for the benefit of creditors, the County may, by depositing written notice to the Contractor in the U.S. Mail, postage prepaid, terminate the contract, and at the County's option, obtain performance of the work elsewhere. If the contract is terminated for default, the Contractor shall not be entitled to receive any further payments under the contract. Any extra cost or damage to the County resulting from such default(s) shall be deducted from any money due or coming due to the Contractor. The Contractor agrees to bear any extra expenses incurred by the County in completing the work, including all increased costs for completing the work, and all damage sustained, or which may be sustained by the County by reason of such default.

If a notice of termination for default has been issued and it is later determined for any reason that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to the Termination for Public Convenience paragraph hereof.

10. Termination for Public Convenience. The County may terminate the contract in whole or in part whenever the County determines, in its sole discretion that such termination is in the interests of the County. Whenever the contract is terminated in accordance with this paragraph, the Contractor shall be entitled to payment for actual work performed for completed items of work. An equitable adjustment in the contract price for partially completed items of work will be made, but such adjustment shall not include provision for loss of anticipated profit on deleted or uncompleted work. Termination of this contract by the County at any time during the term, whether for default or convenience, shall not constitute a breach of contract by the County.
11. Termination Due to Insufficient Funds. If sufficient funds for payment under this contract are not appropriated or allocated or are withdrawn, reduced, or otherwise limited, the County may terminate this contract upon five (5) days written notice to the Contractor. No penalty or expense shall accrue to the County in the event this provision applies.
12. Termination Procedure. The following provisions apply in the event that this Agreement is terminated:
 - (a) The Contractor shall cease to perform any services required hereunder as of the effective date of termination and shall comply with all reasonable instructions contained in the notice of termination, if any.
 - (b) The Contractor shall provide the County with an accounting of authorized services provided through the effective date of termination.
 - (c) If the Agreement has been terminated for default, the County may withhold a sum from the final payment to the Contractor that the County determines necessary to protect itself against loss or liability.
13. Defense and Indemnity Agreement. The Contractor agrees to defend, indemnify and save harmless the County, its appointed and elected officers, agents and employees, from and against all loss or expense, including but not limited to claims, demands, actions, judgments, settlements, attorneys' fees and costs by reason of any and all claims and demands upon the County, its elected or appointed officials or employees for damages because of personal or bodily injury, including death at any time

resulting therefrom, sustained by any person or persons and on account of damage to property including loss of use thereof, whether such injury to persons or damage to property is due to the negligence of the Contractor, his/her subcontractors, its successor or assigns, or its or their agent, servants, or employees, the County, its appointed or elected officers, employees or their agents, except only such injury or damage as shall have been occasioned by the sole negligence of the County, its appointed or elected officials or employees. It is further provided that no liability shall attach to the County by reason of entering into this contract, except as expressly provided herein.

14. Industrial Insurance Waiver. With respect to the performance of this Agreement and as to claims against the County, its appointed and elected officers, agents and employees, the Contractor expressly waives its immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, as now or hereafter amended, for injuries to its employees and agrees that the obligations to indemnify, defend and hold harmless provided in this Agreement extend to any claim brought by or on behalf of any employee of the Contractor. Along with the other provisions of this Agreement, this waiver is mutually negotiated by the parties to this Agreement.
15. Venue and Choice of Law. In the event that any litigation should arise concerning the construction or interpretation of any of the terms of this Agreement, the venue of such action shall be in the courts of the State of Washington in and for the County of Clallam. This Agreement shall be governed by the law of the State of Washington.
16. Withholding Payment. In the event the County Project Manager determines that the Contractor has failed to perform any obligation under this Agreement within the times set forth in this Agreement, then the County may withhold from amounts otherwise due and payable to Contractor the amount determined by the County as necessary to cure the default, until the County Project Manager determines that such failure to perform has been cured. Withholding under this clause shall not be deemed a breach entitling Contractor to termination or damages, provided that the County promptly gives notice in writing to the Contractor of the nature of the default or failure to perform, and in no case more than ten (10) days after it determines to withhold amounts otherwise due. A determination of the County Project Manager set forth in a notice to the Contractor of the action required and/or the amount required to cure any alleged failure to perform shall be deemed conclusive, except to the extent that the Contractor acts within the times and in strict accord with the provision of the Disputes clause of this Agreement. The County may act in accordance with any determination of the County Project Manager which has become conclusive under this clause, without prejudice to any other remedy under the Agreement, to take all or any of the following actions: (1) cure any failure or default, (2) to pay any amount so required to be paid and to charge the same to the account of the Contractor, (3) to set off any amount paid or incurred from amounts due or to become due the Contractor. In the event the Contractor obtains relief upon a claim under the Disputes clause, no penalty or damages shall accrue to the Contractor by reason of good faith withholding by the County under this clause.
17. Rights and Remedies. The duties and obligations imposed by this Agreement and the rights and remedies available hereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available bylaw.
18. Contractor Commitments, Warranties and Representations. Any written commitment received from the Contractor concerning this Agreement shall be binding upon the Contractor, unless otherwise specifically provided herein with reference to this paragraph. Failure of the Contractor to fulfill such a commitment shall render the Contractor liable for damages to the County. A commitment includes, but is not limited to any representation made prior to execution of this Agreement, whether or not incorporated elsewhere herein by reference, as to performance of services or equipment, prices or options for future acquisition to remain in effect for a fixed period, or warranties.
19. Patent/Copyright Infringement. Contractor will defend, indemnify and save harmless County, its appointed and elected officers, agents and employees from and against all loss or expense, including but not limited to claims, demands, actions, judgments, settlements, attorneys' fees and costs by reason of any and all claims and demands upon the County, its elected or appointed officials or

employees for damages because of the Contractor's alleged infringement on any patent or copyright. The Contractor will pay those costs and damages attributable to any such claims that are finally awarded against the County, its appointed and elected officers, agents and employees in any action. Such defense and payments are conditioned upon the following:

- (a) That Contractor shall be notified promptly in writing by County of any notice of such claim.
- (b) Contractor shall have the right, hereunder, at its option and expense, to obtain for the County the right to continue using the information, in the event such claim of infringement, is made, provided no reduction in performance or loss results to the County.

20. Disputes:

(a) General. Differences between the Contractor and the County, arising under and by virtue of the contract documents shall be brought to the attention of the County at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. The records, orders, rulings, instructions, and decision of the County Project Manager shall be final and conclusive thirty (30) days from the date of mailing unless the Contractor mails or otherwise furnishes to the County Administrator a written notice of appeal. The notice of appeal shall include facts, law, and argument as to why the conclusions of the County Project Manager are in error.

In connection with any appeal under this clause, the Contractor and County shall have the opportunity to submit written materials and argument and to offer documentary evidence in support of the appeal. Oral argument and live testimony will not be permitted. The decision of the County Administrator for the determination of such appeals shall be final and conclusive. Reviews of the appellate determination shall be brought in the Superior Court of Clallam County within fifteen (15) days of mailing of the written appellate determination. Pending final decision of the dispute, the Contractor shall proceed diligently with the performance of this Agreement and in accordance with the decision rendered.

(b) Notice of Potential Claims. The Contractor shall not be entitled to additional compensation or to extension of time for (1) any act or failure to act by the County Project Manager or the County, or (2) the happening of any event or occurrence, unless the Contractor has given the County a written Notice of Potential Claim within ten (10) days of the commencement of the act, failure, or event giving rise to the claim, and before final payment by the County. The written Notice of Potential Claim shall set forth the reasons for which the Contractor believes additional compensation or extension of time is due, the nature of the cost involved, and insofar as possible, the amount of the potential claim. Contractor shall keep full and complete daily records of the work performed, labor and material used, and all costs and additional time claimed to be additional.

(c) Detailed Claim. The Contractor shall not be entitled to claim any such additional compensation, or extension of time, unless within thirty (30) days of the accomplishment of the portion of the work from which the claim arose, and before final payment by the County, the Contractor has given the County a detailed written statement of each element of cost or other compensation requested and of all elements of additional time required, and copies of any supporting documents evidencing the amount or the extension of time claimed to be due.

21. Ownership of Items Produced. All writings, programs, data, art work, music, maps, charts, tables, illustrations, records or other written, graphic, analog or digital materials prepared by the Contractor and/or its consultants or subcontractors, in connection with the performance of this Agreement shall be the sole and absolute property of the County and constitute "work made for hire" as that phrase is used in federal and/or state intellectual property laws and Contractor and/or its agents shall have no ownership or use rights in the work.

22. Recovery of Payments to Contractor. The right of the Contractor to retain monies paid to it is contingent upon satisfactory performance of this Agreement, including the satisfactory completion of the project described in the Scope of Work (Attachment A). In the event that the Contractor fails, for any reason, to perform obligations required of it by this Agreement, the Contractor may, at the County Project Manager's sole discretion, be required to repay to the County all monies disbursed to the Contractor for those parts of the project that are rendered worthless in the opinion of the County Project Manager by such failure to perform.

Interest shall accrue at the rate of 12 percent (12%) per annum from the time the County Project Manager demands repayment of funds.

23. Project Approval. The extent and character of all work and services to be performed under this Agreement by the Contractor shall be subject to the review and approval of the County Project Manager. For purposes of this Agreement, the County Project Manager is:

Name: Eleanor Hill
Title: Budget Coordinator
Address: 223 East 4th Street, Suite 15, Port Angeles, WA 98362
Telephone: 360.417.2382
E-mail: eleanor.hill@clallamcountywa.gov
Fax: 360.417.2493

In the event there is a dispute with regard to the extent and character of the work to be done, the determination of the County Project Manager as to the extent and character of the work to be done shall govern subject to the Contractor's right to appeal that decision as provided herein.

24. Non-Discrimination. The Contractor shall not discriminate against any person on the basis of race, creed, political ideology, color, national origin, sex, marital status, sexual orientation, age, or the presence of any sensory, mental or physical handicap.
25. Subcontractors. In the event that the Contractor employs the use of any subcontractors, the contract between the Contractor and the subcontractor shall provide that the subcontractor is bound by the terms of this Agreement between the County and the Contractor. The Contractor shall insure that in all subcontracts entered into, Clallam County is named as an express third-party beneficiary of such contracts with full rights as such.
26. Third Party Beneficiaries. This agreement is intended for the benefit of the County and Contractor and not for the benefit of any third parties.
27. Standard of Care. The Contractor shall perform its duties hereunder in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession as Contractor currently practicing under similar circumstances. The Contractor shall, without additional compensation, correct those services not meeting such a standard.
28. Time is of the Essence. Time is of the essence in the performance of this contract unless a more specific time period is set forth in either the Special Terms and Conditions or Scope of Work.
29. Notice. Except as set forth elsewhere in the Agreement, for all purposes under this Agreement, except service of process, any notices shall be given by the Contractor to the County Project Manager. Notice to the Contractor for all purposes under this Agreement shall be given to the person executing the Agreement on behalf of the Contractor at the address identified on the signature page.

30. Severability. If any term or condition of this contract or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this contract are declared severable.
31. Precedence. In the event of inconsistency in this Agreement, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order:
 - (a) Applicable federal, state and local statutes, ordinances and regulations;
 - (b) Scope of Work (Attachment A) and Compensation (Attachment B);
 - (c) Special Terms and Conditions (Attachment D); and
 - (d) General Conditions (Attachment C).
32. Waiver. Waiver of any breach or condition of this contract shall not be deemed a waiver of any prior or subsequent breach. No term or condition of this contract shall be held to be waived, modified or deleted except by an instrument, in writing, signed by the parties hereto.
33. Attorney Fees. In the event that litigation must be brought to enforce the terms of this agreement, the prevailing party shall be entitled to be paid reasonable attorney fees.
34. Construction. This agreement has been mutually reviewed and negotiated by the parties and should be given a fair and reasonable interpretation and should not be construed less favorably against either party.
35. Survival. Without being exclusive, Paragraphs 4, 7, 13-19, 21-22 and 31-35 of these General Conditions shall survive any termination, expiration or determination of invalidity of this Agreement in whole or in part. Any other Paragraphs of this Agreement which, by their sense and context, are intended to survive shall also survive.
36. Entire Agreement. This written contract represents the entire Agreement between the parties and supersedes any prior statements, discussions or understandings between the parties except as provided herein.

SPECIAL TERMS AND CONDITIONS

1. **Reporting.** The Contractor shall submit written progress reports to the County Project Manager as set forth below:

- With each request for payment.
- Monthly.
- Quarterly.
- Semi-annually.
- Annually.
- Project completion.
- Other (specify):

Progress reports shall include, at a minimum, the following:

Reports shall include any problems, delays or adverse conditions which will materially affect the Contractor's ability to meet project objectives or time schedules together with a statement of action taken or proposed to resolve the situation. Reports shall also include recommendations for changes to the Scope of Work, if any. Payments may be withheld if reports are not submitted.

2. **Insurance.** The Contractor shall maintain in full force and effect during the term of this Agreement, and until final acceptance of the work, public liability and property damage insurance with companies or through sources approved by the state insurance commissioner pursuant to RCW Title 48, as now or hereafter amended. The County, its appointed and elected officials, agents and employees, shall be specifically named as additional insureds in a policy with the same company which insures the Contractor or by endorsement to an existing policy or with a separate carrier approved pursuant to RCW Title 48, as now or hereafter amended, and the following coverages shall be provided:

- COMPREHENSIVE GENERAL LIABILITY:**
 - Bodily injury, including death. \$1,000,000 per occurrence
 - Property damage \$1,000,000 per occurrence
- ERRORS AND OMISSIONS or PROFESSIONAL LIABILITY with an Extended Reporting Period**
 - Endorsement (two year tail). \$ per occurrence
- WORKERS COMPENSATION:** Statutory amount
- AUTOMOBILE: coverage on owned, non-owned, rented and hired vehicles**
 - Bodily injury, liability, including death \$ per occurrence
 - Property damage liability \$ per occurrence

If the Errors and Omissions or Professional Liability insurance obtained is an occurrence policy as opposed to a claims-made policy, the Extended Reporting Period Endorsement is not required.

Any such insurance carried by the Contractor shall be primary over any insurance carried by Clallam County and the Contractor shall ensure that such insurances is primary. The County shall have no obligation to report occurrences unless a claim or lawsuit is filed with it and the County has no obligation to pay any insurance premiums.

Evidence of primary insurance coverage shall be submitted to the County Project Manager within twenty (20) days of the execution of the Agreement. The Agreement shall be void ab initio if the proof of coverage is not timely supplied.

The coverage limits identified herein shall not limit the potential liability of the Contractor and the Contractor's duty to defend, indemnify and hold harmless shall apply to any liability beyond the scope of insurance coverage.

3. Liquidated Damages. For delays in timely completion of the work to be done or missed milestones of the work in progress, the Contractor shall be assessed _____ Dollars (\$) per day as liquidated damages and not as a penalty because the County finds it impractical to calculate the actual cost of delays. Liquidated damages will not be assessed for any days for which an extension of time has been granted. No deduction or payment of liquidated damages will, in any degree, release the Contractor from further obligations and liabilities to complete the entire project.

4. Other (specify):.



2d
MAR 02 2026

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION Meeting Date: 3-2-26

REGULAR AGENDA Meeting Date: 3-10-26

Item summary:

- | | |
|---|--|
| <input type="checkbox"/> Call for Hearing | <input checked="" type="checkbox"/> Contract/Agreement/MOU - Contract #100241.25.001 |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Proclamation <input type="checkbox"/> Budget Item |
| <input type="checkbox"/> Draft Ordinance | <input type="checkbox"/> Final Ordinance <input type="checkbox"/> Other |

Executive summary:

RCW 36.72.071 stipulates that all county officers use the "official county newspaper" as designated by the county legislative authority for all legal notices and delinquent tax lists advertisements. RCW 36.72.075 outlines a process for determining the "official county newspaper" that includes a notice of bids and a contract award at the first Board meeting in April for a contract to run July 1 through June 30. The process includes provisions if there are two or more legal newspapers. There is only one legal newspaper within the County as published by Sound Publishing who owns the *Peninsula Daily News*, *Sequim Gazette*, and *Forks Forum*. Since the County only has one legal newspaper, bidding for the "official county newspaper" is unnecessary. Sound Publishing did notify the County that there will be a slight increase in advertising fees for the Peninsula Daily News to \$8.75 per a column inch (previous years \$8.30). The Sequim Gazette will increase from \$3.00 to \$3.30 and Forks Forum from \$3.15 to \$3.30. The contract has been sent to the Prosecuting Attorney for review and approval as to form. It will be before the Board for approval on April 1. There was no increase for publishing fees.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**

Peninsula Daily News \$8.75
Sequim Gazette \$3.30
Forks Forum \$3.30

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Enter into a legal advertising agreement with the *Peninsula Daily News* as the "official county newspaper"

County Official signature & print name: Loni Gores Loni Gores

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Legal Advertising contract.docx
Revised: 3-04-2019

LEGAL ADVERTISING AGREEMENT
Contract 100241.26.001

The Clallam County Commissioners hereby designate the *Peninsula Daily News* as the "**Official County Newspaper**" for printing of Clallam County legal publications during the year beginning July 1, 2026 and ending June 30, 2027.

RCW 36.72.071 stipulates that all County Officers use the "official county newspaper" as designated by the County legislative authority for all legal notices and delinquent tax lists advertisements. RCW 36.72.075 outlines a process for determining the "official county newspaper" that includes a notice of bids and contact award at the first Board meeting in April for a contact to run July 1 through June 30. The process includes provisions if there are two or more legal newspapers. There is only one legal newspaper with in the County as published by Sound Publishing who owns the *Peninsula Daily News*, *Sequim Gazette*, and *Forks Forum*. Since the County only has one legal newspaper, bidding for the "official county newspaper" is unnecessary.

The rate for legal advertising is **\$8.75** per column inch and applies to all county departments and offices publishing in the *Peninsula Daily News*. The rates for duplicate legal notices which first appear in the *Peninsula Daily News*, appearing in the *Sequim Gazette* will be \$3.30 per column inch; and \$3.30 per column inch for the *Forks Forum* and applies to all county departments and offices. The rate for the *Peninsula Daily News* is conditioned upon the advertising copy reaching the newspaper office at 305 West First Street in Port Angeles not later than 2 p.m. three business days prior to the publication date. For duplicate advertising first appearing in the *Peninsula Daily News*, advertising copy must reach the *Sequim Gazette* or *Forks Forum* the Friday prior to the publishing date. Legal advertisements shall be addressed to the Legal Advertising Department, legals@peninsuladailynews.com.

Re-publication of legal advertisements required due to errors or omissions in printing attributable to the publisher shall be without charge to the county.

Statements are due and payable on the first of the month following service. Clallam County assumes liability for the content of advertisements authorized for publication in the *Peninsula Daily News*, *Sequim Gazette*, and *Forks* and for any claims that arise therefrom that may be made against the publisher except for those claims arising from advertisements erroneously printed by the publisher.

IN WITNESS WHEREOF, the parties have executed this agreement on _____, 2026

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mike French, Chair

PENINSULA DAILY NEWS

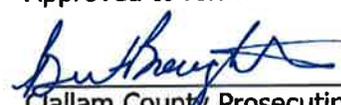


Publisher

ATTEST:

Loni Gores, MMC, Clerk of the Board

Approved to form:



Clallam County Prosecuting Attorney's Office



2e
MAR 02 2026

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION Meeting Date: 3-2-26

REGULAR AGENDA Meeting Date: 3-3-26

Required originals approved and attached?
Will be provided on:

Item summary:

- Call for Hearing
- Contract/Agreement/MOU - Contract # 000-19-002-3 / KC-279-19-C
- Resolution
- Proclamation
- Budget Item
- Draft Ordinance
- Final Ordinance
- Other

Documents exempt from public disclosure attached:

Executive summary:

Third amendment (KC-279-19-C) to interlocal agreement for the Salish Behavioral Health Administrative Services Organization. This amendment is to extend the agreement's expiration date to December 31, 2027 only. Review and approval of the third amendment (KC-279-19-C).

This agreement was approved by the BOCC on February 17. Salish BHASO requested that the heading be amended from second to third amendment.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Review and approve of the second amendment (KC-279-19-C)

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Salish agreement amendment C #3.docx
Revised: 3-04-2019

000-19-002-3

**THIRD AMENDMENT TO INTERLOCAL AGREEMENT
FOR THE SALISH BEHAVIORAL HEALTH ADMINISTRATIVE
SERVICES ORGANIZATION**

This Third Amendment to Interlocal Agreement for the Salish Behavioral Health Administrative Services Organization (the "Agreement") is entered into among the undersigned effective January 1, 2026. The Agreement is amended as follows:

1. Section X{A) The Agreement's expiration date is extended through December 31, 2027.
2. All other provisions of the Agreement remain unchanged and in full force and effect.

DATED this ____ day _____, 2026.

**BOARD OF COUNTY COMMISSIONERS
KITSAP COUNTY, WASHINGTON**

ORAN ROOT, Chair

KATHERINE T. WALTERS, Commissioner

CHRISTINE ROLFES, Commissioner

ATTEST:

Dana Daniels, Clerk of the Board

Approved as to form by the Prosecuting Attorney's Office

**CLALLAM COUNTY BOARD
COMMISSIONERS**

DATED this _____ of _____, 2026.

MARK OZIAS, Commissioner

RANDY JOHNSON, Commissioner

MIKE FRENCH, Commissioner

Approved as to for only by

Civil Deputy Prosecuting Attorney
Clallam County

**JEFFERSON COUNTY BOARD
COMMISSIONERS**

DATED this _____ of _____, 2026.

HEIDI EISENHOUR, Chair

GREG BROTHERTON, Commissioner

HEATHER DUDLEY-NOLLETTE, Commissioner

Attest:

Clerk of the Board Date

Approved as to form only:

Chief Civil Deputy Prosecuting Attorney Date

JAMESTOWN S’KALLAM TRIBE

DATED this _____ of _____, 2026.

W. RON ALLEN, TRIBAL CHAIR/CEO

zf



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

MAR 02 2026

Department: BOCC

WORK SESSION **Meeting Date: 3-2-26**

REGULAR AGENDA **Meeting Date:**

Required originals approved and attached?
Will be provided on:

Item summary:

- Call for Hearing
- Resolution
- Draft Ordinance
- Contract/Agreement/MOU - Contract #
- Proclamation
- Final Ordinance
- Budget Item
- Other - Update

Documents exempt from public disclosure attached:

Executive summary:

Review of 2026 NACO Legislative Conference:
Commissioner Ozias will provide a more detailed overview of topics covered during Conference sessions related to NACO's federal advocacy on behalf of counties.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**
N/A

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Review of 2026 NACO Legislative Conference

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Departments/Employee/Stakeholder attending meeting: Board of Commissioners

Date submitted: 2-24-26

* Work Session Meeting - Submit 1 single sided/not stapled copy Review of 2026 NACO Legislative Conference 3-2-26.docx
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019

I. NACO: Role & Federal Legislative Strategy

NACO's Role

The **National Association of Counties (NACO)** is a non-partisan organization representing the interests of America's county governments. It serves as a collective voice for nearly 3,069 counties, parishes, and boroughs nationwide, bringing together thousands of elected and appointed county officials to influence federal policy, share best practices, develop leadership, and strengthen local governance. NACO operates at the intersection of county governments and the federal government, fostering collaborations with federal agencies, Congress, and other intergovernmental partners to ensure counties can effectively serve their residents within the federal policymaking process. NACO also provides resources, training, and peer learning opportunities that equip county officials with tools to tackle local challenges.

NACO's Approach to Federal Legislative Strategy

NACO's federal legislative strategy is member-driven and rooted in the **American County Platform**, its permanent policy document. NACO's 10 policy steering committees, composed of county officials from across the country, identify, analyze, develop, and recommend policy positions and resolutions. These recommendations are considered by NACO's Board and membership at major gatherings (Legislative and Annual Conferences). Adopted priorities guide NACO's advocacy and engagement with Congress, the White House, and federal agencies throughout the year. Interim policy resolutions allow counties to address emerging federal issues, ensuring NACO's advocacy reflects both longstanding county needs and contemporary challenges.

II. 2026 NACO Annual Legislative Conference

Overview of the Conference

The **2026 NACO Legislative Conference** took place Feb. 21–24, 2026 in Washington, D.C. It brought together nearly 2,000 elected and appointed county officials to focus on federal policy issues that most directly affect counties and their residents. Like prior events, the Conference featured policy sessions, workshops, networking, and engagement with federal decision-makers. It also hosted the first meeting of this year's NACO Board of Directors; as this year's WSAC President Commissioner Ozias holds a seat on the NACO Board and will attend additional NACO Board meetings periodically throughout the year.

Agenda Highlights & Major Components

Major topics of focus at this conference included:

- **Opening General Sessions & Keynote Addresses:** National and federal leaders provided context on federal priorities and intergovernmental affairs.
- **Policy Steering Committee Meetings:** NACO's 10 committees meet to review, debate, and consider interim policy resolutions and federal policy issues.
- **Educational Workshops & Issue Briefings:** Sessions on federal program updates, major county issues (e.g., infrastructure, health, disaster recovery).
- **Federal Agency Engagement:** Opportunities to interact with federal agencies and staff to discuss federal programs and implementation challenges.
- **Capitol Hill Days/Advocacy Actions:** County leaders visit Congressional offices to advocate NACO's federal priorities.
- **Networking & Caucus Meetings:** Includes participation by NACO's member caucuses, receptions, and affinity group meetings.

The conference theme, programming, and advocacy activities center on advancing the **2026 Federal Policy Agenda** shaped by the American County Platform and interim resolutions submitted by members.

III. American County Platform: Policy Platform Summary

The American County Platform is NACO's permanent federal policy document, reflecting county government priorities across a broad set of policy areas. Major policy platforms, as reflected in NACO's organizational materials and committee briefs, include:

- **Agriculture & Rural Affairs**
- **Community, Economic, and Workforce Development**
- **Finance, Pensions & Intergovernmental Affairs**
- **Health**
- **Human Services & Education**
- **Justice & Public Safety**
- **Public Lands**
- **Transportation**
- **Environment & Land Use**
- **Technology & Infrastructure**

Each of these corresponds to a NACO policy steering committee that develops positions, resolutions, and platform language on topics within that domain.

IV. Overview of Selected NACO Platform Topics

Note: NACO often publishes **policy briefs** corresponding to individual platform priorities. The descriptions below summarize NACO's advocacy positions. These policy briefs are available at naco.org.

Support Rural Emergency Medical Services

NACO advocates for federal support to sustain and improve EMS in rural areas, addressing workforce shortages, funding gaps, and infrastructure needs to ensure timely emergency response.

Support Transportation Planning for Rural Communities

Counties seek increased federal funding and flexibility for transportation planning in rural regions, recognizing unique geographic challenges and needs for connectivity and economic development.

Support Local Development and Infrastructure Projects Through CDBG

NACO supports robust Community Development Block Grant funding that provides counties with flexible resources for local infrastructure, housing, and economic development projects.

Support Local Infrastructure Projects Through Permitting Reform

Counties advocate federal permitting reforms to streamline approval processes for infrastructure projects, reducing delays and unnecessary regulatory burdens. The SPEED Act, which focuses on NEPA reform, generally shortens process timelines.

Restore the Balance of Federalism & Optimize Intergovernmental Partnerships

NACO emphasizes strengthening county roles in federal policymaking, preserving local authority, preventing unfunded mandates, and enhancing federal-state-local collaboration.

Enhance Counties' Abilities to Prevent & Treat Mental Illness and Substance Use Disorders

Counties support federal policies to expand access to mental health services, workforce development, treatment programs, and integrated care models in local jurisdictions.

Support Counties in Improving Health Services for Justice-Involved Individuals

Advocates for federal reforms and funding that allow counties to better address health care needs of incarcerated or justice-involved populations, including treatment continuity.

Protect the Federal-State-Local Partnership for Medicaid

NACO opposes reforms that weaken county roles in Medicaid implementation and seeks federal support to stabilize and enhance program delivery at the local level.

Fund Local Crisis Response Efforts

Counties push for federal funding and structures that support effective crisis response, including behavioral health emergencies, natural disasters, and community stabilization.

Modernize the Medicaid Institutions for Mental Diseases (IMD) Exclusion

Counties call for changes to federal Medicaid IMD policies that restrict access to critical behavioral health treatment settings. Specifically, the Michelle Alyssa GO Act (HR 5464) would increase the current 16-bed limit on inpatient mental and behavioral health treatment facilities (current maximum allowing Medicaid billing) to a 35-bed limit.

SNAP Reauthorization & Appropriations

Advocacy focuses on reauthorizing SNAP with adequate funding, preserving access, and ensuring counties can administer programs effectively.

Authorize Resources for County Veteran Service Officers

Counties seek federal authorization and funding to support local veteran service officers who assist veterans with benefits and services access.

Enact the Fixing Emergency Management for Americans Act

NACO supports federal legislative fixes to improve emergency management coordination, funding flexibility, and county input in federal disaster programs. The FEMA Act is a direct outcome of last year's Legislative Conference where counties developed and advanced the language contained in this Bill. The primary goal is to get more dollars, more quickly to help counties responding to disasters where major public infrastructure is damaged or destroyed. HR 4669 is co-sponsored by WA Rep. Rick Larson.

Support Transportation Programs in Public Lands Counties

Federal policies should acknowledge the increased transportation needs in counties with significant federal lands, ensuring adequate funding and planning.

Provide Direct, Guaranteed Funding for County Roads & Bridges

Counties advocate for dedicated federal funding mechanisms for local roads and bridges outside of traditional competitive grant models.

Support County Priorities in Surface Transportation Reauthorization

NACO urges federal transportation reauthorization that reflects county infrastructure needs, funding stability, and local decision-making, including language that would direct states to sub-allocate more federal transportation dollars to counties and to expand project eligibility requirements. HR 7437 is also known as the BASICS Act.

Additional federal legislative topics of interest to counties include two elections-related pieces of legislation:

SAVE Act (Safeguard American Voter Eligibility Act) & SAVE America Act

Basic Purpose and Scope

- The **Safeguard American Voter Eligibility (SAVE) Act** (H.R. 22) is federal legislation proposed to amend the *National Voter Registration Act of 1993* to tighten voter eligibility verification. It would require documentary proof of U.S. citizenship — such as a valid U.S. passport, certain military IDs, or a birth certificate plus photo ID — for anyone registering to vote in federal elections.
- The **SAVE America Act** is a 2026 variant of the SAVE Act that extends the documentary proof requirement and adds a photo identification requirement at the polling place, along with other election integrity provisions, and has been passed by the U.S. House of Representatives.

Key Provisions

- Documentary proof of citizenship is mandated for all federal voter registration, replacing or supplementing the current citizenship attestation process.
- Photo identification would be required to cast a vote in federal elections under the SAVE America Act version.

- The bills potentially preempt existing state registration systems by imposing a uniform federal requirement.
- Voter roll maintenance and citizenship verification obligations would be increased, including reporting and removal of ineligible voters.

Implementation and Impacts

- Online and mail voter registration could be curtailed if documentary proof must be submitted in person to election officials (e.g., birth certificate, passport), effectively limiting remote registration options.
- The legislation does not authorize additional funding to states or counties to implement these new requirements, raising concerns among local election officials about unfunded mandates and administrative burdens.

MEGA Act (Make Elections Great Again Act)

The **MEGA Act** (H.R. 7300) is a broader election reform proposal introduced in the U.S. House of Representatives that goes beyond the SAVE Act's focus on registration.

Major Proposed Changes

- Establishes national voter identification standards, requiring a photo ID to vote in federal elections.
- Requires documentary proof of citizenship for voter registration, similar to the SAVE Act provisions.
- Restricts mail-in voting by banning universal mail ballots except in limited circumstances and by requiring ballots to be received by the close of polls on Election Day.
- Strengthens voter roll maintenance and verification processes, including database checks and regular list updates.
- Prohibits ballot harvesting (third-party ballot collection) and other activities deemed by supporters to reduce fraud risk.
- Includes a provision to ban ranked-choice voting in federal general elections.

V. Summary: *We Are Counties* Campaign (National Association of Counties)

The **We Are Counties** campaign is a national public affairs and educational initiative launched by the **National Association of Counties (NACO)** to raise awareness of the vital role county governments play across the United States. It highlights how counties — whether urban, suburban, or rural — serve as foundational units of local government,

delivering essential services that touch almost every aspect of daily life for more than 300 million residents.

Purpose & Rationale

The campaign's central goal is to educate key audiences — including **state and federal policymakers, county officials, and the general public** — about the breadth, complexity, and impact of county government functions. These functions span a wide array of areas such as public health and human services, transportation infrastructure, justice and public safety, election administration, emergency response, and stewardship of public lands.

Launch & Scope

At the 2026 Legislative Conference, NACO unveiled a new three-year, multimillion-dollar rollout of the campaign, backed by approximately \$3.5 million in funding to amplify its reach. This refreshed effort builds on earlier versions of the campaign but with a broader strategic focus on narrative-driven public affairs and media engagement to strengthen county visibility and influence.

Key Themes & Storytelling

The campaign emphasizes county impact stories, using videos, graphics, social media, and communications tools to showcase county achievements and frontline service delivery. It positions counties as problem-solvers and essential partners in community well-being — from roads and bridges, hospitals, and health departments to first response, elections, economic development, and more.

Participation & Toolkit

NACO provides a participation toolkit for counties and state associations, including:

- Pre-written social media posts, hashtags (notably **#WeAreCounties**), and graphics
 - Template press releases and op-eds for local media
 - Messaging guidance and data points to help counties tailor the story to their communities
 - Outreach and engagement tools to amplify local participation and storytelling
- This toolkit is designed to make it easy for counties to join the campaign and share their contributions to community life.

Strategic Audiences

The campaign targets:

- **Federal and state lawmakers** to elevate understanding of county functions in policy contexts
- **The general public** to build recognition of county government services
- **County officials and staff** to help them tell their own stories with confidence using shared resources and guidance
- Through consistent storytelling and coordinated messaging, *We Are Counties* aims to deepen public understanding and influence policy by demonstrating how county government shapes community outcomes.

What *We Are Counties* Highlights

The campaign underscores that county governments:

- Manage public health systems, hospitals, and long-term care facilities
 - Own and maintain a significant share of U.S. infrastructure (roads, bridges, transit)
 - Oversee justice systems, law enforcement, and emergency response services
 - Administer elections, preserve public records, and deliver community development services
 - Steward public lands and respond to local challenges such as natural disasters
- These examples show county government in action and illustrate the scope of responsibilities that affect everyday American life.