



REVISED AGENDA

DISTRICTING COMMISSION

223 East 4th Street, Room 160

Port Angeles, Washington

September 20, 2021 – 1 p.m.

****ATTENTION****

In response to the current pandemic, to promote social distancing, and in compliance with Governor's Proclamation and the recommendation of the Clallam County Health Officer, the Districting Commission meetings will be virtual only. The Districting Commission also strongly encourages public comments to be submitted in writing if possible.

This meeting can be viewed on a live stream at this link: <http://www.clallam.net/features/meetings.html>

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or agores@co.clallam.wa.us.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes

APPROVAL OF MINUTES

- Minutes August 30, 2021

REPORTS AND PRESENTATIONS

- Chair report

BUSINESS ITEMS

- Objective is to Review the presentation points of the process to be used for the Redistricting effort and to establish an agenda to present this information to the public at the September 22 open Special Meeting

NEXT MEETING DATE

- Next meeting date – Wednesday, September 22, 2021 at 10 a.m. – Special Meeting

PUBLIC COMMENT – Please limit comments to three minutes

ADJOURNMENT

AGENDA for the Meeting of September 20, 2021
DISTRICTING COMMISSION
Page 2

**INSTRUCTIONS FOR SPEAKING AT A
DISTRICTING COMMISSION MEETING:**

- Members of the public wishing to address the Commission on general items may do so during the designated times on the agenda.
- Public comment is limited to 3 minutes for each speaker subject to the Commissions concurrence.
- Individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.
- Written public comment can be emailed to the Clerk at agores@co.clallam.wa.us.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the meeting is considered a public document and must be submitted to the Clerk of Districting Commission. Copies of public documents from meetings are available by contacting the Public Records Department.



AGENDA

DISTRICTING COMMISSION

223 East 4th Street, Room 160

Port Angeles, Washington

September 20, 2021 – 1 p.m.

****ATTENTION****

In response to the current Governors order Clallam County has moved Phase 3 of the Healthy Washington Roadmap to Recovery Plan. To be in compliance with the Healthy Washington Roadmap to Recovery Plan the following general requirements for COVID safety for meetings held in the Board of Commissioners Board Room are as follows:

1. All attendees are encouraged to provide contact information on a sign in sheet which will be retained for 28 days for contact tracing purposes.
2. Public seating areas and Board member seating must be arranged to ensure physical distancing is maintained.
3. Meeting attendees must follow current face covering guidelines.
4. No food or drink should be consumed in the BOCC Board Room.
5. Meeting organizers shall clean or arrange to have cleaned high-touch surfaces before and after each meeting.
6. Hand sanitizing stations will be available in the BOCC Board Room.
7. Keep doors and windows open where possible to improve ventilation.
8. The Chair of the meeting shall ensure current masking and social distancing practices are enforced and practiced by all event attendees.

Meeting information can be found on the Clallam County website at:

<http://www.clallam.net/bocc/DistrictingCommission.html>

This meeting can be viewed on a live stream at this link: <http://www.clallam.net/features/meetings.html>

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

Citizens are encouraged to make public comment in person, phone, video or in writing. Citizens with comments or questions regarding the Districting Commission may contact the Clerk of the Districting Commission at agores@co.clallam.wa.us or 360-417-2256.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes

APPROVAL OF MINUTES

- Minutes August 30, 2021

REPORTS AND PRESENTATIONS

- Chair report

AGENDA for the Meeting of September 20, 2021
DISTRICTING COMMISSION
Page 2

BUSINESS ITEMS

- Objective is to Review the presentation points of the process to be used for the Redistricting effort and to establish an agenda to present this information to the public at the September 22 open Special Meeting

NEXT MEETING DATE

- Next meeting date – Wednesday, September 22, 2021 at 10 a.m. – Special Meeting

PUBLIC COMMENT – Please limit comments to three minutes

ADJOURNMENT

**INSTRUCTIONS FOR SPEAKING AT A
DISTRICTING COMMISSION MEETING:**

- Members of the public wishing to address the Commission on general items may do so during the designated times on the agenda.
- Public comment is limited to 3 minutes for each speaker subject to the Commissions concurrence.
- Individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.
- Written public comment can be emailed to the Clerk at agores@co.clallam.wa.us.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the meeting is considered a public document and must be submitted to the Clerk of Districting Commission. Copies of public documents from meetings are available by contacting the Public Records Department.

Districting Commission

Draft Minutes

August 30, 2021



CLALLAM COUNTY DISTRICTING COMMISSION MEETING MINUTES of August 30, 2021

MEETING OF THE DISTRICTING COMMISSION (DC)

Chair Teichert called the meeting to order at 1:03 p.m., Monday, August 30, 2021. Also present were Commissioners Livingston, Collins, Hetrick-Oosterveld and McEntire.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: Livingston moved to approve as presented, Collins seconded, motion carried

APPROVAL OF MINUTES

- Minutes June 14, 2021

ACTION TAKEN: Hetrick-Oosterveld to approve as presented, Livingston seconded, motion carried

REPORTS AND PRESENTATIONS

- Chair report

Teichert commented on district meetings and topics held in 2011.

BUSINESS ITEMS

- Review the updated information on when the County will receive "usable" 2020 Census data. Initial data on the 2020 Census will be forwarded to the States in mid-August

Teichert addressed the Census data. DC Members discussed the Census data and process.

ACTION TAKEN: McEntire moved to ask the Prosecuting Attorney's Office for a formal opinion in a written form so the Districting Commission has a response that they can rely on in good faith and so the District Commission can instruct the Districting Master here's the data you need to use, Hetrick-Oosterveld seconded, motion carried

- Discuss and establish tentative dates for future public meetings as the Redistricting progresses.
 - Tentative meeting dates are:
 - Open meeting in Port Angeles to explain the process for Redistricting – in-person and live streamed on Granicus
 - Open meeting in Port Angeles to present 3 Redistricting options
 - Open meeting in Sequim to present 3 Redistricting options
 - Open meeting in Forks to present 3 Redistricting options
 - Open meeting in Port Angeles to present the preferred Redistricting option – in-person and live streamed on Granicus

DC Members discussed dates.

NEXT MEETING DATE

- Next meeting date

Teichert noted that the next meeting date will be September 20, 2021 at 1 p.m.

PUBLIC COMMENT

- Commissioner Peach, commented on checking schedules of events when traveling to districts, reaching out to radio stations, Supreme Court decision regarding prisons, population data regarding minority communities

**CLALLAM COUNTY DISTRICTING COMMISSION
MINUTES of August 30, 2021
Page 2**

ADJOURNMENT

Meeting concluded at 2:02 p.m.

ACTION TAKEN: McEntire moved to adjourn, Livingston seconded, motion carried

Respectfully submitted,

Loni Gores, CMC
Clerk to the Districting Commission
Approved: xxxx xxx, 2021

DRAFT

Districting Commission

Discussion items

Towards a Process Of Updating the Clallam County Redistricting Map

Discussion Topics April 1, 2011

1. The public process overview

A. Goals

- Transparency and objectivity
- Participatory
- Responsive
- Straight forward
- Historic record

B. Public meeting topics

- Orientation – Google earth images
- Verbal description of Charter requirements
 - Approximately equal in population (within 5%)
 - Generally north-south boundaries
 - Geographically compact and continuous
 - Whole voting precincts
- Baseline information
 - Population in 2000 and distribution
 - Current Commissioner District lines
- 2010 Population
 - Growth
 - Distribution
- The need for redistricting given population change

2. The Technical Process

A. Goals

- Clear census data transfer to maps
- Long-term usability by others in County and for future reference.

B. Key map requirements

3. Key Milestones

- A. Census data arrival (done)
- B. Conversion of census data to precincts (done)
- C. Preliminary evaluation of precinct growth/change with reference to current Commissioner Districts
- D. Alternative district boundary development

- E. Review with Districting Committee
- F. Public hearings regarding District boundaries (one per district or one countywide?)
- Schedule and location? (who does this?)
 - Before or after preliminary alternatives are developed (appearance of fairness/objectivity). Efficiency vs efficacy? Quality information presented as baseline for public hearing/discussion?
 - Topical outline as above with Public Hearing to follow
- G. Districting Commission selects alternative districting plan
- G. Public Hearing on the final draft of districting plan
- H. Formal approval of districting plan

REFERENCE MATERIAL

Clallam County Charter Section 7.40

Section 7.40: County Commissioner District Boundaries

Districts shall be drawn in compliance with the following criteria which are listed in order of descending priority. Districts shall: be approximately equal in population so that the population of the largest does not exceed that of the smallest by more than 5 percent; have boundaries that run generally north-south; be geographically compact and continuous; and be composed of whole voting precincts to the maximum extent possible. Each district shall be assigned a number 1 to 3.

By January 31, 1991 and by January 31st of each tenth year thereafter, a Districting Commission shall be appointed. Each member of the Board of Commissioners shall appoint one member. A member of the Board of Commissioners shall not serve on the Districting Commission. The central committee of each major political party, as such party is defined by state law, shall each appoint one member to the Districting Commission.

Members of the Districting Commission shall serve without compensation, but will be reimbursed for expenses. The Districting Commission shall meet within 15 days after appointment and develop procedures for the employment of a Districting Master who shall be qualified by training, education and experience to draw a districting plan. The Districting Master shall be hired by March 15. Immediately thereafter, the Districting Commission shall schedule public hearings to provide input on preliminary districting proposals being developed by the Districting Master. The Districting Master shall meet with the Districting Commission to consider recommendations for changes by the Districting Commission members. The Districting Master shall submit the final draft of the districting plan to the Districting Commission for consideration of adoption.

The Districting Commission shall hold a public hearing on the final draft of the districting plan submitted by the Districting Master. The Districting Commission shall approve a final plan by majority plus one (1) vote no later than eight (8) months after receipt of the most recent federal decennial census information from the state redistricting commission.

(Amendment proposed by the Charter Review Commission and approved by the voters November 7, 1989. Amendment proposed by the Charter Review Commission and approved by the voters November 5, 2002.)

RCW 29A.76.010

Counties, municipal corporations, and special purpose districts.

(1) It is the responsibility of each county, municipal corporation, and special purpose district with a governing body comprised of internal director, council, or commissioner districts not based on statutorily required land ownership criteria to periodically redistrict its governmental unit, based on population information from the most recent federal decennial census.

Districting Commission

Meeting Schedule

Proposed meeting dates for development, public review, and selection of the Preferred Clallam County Commissioner Redistricting Plan. 2021

September 20 – Regular DC Meeting at 1 p.m. – Board Room

Objective is to Review the presentation points of the process to be used for the Redistricting effort and to establish an agenda to present this information to the public at the September 22 open Special Meeting

September 22 – Special DC Meeting at 10 a.m. – Board Room. Objective is to present the process to be used for the Redistricting effort to establish new district boundaries for the three County Commissioners.

(Special Meeting date – only items on the agenda can be discussed)

October 25 – Regular DC Meeting at 1 p.m. – Board Room. Objective: An opportunity for DM to ask questions of DC and DC ask DM questions regarding the proposed three optional redistricting plans.

November 1 or 8 – Regular DC Meeting at 1 p.m. – Board Room. Objective is to concur/approve the three optional redistricting Plans developed by the DM prior to their presentation in the three public meetings.

November 15-19 – Three Public Meetings at 6 p.m. in Forks, Port Angeles (Board Room), and Sequim. Locations in Forks and Sequim to be determined. Objective is to present three optional Redistricting Plans to the public and solicit public comments.

December 6 – Regular DC Meeting at 1 p.m. – Board Room. Objective is to review the public comments from the three location meetings, and to determine the advantages of each. Also the objective is to select a draft preferred option.

December 13 - Regular DC Meeting at 1 p.m. – Board Room. Objective is to present the draft preferred option for Redistricting and to solicit final public comments. Then in a closed session, to select the final preferred option for County Commission Redistricting. Then to reopen the meeting and announce the final redistricting option

Present to BOCC – Resolution – TBD date