



AGENDA
CLALLAM COUNTY
HERITAGE ADVISORY BOARD
223 East 4th Street, Room 160
Port Angeles, Washington
August 7, 2023 – 4:30 p.m.

Heritage Advisory Board meetings will be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online>

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or rachel.weed@clallamcountywa.gov

CALL TO ORDER/ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes

APPROVAL OF MINUTES: June 5, 2023 & July 18, 2023

BUSINESS ITEMS

- Field trip updates:
 - New Dungeness Lighthouse
 - Forks Timber Museum
- Future Field Trips/Presentations
 - October meeting

ITEMS FOR THE GOOD OF THE ORDER

PUBLIC COMMENT – Please limit comments to three minutes

NEXT MEETING DATE – October 2, 2023

ADJOURNMENT

Heritage Advisory Board

Draft minutes

June 5, 2023



CLALLAM COUNTY HERITAGE ADVISORY BOARD MINUTES of June 5, 2023

MEETING OF THE HERITAGE ADVISORY BOARD (HAB)

Chair Paul Gleeson called the meeting to order at 4:30 p.m., Monday, June 5, 2023. Also present were Paula Hunt, Larry Lang, Frank Maybury, Margaret Owens, Judy Stipe, and Mike Doherty. Nancy Messmer and Roberta Griset was absent.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: Stipe moved to approve as presented, Maybury seconded, motion carried unanimously.

APPROVAL OF MINUTES

- May 1, 2023 & May 20, 2023

ACTION TAKEN: Maybury moved to approve the minutes as presented, Stipe seconded, motion carried unanimously.

BUSINESS ITEMS

1. 2022 Project report review – Project reports were reviewed to assure the projects were completed or on schedule.
 - a. North Olympic Peninsula Railroaders
ACTION TAKEN: No action. Project in process. Discussion of where the agreement stands between NOPR, City of PA and Rayonier. Funds to be expended when agreement is completed. We should be notified on completion of asbestos removal.
 - b. Sequim Museum and Arts
ACTION TAKEN: No action. Project completed. Dungeness School restrooms upgraded for accessibility. The Center provided excellent photos and other documentation
 - c. Dungeness River Nature Center
ACTION TAKEN: No Action. Project completed. Display replicas and audio stations are completed. The report was adequate although the board would have like to see photos of the replicas.
 - d. North Olympic History Center
ACTION TAKEN: No Action. Project completed. Storage racks for art work are in place. Well documented report
 - e. PA Fine Arts Center
ACTION TAKEN: No Action. Project completed. Archiving and boxing of Esther Webster collection accomplished. Well documented report. Good public involvement.

ACTION TAKEN: Stipe moved that all reports are well written and the Heritage Advisory Board recommends the projects should be accepted by the BOCC. Owens seconded. Motion carried unanimously.

2. Sequim Museum 2021 project report update
Project delayed because of Covid and access to material. Currently scheduled to be completed this summer.
ACTION TAKEN: Lang moved that the updated report from Sequim Museum is adequate and should be accepted. Maybury seconded. Motion carried unanimously.

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MINUTES of June 5, 2023
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3. HAB Financial Report
2023 funds are lower than previous years. We currently have over \$76,000 in projected funds and will be able to budget up to \$40,000 in 2024 as previously planned.
4. Field trip updates:
 - a. Rayonier No. 4 locomotive
On Sat May 20 several members of the HAB met at the Rayonier engine to take a look at the engine and get a report by NOPR and City of PA personnel.
 - b. New Dungeness Lighthouse
Thursday June 8, several of the HAB members will take a tour to the light station.
 - c. Forks Timber Museum
Board will schedule a field trip to Forks later this summer. Paula H. will work on scheduling.

ITEMS FOR THE GOOD OF THE ORDER

- Round robin of board members covering current activities at their organization.

NEXT MEETING DATES: Monday, August 7, 2023 at 4:30 p.m.

ADJOURNMENT

Meeting concluded at 5:35 p.m.

ACTION TAKEN: Hunt moved to adjourn, seconded by unanimous consent, motion carried

Heritage Advisory Board

Draft minutes

July 18, 2023



CLALLAM COUNTY HERITAGE ADVISORY BOARD MINUTES of July 18, 2023

SPECIAL MEETING OF THE HERITAGE ADVISORY BOARD (HAB)

NOTE – This meeting is a field trip so there will be no video or audio records available.

BUSINESS ITEMS

This meeting will be a field trip to the Forks Timber Museum and the Forks Congregational Church. Participants will meet at the Forks Timber Museum located at 1421 S. Forks Avenue, Forks, WA 98331 at 10 a.m. At 11 a.m., in the same location, they will attend the Forks Timber Museum Board Meeting. At 12 p.m., they will meet with the West End Historical Society at the Forks Congregational Church located at 280 Spartan Avenue, Forks, WA 98331. Members of the public may attend. The purpose of the trip is to meet with members of the Forks Timber Museum and West End Historical Society as a part of an effort to learn more about issues related to the preservation of the cultural heritage of Clallam County in the West End.

Final action will not be taken at this meeting.

NEXT MEETING DATES: Monday, August 7, 2023 at 4:30 p.m.