



Clallam County Parks, Fair & Facilities Department

223 E. Fourth St., Suite 7
Port Angeles, WA 98362

February 26, 2026

To: Clallam County Park Board

A special meeting of the Clallam County Park and Recreation Advisory Board will be held in the Board of Commissioners Meeting Room in the Main Courthouse Building on **Tuesday, March 3, 2026, from 4:00 p.m. to 5:00 p.m.**

*****Attention*****

Park and Recreation Advisory Board meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: **835 9170 1271** and passcode: **12345**

If you would like to participate in the meeting via Zoom video conference, visit www.zoom.com and use meeting ID: **835 9170 1271** and passcode: **12345**

This meeting can be viewed on a live stream at this link:
<https://clallamcountywa.gov/meetings>

Public comment can be directed to the Parks, Fair & Facilities Administrative Operations Coordinator at 360-565-2659 or via email at Melissa.Earley@clallamcountywa.gov

SPECIAL MEETING AGENDA

- A. Call to Order
- B. Roll Call
- C. Determination of Quorum
- D. Disposition of Minutes – February 4, 2025 Special Meeting
- E. Unfinished Business
 - 1. The History of the Parks Capital Repair & Improvement Fund
 - 2. Building the Fund's Foundation
 - a. Review County Policy as it relates to the Fund
 - b. Review Profit & Loss Analysis

Direct: 360-565-2659
Main Office: 360-417-2291
Melissa.Earley@clallamcountywa.gov

3. Purpose and Role of the Parks Capital Repair & Improvement Fund
 - a. What is the Fund's Purpose
 - b. How does the Fund interact with other Capital Funding Sources
 - c. Does the Fund Supplant any other Funding Sources

- F. Public Comments on Non-Agenda Items as Time Permits – Please limit comments to 3 minutes.

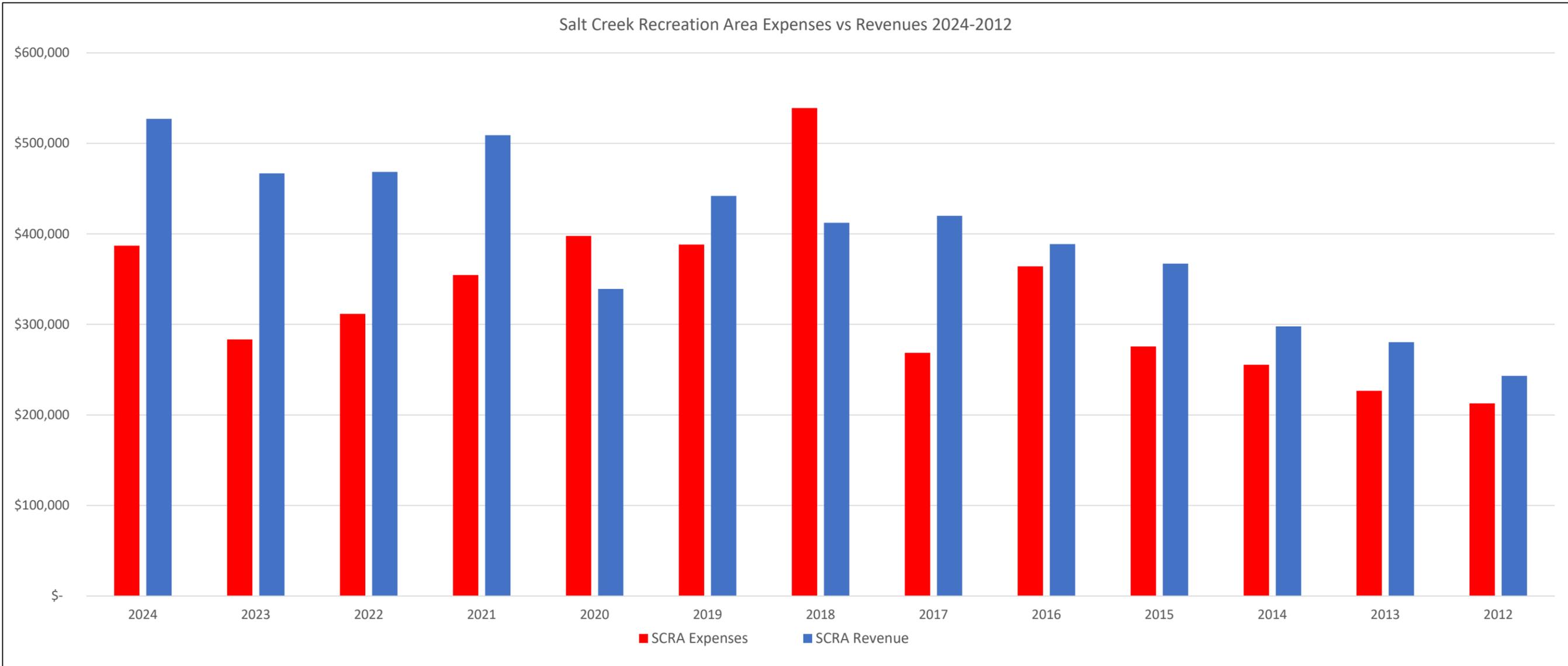
- G. Adjournment

SALT CREEK RECREATION AREA EXPENSE vs REVENUE ANALYSIS 2024-2012

SALT CREEK RECREATION AREA	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
Salaries	87,835.16	87,994.09	74,108.31	75,795.50	80,335.11	67,057.88	60,041.51	70,308.61	62,869.20	78,686.34	72,750.28	69,190.87	67,668.66
Benefits	36,397.20	34,686.62	30,329.05	30,101.83	30,535.26	27,784.95	24,959.14	23,621.86	19,231.46	24,546.16	23,839.11	22,679.54	19,897.67
Sub-total Salaries & Benefits	124,232.36	122,680.71	104,437.36	105,897.33	110,870.37	94,842.83	85,000.65	93,930.47	82,100.66	103,232.50	96,589.39	91,870.41	87,566.33
Supplies													
Office & Operating Supplies	22,679.81	21,913.65	15,177.58	21,425.93	30,246.16	16,882.31	16,516.65	17,248.76	21,745.36	12,494.81	15,978.49	12,003.25	12,040.36
Fuel Consumed	332.71	124.58	328.61	51.61									
Items for Resale	7,039.50	7,039.50	15,879.42	12,337.15	8,306.20	12,910.30	9,204.00	9,621.50	9,100.00	8,432.00	8,720.00	6,946.89	6,820.00
Small Tools & Minor Equip.		1,704.49	1,689.29	678.20	351.54	926.57	1,055.46	454.45	141.20	1,094.83	812.79	83.26	29.59
Sub-total General Fund Supplies	30,052.02	30,782.22	33,074.90	34,492.89	38,903.90	30,719.18	26,776.11	27,324.71	30,986.56	22,021.64	25,511.28	19,033.40	18,889.95
Services													
Advertising & Professional Services	46,073.95	35,981.64	46,963.38	45,434.38	26,802.30	26,932.99	44,843.61	19,241.77	21,382.54	11,737.47	3,809.50	1,313.60	1,632.66
Communications	2,307.21	2,054.98	1,587.65	1,727.14	1,684.06	1,635.36	1,792.62	1,642.44	1,397.80	1,482.94	1,117.85	852.21	817.55
Travel					549.43								
External Taxes			527.01	54,804.15	37,752.38	41,692.17	39,219.21	38,977.43	36,365.69	34,483.99	28,373.90	26,414.11	25,384.37
Rentals & Leases	25,465.95	15,239.00	10,701.00	6,203.72	14,280.26	14,909.68	12,025.20	13,357.20	13,342.49	12,720.68	11,755.65	13,635.88	13,664.88
Utility Services	69,479.66	48,303.25	52,784.30	55,626.30	45,798.63	47,819.12	39,323.62	37,676.46	41,527.20	36,829.64	32,547.30	31,386.35	26,353.43
Repairs & Maintenance	14,116.16	1,933.91	1,040.52	20,547.36	4,287.66	8,940.39	6,922.28	10,901.19	2,838.45	8,308.68	827.36	2,265.66	1,109.78
Misc Services	11,301.20	2,386.58	25,000.00	907.46	180.00	903.70	911.40	259.68	1,562.29	2,724.63	4,345.49	1,584.33	1,391.86
Sub-total General Fund Services	168,744.13	105,899.36	138,603.86	185,250.51	131,334.72	142,833.41	145,037.94	122,056.17	118,416.46	108,288.03	82,777.05	77,452.14	70,354.53
Reet, Reet II, Capital													
Projects vary by year													
	43,330.44	3,192.84	0.00	0.00	33,527.88	49,605.81	208,411.03	45,816.88	24,520.54	0.00	0.00	2,462.40	0.00
SUBTOTALS - EXPENDITURES	366,358.95	262,555.13	276,116.12	325,640.73	314,636.87	318,001.23	465,225.73	289,128.23	256,024.22	233,542.17	204,877.72	190,818.35	176,810.81
Sal/Ben Redistribution ¹	14,464.03	16,015.68	32,919.23	26,594.21	78,628.53	65,372.08	69,722.27	-28,592.09	102,381.36	36,981.58	45,494.61	30,714.54	30,316.35
O&M Redistribution ¹	6,161.40	4,862.90	2,655.82	2,170.74	4,469.75	4,769.63	4,081.35	8,139.99	5,752.41	5,157.69	5,106.60	5,107.87	5,590.59
GRAND TOTALS - EXPENDITURES	386,984.39	283,433.71	311,691.17	354,405.68	397,735.15	388,142.93	539,029.35	268,676.13	364,157.98	275,681.44	255,478.93	226,640.76	212,717.75

SALT CREEK RECREATION AREA EXPENSE vs REVENUE ANALYSIS 2024-2012

SALT CREEK RECREATION AREA	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
GENERAL FUND REVENUE													
Leasehold Excise Tax													
Special Occasion Permit Fees	600.00	200.00	1,500.00	400.00	400.00		200.00	320.00				400.00	
USFWS - In Lieu of Taxes													
Energy Rebate			15,196.29										
Firewood Sales	9,742.18	8,877.55		15,587.07	13,976.00	15,924.17	12,558.82	13,866.22	11,579.73	12,137.03	12,213.09	10,235.26	10,010.13
Copy Fees													
Capital Project Management					2,599.44	2,689.76	433.30	4,533.56					
LTAC - Clallam Bay Park M&O													
LTAC - Seasonal Ranger Reimbursement													
LTAC - Out of Area Promotional Costs			4,011.74	4,119.36	2,441.38	4,345.62	4,069.50	1,775.38	3,940.07	616.00	1,681.50	2,291.61	
Camping Fees		451,508.66	443,508.34	484,935.19	287,008.81	375,540.07	351,916.94	352,593.50	330,852.80	314,864.67	249,789.35	236,786.50	204,243.50
Shower Fees	511,705.45	2,717.07	2,952.73	3,922.10	2,254.42	3,209.46	2,642.00	3,203.43	3,181.90	3,372.60	3,361.66	3,033.25	2,902.23
USFWS Lease - Dungeness	2,930.70												
ONP Lease - Robin Hill													
Rents - Misc Facilities						240.00							
Rents - Homes							1,932.37	2,686.60	1,138.80	1,496.40	1,496.40	1,496.40	1,496.40
Insurance Recoveries								3,567.61					
Contributions & Donations		3,600.00	1,200.00			240.00	1,100.00		3,300.00	1,100.00	2,200.00	500.00	
Sales & Use Tax	2,050.00				25,135.80	32,551.75	31,130.68	31,051.71	28,819.38	27,469.30	22,290.55	21,004.63	18,241.12
Hotel Motel Tax					4,981.67	7,244.09	6,329.21	6,349.33	5,945.97	5,700.40	4,700.36	4,463.35	3,824.98
Sale of Junk, Salvage, Surplus										275.31	50.00	171.39	
Other Misc Revenue					463.58		23.33	40.00	30.00	68.00			2,414.36
GRAND TOTALS - REVENUES	527,028.33	466,903.28	468,369.10	508,963.72	339,261.10	441,984.92	412,336.15	419,987.34	388,788.65	367,099.71	297,782.91	280,382.39	243,132.72
(COST) REVENUE TO COUNTY²	140,043.94	183,469.57	156,677.93	154,558.04	(58,474.05)	53,841.98	(126,693.20)	151,311.21	24,630.67	91,418.27	42,303.98	53,741.63	30,414.97
Overall (Cost) Revenue to County 2012-2024	813,088.33												



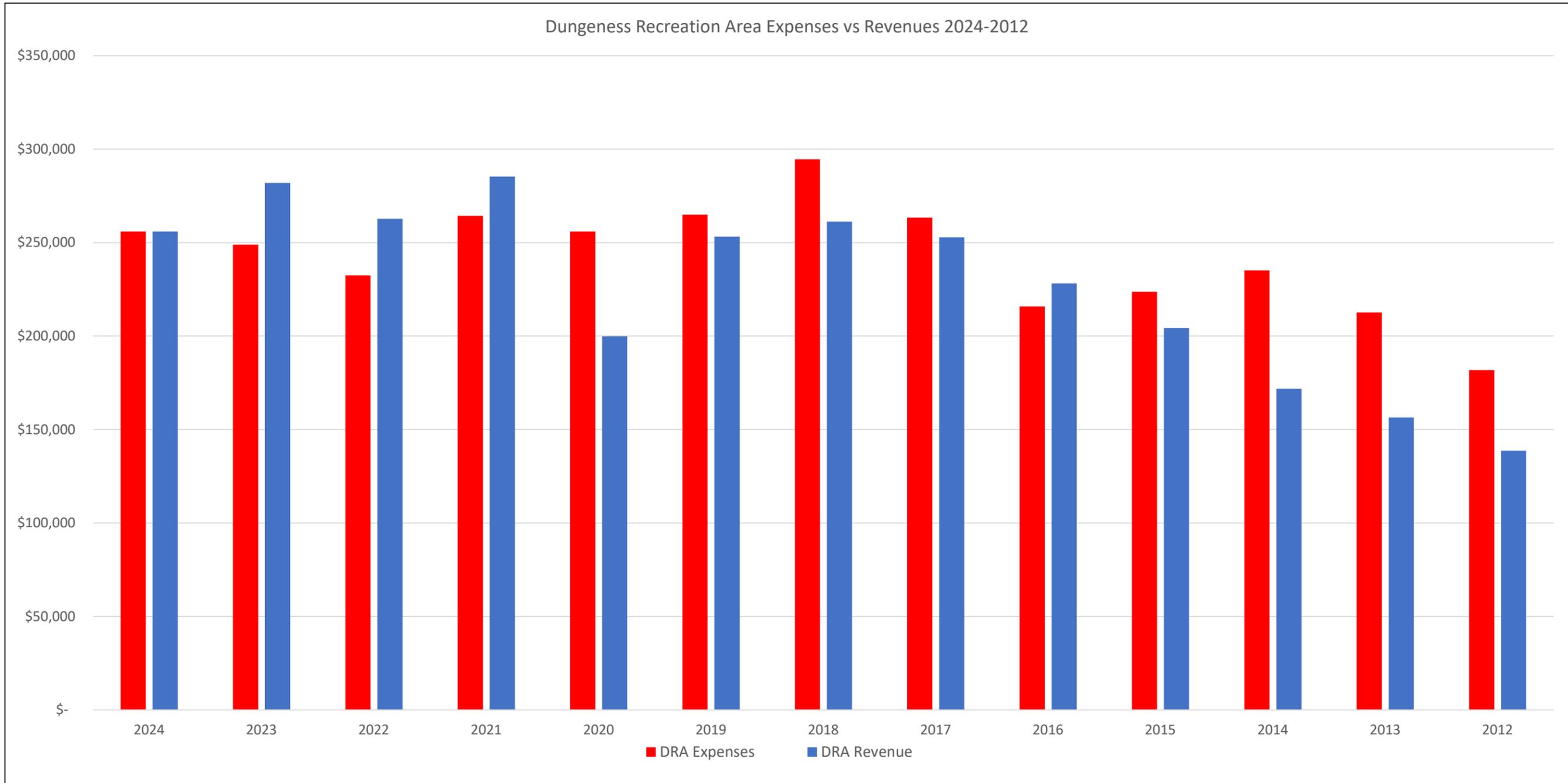
	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
SCRA Expenses \$	386,984	283,434	311,691	354,406	397,735	388,143	539,029	268,676	364,158	275,681	255,479	\$226,641	\$212,718
SCRA Revenue \$	527,028	466,903	468,369	508,964	339,261	441,985	412,336	419,987	388,789	367,100	297,783	\$280,382	\$243,133

DUNGENESS RECREATION AREA EXPENSE vs REVENUE ANALYSIS 2024-2012

DUNGENESS RECREATION AREA	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
Salaries	86,463.78	91,609.22	85,993.44	86,564.12	82,632.54	63,391.44	61,345.54	69,829.15	66,067.22	63,083.68	61,097.47	52,591.15	64,355.83
Benefits	37,015.85	35,059.43	30,858.26	32,002.56	31,139.21	27,951.54	25,660.21	23,907.43	22,818.29	21,867.36	21,682.53	16,288.65	19,081.84
Sub-total Salaries & Benefits	123,479.63	126,668.65	116,851.70	118,566.68	113,771.75	91,342.98	87,005.75	93,736.58	88,885.51	84,951.04	82,780.00	68,879.80	83,437.67
Supplies													
Office & Operating Supplies	15,272.03	12,148.07	12,707.99	10,705.93	13,397.88	13,008.38	11,772.92	10,292.29	13,889.23	14,775.77	15,887.13	11,829.22	8,077.92
Fuel Consumed	539.58	372.03	315.16	349.86	39.69		27.81		113.47	43.82	19.94	55.97	
Items for Resale	5,557.50	4,683.50	8,244.27	6,142.40	6,770.60	7,849.20	5,460.00	7,000.00	7,000.00	5,760.00	6,480.00	3,704.99	4,650.00
Small Tools & Minor Equip.		587.56	43.45	615.18	143.56	1,257.46	2,949.97	832.65	1,487.14	1,295.63	789.49	650.45	133.64
Sub-total General Fund Supplies	21,369.11	17,791.16	21,310.87	17,813.37	20,351.73	22,115.04	20,210.70	18,124.94	22,489.84	21,875.22	23,176.56	16,240.63	12,861.56
Services													
Advertising & Professional Services	22,085.56	24,795.47	26,236.49	22,783.16	14,912.13	16,547.37	31,965.28	15,301.68	17,704.45	9,203.75	3,560.50	2,479.50	1,364.37
Communications	1,960.22	1,676.35	1,760.05	1,919.81	1,758.35	1,675.16	1,671.49	1,674.16	1,540.30	1,584.43	1,658.59	1,286.20	879.99
Travel						389.24							
External Taxes			253.37	28,879.70	19,198.26	22,730.68	22,379.64	21,998.80	19,237.57	17,170.73	14,999.51	13,627.14	13,427.74
Rentals & Leases	17,724.00	12,886.52	9,108.00	5,280.24	9,230.86	12,885.60	10,851.60	12,395.29	12,094.49	11,229.60	10,066.37	10,100.01	11,312.63
Utility Services	27,991.48	27,543.83	26,157.09	28,110.36	21,051.58	23,921.40	21,465.87	20,931.82	17,716.45	15,328.70	20,234.88	17,795.56	15,473.92
Repairs & Maintenance	493.49	1,091.67	1,011.00	1,760.35	2,373.34	5,467.40	2,052.19	3,946.63	419.16	2,635.18	250.00	4,543.97	297.60
Misc Services	1,305.60	1,219.25	1,121.72	896.84	50.00	878.70		1,281.75		2,860.95	4,343.86	1,491.86	1,611.39
Sub-total General Fund Services	71,560.35	69,213.09	65,647.72	89,630.46	68,574.52	84,495.55	90,386.07	77,530.13	68,712.42	60,013.34	55,113.71	51,324.24	44,367.64
Reet, Reet II, Capital													
Projects vary by year													
	0.00	0.00	6,414.58	0.00	7,317.78	0.00	37,793.54	36,104.80	5,071.86	12,197.19	7,040.86	0.00	0.00
SUBTOTALS - EXPENDITURES	216,409.09	213,672.90	210,224.87	226,010.51	210,015.78	197,953.57	235,396.06	225,496.45	185,159.63	179,036.79	168,111.13	136,444.67	140,666.87
Sal/Ben Redistribution ¹	34,391.72	31,202.70	20,106.18	36,818.81	41,502.56	61,348.42	51,887.88	31,147.81	25,891.03	40,342.93	62,740.24	71,926.37	35,937.92
O&M Redistribution ¹	5,134.50	4,052.42	2,124.65	1,550.53	4,469.75	5,723.55	7,255.73	6,783.33	4,793.67	4,298.08	4,255.50	4,256.56	5,191.27
GRAND TOTALS - EXPENDITURES	255,935.32	248,928.02	232,455.71	264,379.85	255,988.09	265,025.54	294,539.67	263,427.59	215,844.33	223,677.80	235,106.87	212,627.60	181,796.06

DUNGENESS RECREATION AREA EXPENSE vs REVENUE ANALYSIS 2024-2012

DUNGENESS RECREATION AREA	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
GENERAL FUND REVENUE													
Leasehold Excise Tax													
Special Occasion Permit Fees				200.00		120.00		120.00	120.00		60.00		
USFWS - In Lieu of Taxes	8,132.00	8,715.00	9,200.00	7,855.00	8,358.00	9,640.00	8,412.00	10,340.00	9,117.00	8,672.00	9,266.00	7,895.00	8,402.00
Energy Rebate													
Firewood Sales	7,100.35	4,858.23	9,041.39	7,746.56	8,831.35	10,589.86	8,977.07	8,033.22	8,430.29	7,551.46	9,181.74	5,982.76	6,170.95
Copy Fees													
Capital Project Management			431.65		2,599.44	3,227.71	12,208.86	5,747.08					
LTAC - Clallam Bay Park M&O													
LTAC - Seasonal Ranger Reimbursement													
LTAC - Out of Area Promotional Costs			4,011.74	4,119.36	2,441.38	4,345.62	3,158.14	2,924.09	7,941.42	3,370.02	1,681.50	2,291.61	
Camping Fees		264,161.37	234,897.31	258,544.02	158,895.47	200,137.99	197,323.86	196,378.11	172,717.90	153,399.09	129,577.20	119,914.66	106,505.98
Shower Fees	238,977.80	2,444.72	2,104.39	1,973.74	1,358.52	2,674.20	3,527.46	3,528.62	3,213.41	2,990.47	2,419.29	2,246.55	2,062.65
USFWS Lease - Dungeness	1,716.18		1,860.00	3,720.00		1,864.34	1,861.63	1,860.00	1,863.88	1,863.80	1,240.00	1,860.00	1,860.00
ONP Lease - Robin Hill										7,202.01			
Rents - Misc Facilities													
Rents - Homes							2,108.04	2,857.20	2,857.20	2,857.20	2,857.20	1,107.30	943.20
Insurance Recoveries													
Contributions & Donations		1,800.00	1,202.00	1,200.00	228.00		2,200.00		3,300.00		1,100.00	2,000.00	
Sales & Use Tax					13,913.14	17,557.56	17,844.55	17,466.95	15,417.06	13,594.86	11,858.93	10,764.10	9,638.14
Hotel Motel Tax					2,757.45	3,064.15	3,584.18	3,556.14	3,129.46	2,809.62	2,484.82	2,305.45	2,040.49
Sale of Junk, Salvage, Surplus											50.00	90.38	
Other Misc Revenue					463.58		23.33	40.00	30.00	60.00			1,037.05
GRAND TOTALS - REVENUES	255,926.33	281,979.32	262,748.48	285,358.68	199,846.32	253,221.43	261,229.12	252,851.41	228,137.62	204,370.53	171,776.68	156,457.81	138,660.46
(COST) REVENUE TO COUNTY²	(8.99)	33,051.30	30,292.77	20,978.83	(56,141.77)	(11,804.11)	(33,310.55)	(10,576.18)	12,293.29	(19,307.27)	(63,330.19)	(56,169.79)	(43,135.60)
Overall (Cost) Revenue to County 2012-2024	(97,862.86)												

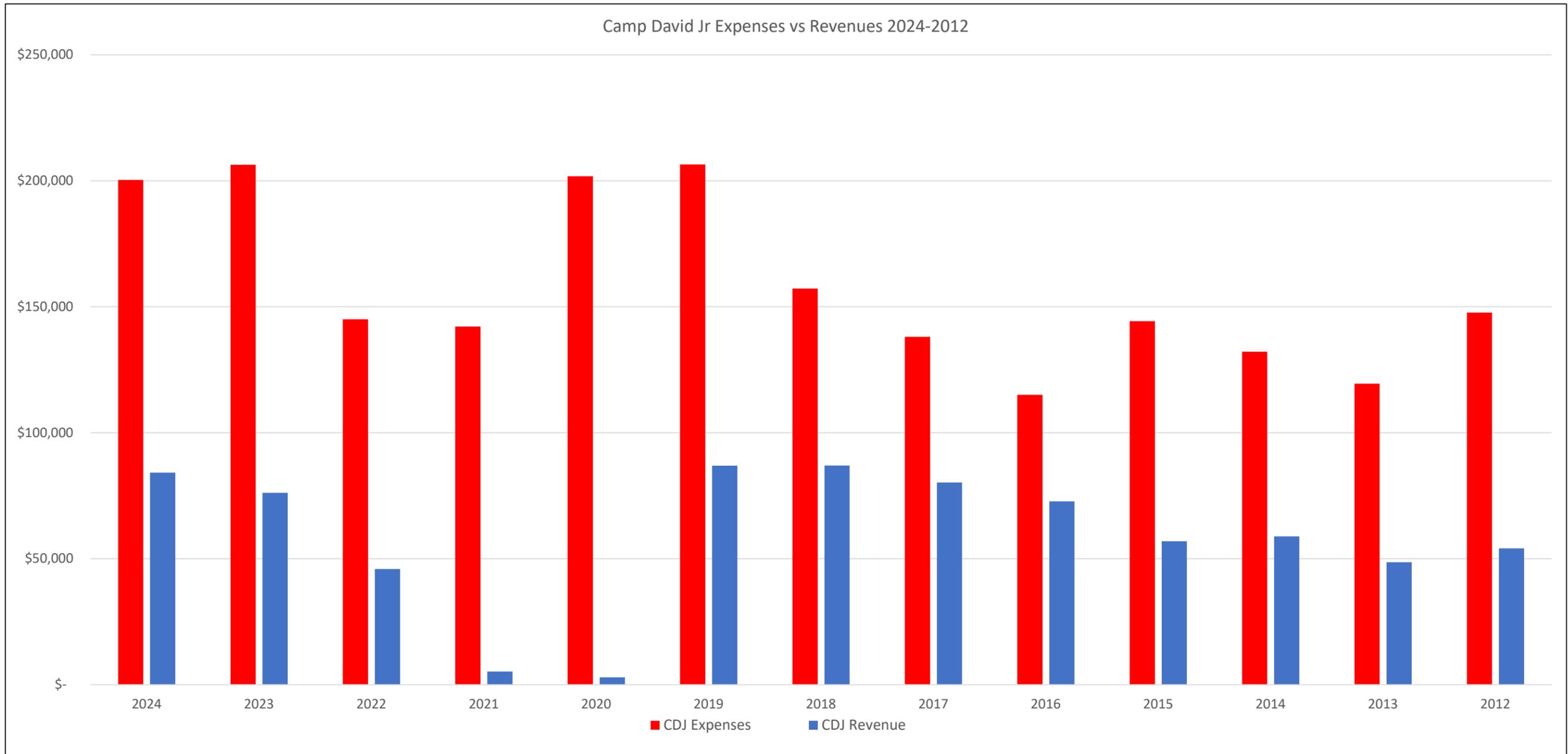


	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
DRA Expenses \$	255,935	248,928	232,456	264,380	255,988	265,026	294,540	263,428	215,844	223,678	235,107	212,628	181,796
DRA Revenue \$	255,926	281,979	262,748	285,359	199,846	253,221	261,229	252,851	228,138	204,371	171,777	156,458	138,660

CAMP DAVID JR EXPENSE vs REVENUE ANALYSIS 2024-2012

CAMP DAVID Jr	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
Salaries	53,240.75	48,479.73	48,961.03	31,945.20	38,568.13	30,549.73	27,768.70	34,299.82	33,313.70	35,910.14	33,230.55	31,225.59	36,266.82
Benefits	21,393.71	20,652.38	18,477.00	15,104.06	15,735.45	14,414.75	11,510.58	7,396.58	6,857.61	7,073.61	6,802.31	6,479.34	6,627.78
Sub-total Salaries & Benefits	74,634.46	69,132.11	67,438.03	47,049.26	54,303.58	44,964.48	39,279.28	41,696.40	40,171.31	42,983.75	40,032.86	37,704.93	42,894.60
Supplies													
Office & Operating Supplies	14,079.00	6,233.72	8,666.51	6,906.81	20,908.44	16,294.70	14,077.83	7,982.01	6,108.02	5,527.17	9,738.43	9,004.78	8,713.93
Fuel Consumed	1,851.88	2,105.15	1,911.46	579.74	987.34	1,568.43	5,752.78	2,938.98	2,493.30	1,426.91	3,773.41	4,358.06	976.72
Items for Resale							700.00						
Small Tools & Minor Equip.	260.16	1,329.99	65.01	279.29	1,407.73	463.21	1,394.05	2,788.68	925.77	77.46	231.72	811.75	696.45
Sub-total General Fund Supplies	16,191.04	9,668.86	10,642.98	7,765.84	23,303.51	18,326.34	21,924.66	13,709.67	9,527.09	7,031.54	13,743.56	14,174.59	10,387.10
Services													
Advertising & Professional Services	9,841.33	4,660.17	2,575.08	2,540.17	2,470.71	1,750.98	24,439.79	7,030.63	126.03	67.30	3,791.00	82.94	120.00
Communications	3,121.06	3,062.11	2,499.36	2,265.17	2,095.43	1,510.62	1,701.57	1,303.45	889.65	931.50	844.93	852.20	975.76
Travel												32.77	
External Taxes				503.62	1,305.01	8,478.98	7,110.20	7,210.14	6,715.92	5,583.08	5,217.33	4,673.31	5,525.53
Rentals & Leases	22,740.00	16,496.64	10,584.00	6,135.88	9,892.86	10,381.20	8,274.33	8,174.71	8,444.71	8,914.61	8,580.26	8,889.72	8,986.29
Utility Services	8,904.42	10,057.55	8,762.80	3,916.55	4,735.64	8,375.80	7,602.87	7,270.85	7,455.06	6,490.27	6,313.14	6,573.98	8,063.20
Repairs & Maintenance	2,477.77	6,950.85	3,369.94	790.58	9,231.76	4,566.75	4,350.66	12,734.99	3,956.05	4,421.73	2,822.07	2,023.50	4,524.76
Misc Services	5,045.60	4,606.96	3,053.40	329.06	6,513.29					116.16	1.05	136.00	556.01
Sub-total General Fund Services	52,130.18	45,834.28	30,844.58	16,481.03	36,244.70	35,064.33	53,479.42	43,724.77	27,587.42	26,524.65	27,569.78	23,264.42	28,751.55
Reet, Reet II, Capital													
Projects vary by year													
	19,483.38	39,386.78	3,368.70	6,844.07	28,090.41	175.28	0.00	0.00	1,685.71	8,613.47	0.00	0.00	0.00
SUBTOTALS - EXPENDITURES	162,439.06	164,022.03	112,294.29	78,140.20	141,942.20	98,530.43	114,683.36	99,130.84	78,971.53	85,153.41	81,346.20	75,143.94	82,033.25
Sal/Ben Redistribution ¹	32,732.68	38,235.03	30,093.60	61,498.25	56,348.58	84,083.19	40,272.92	34,137.74	31,733.90	55,216.29	46,513.97	39,200.14	60,851.70
O&M Redistribution ¹	5,134.50	4,052.42	2,655.82	2,480.84	3,476.47	23,848.13	2,267.42	4,748.33	4,314.30	3,868.27	4,255.50	5,107.87	4,791.94
GRAND TOTALS - EXPENDITURES	200,306.24	206,309.48	145,043.70	142,119.29	201,767.25	206,461.75	157,223.70	138,016.91	115,019.73	144,237.97	132,115.67	119,451.95	147,676.88

Camp David Jr Expenses vs Revenues 2024-2012



	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
CDJ Expenses \$	200,306	206,309	145,044	142,119	201,767	206,462	157,224	138,017	115,020	144,238	132,116	119,452	147,677
CDJ Revenue \$	84,146	76,121	45,893	5,241	2,893	86,938	86,996	80,241	72,755	56,937	58,825	48,593	54,120